

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

VILLAGE OF NEW GLARUS

TREE BOARD

January 4, 2010

Minutes

Approval of Agenda: Acting Chair Paul Jennrich called the meeting to order at 7:00 a.m. Present: Richard Irland, Forester Paul Jennrich and Scott Jelle. Also Present: Jeff Kubly, Butch Whitney, Tracy Schwalbe and Village Administrator Nicholas Owen. Absent: Lloyd Lueschow. Motion by Richard Irland, second by Scott Jelle to approve the agenda as presented. Motion carried.

Approval of Minutes of the 2/2/09 Meeting: Motion by Scott Jelle, second by Richard Irland to approve the minutes of 2/2/09 as presented. Motion carried.

Recommendation of 2010 Tree Pruning Bid Award: Four bids were received for the 2010 tree pruning project. Village Forester Paul Jennrich explained the process for preparation of the bid process. Low bid was from Kubly Tree Service at \$6,995. When confirming the bid Forester Jennrich found out that Kubly's bid did not include the required \$3 million in insurance coverage. Kubly stated that achieving this amount of insurance would increase the bid by \$1,500. Second low bid was from Whitney Tree Service at \$8,965. Both Whitney and Kubly stated that certified arborists would be on site for the project. Both bids were below the budgeted amount and the committee discussed the possibility of adding additional amounts of work to the contract if satisfied with the work. Consensus was to wait until work is completed to decide. Motion by Scott Jelle to recommend the award of the bid to Kubly Tree Service for the original bid amount of \$6,995 including the \$3 million insurance limit, 2nd by Richard Irland. Motion carried. Motion by Scott Jelle, 2nd by Richard Irland to recommend approval of award of bid to Whitney Tree Service LLC in the event that Kubly is unwilling to add the insurance at bid amount. Motion carried.

Terrace Tree Replacement Plan for 2nd Street Phase 2: Forester Paul Jennrich informed the committee that similar to in 2008 2nd Street project the plan is to replace these with the 2009 Arbor Day Tree Planting. Jennrich will be providing a letter to the residents notifying them of their opportunity and provided tree species to choose from. If the homeowner does not want a tree they should not be forced to have one planted.

Appearance by Tracy Schwalbe: Tree Preservation Policy: Tracy Schwalbe presented two options she would like the Village to consider adopting, one is an amendment to Village Code stating that the Village will consider preservation of trees with public works/utility projects and the Tree Board develop a Policy regarding tree preservation. Schwalbe also provided tree preservation policies from other municipalities for examples. The committee was very supportive of Schwalbe's efforts and Administrator Owen and Forester Jennrich will research the idea and come back to the Tree Board with suggestions at a future meeting.

Adjournment: Motion by Scott Jelle, second by Richard Irland to adjourn. Motion carried. 7:55 a.m.

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