

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

**VILLAGE OF NEW GLARUS
TRIATHLON PLANNING COMMITTEE
7/27/10**

Meeting called to order at 6:00 p.m. by Kayla Zimmerman. PRESENT: Kayla Zimmerman, Chris Sachs, Jill Starz, Jerry Landmark, Kyle Ritschard, Nicholas Owen and Lynne Erb

Approval of Agenda: Motion by Kyle Ritschard, second by Chris Sachs to approve the agenda. Motion carried.

Approve 7/13/10 minutes: Motion by Jill Starz, second by Kyle Ritschard to approve the 7/13/10 minutes. Motion carried.

Report from Subcommittees for 2010 Event:

- A. Volunteers: Jill Starz provided a list of volunteers for the bike route and finalized the assignments at the various intersections with the Committee. She will provide an updated listing with the revisions.

Kyle Ritschard is preparing a listing of the remaining volunteers and areas of assignment. All volunteers should meet at the Village Park Gazebo at 7:00 a.m. on the morning of the event. Their t-shirts will be available for pickup there.

- B. Pool: All registrations received have been seeded and Chris Sachs will continue to update as additional registrations are received.
- C. Bike: Committee reviewed route and the placing of signs along the route on Saturday to alert drivers to the bikes on the road. The map prepared for inclusion in the packets will also include a statement to watch for traffic.
- D. Run: Kevin and Mary Funseth will have a water table located at their house on Durst Road for runners.
- E. Registrations: Pre-registration ends Saturday. Committee discussed changing that to end one week prior to the event in future years.
- F. Marketing/Post Race: Fruit, cheese and sweets will be available at the Village Park Gazebo following the Triathlon. Toffler's has offer to allow the free beer on their back patio. They will also be offering some type of "Triathlon Special" for participants to purchase food.
- G. Public Works/Public Safety:
Nic is arranging for the barricades, etc to be put up. Committee briefly discussed having additional porta-pottys next year.

Schedule next meeting: The Committee will informally meet to set up in Village Park on Saturday, July 31 at 11 a.m.

Adjournment: Motion by Chris Sachs second by Kyle Ritschard to adjourn. Time: 6:37 p.m.

Submitted by- Lynne R. Erb

**VILLAGE OF NEW GLARUS
TRIATHLON PLANNING COMMITTEE
7/13/10**

Meeting called to order at 6:10 p.m. by Kayla Zimmerman. PRESENT: Kayla Zimmerman, Chris Sachs, Karl Lueschow, Kyle Ritschard and Nicholas Owen.

Approval of Agenda: Motion by Chris Sachs, second by Kyle Ritschard to approve the agenda. Motion carried.

Approve 6/23/10 minutes: Motion by Karl Lueschow, second by Chris Sachs to approve the 6/23/10 minutes. Motion carried.

Report from Subcommittees for 2010 Event:

B. Volunteers: Kyle is putting a list of volunteers together for the event. Jill Starz is recruiting volunteers for the bike portion of the race.

B. Pool: Kayla will get registrations to Chris so he can begin seeding the swimmers. Committee decided to seed slow swimmers first to keep finishers grouped together.

C. Bike: Committee decided to go with the route discussed at the last meeting. Carl will get a description to Kayla to include on the websites.

D. Run: Committee decided to stick with Durst Road for the run route. They do not feel the seal coating will be an issue.

E. Registration: Registrations continue to come in. Kayla will end pre-registration 3 days before the event.

F. Marketing/Post Race: The Mannerchor will not be having any alcohol or food in the Village this year. The Committee will contact Toefflers about holding the post race celebration in their outdoor beer garden.

G. Public Works/Safety: No report.

Schedule next meeting: Next meeting is scheduled for Tuesday July 27th at 6:00 p.m.

Adjournment: Motion by Chris Sachs second by Karl Lueschow to adjourn. Time: 6:42 p.m.

Submitted by- Nicholas Owen

**VILLAGE OF NEW GLARUS
TRIATHLON PLANNING COMMITTEE
6/23/10**

Meeting called to order at 6:20 p.m. by Kayla Zimmerman. PRESENT: Kayla Zimmerman, Chris Sachs, Jill Olsen, Jill Starz, Karl Lueschow and Nicholas Owen.

Approval of Agenda: Motion by Jill Starz, second by Chris Sachs to approve the agenda. Motion carried.

Approve 5/26/10 minutes: Motion by Jill Starz, second by Karl Lueschow to approve the 5/26/10 minutes. Motion carried.

Report from Subcommittees for 2010 Event:

- C. Volunteers: Committee discussed the option of chip timing this year for an additional 50 cents per participant. Committee was in favor of using chip timing to cut down on number of volunteers needed for this portion. Kayla will ask if split times are available with chip timing.

- B. Pool: Committee discussed issues with swim times given by participants. Consensus was to add estimated times for slow, medium and fast swimmers to the registration website to be an aid for registrants.

- C. Bike: Jerry Landmark has reserved the bike racks for the event; the Triathlon budget will cover the cost.

1. Discuss Route: Reviewed alternate routes using 2nd Street west to CTH H, Right on H, Left on N, Right on Meadow Valley, Left on Disch at T, Right on Farmers Grove, Right on J, Right on H back to Village, Left on 2nd back to the park.

Committee agreed on this route, Administrator Owen will verify the route is maintenance free and work with New Glarus Police and Public works to approve the route. Committee discussed busy intersections at STH 39 and 2nd Street and 2nd Street and CTH H. Will ask for no parking in first spots on each side of the intersection at STH 39 and 2nd Street and closing 2nd Street between STH 39 and 5th Avenue.

- D. Run: No changes unless there is road work.

- E. Registration: ongoing.

- F. Marketing/Post Race: The Fire Department indicated that they are not having a tent behind Village Hall for their festival this year. Kayla is working with the Mannerchor.

- G. Public Works/Safety: Working on coordinating event with Police, Public Works, Town and County.

Schedule next meeting: Next meeting is scheduled for Tuesday July 13th at 6:00 p.m.

Adjournment: Motion by Jill Starz second by Chris Sachs to adjourn. Time: 6:50 p.m.

Submitted by- Nicholas Owen

**VILLAGE OF NEW GLARUS
TRIATHLON PLANNING COMMITTEE
5/26/10**

Meeting called to order at 6:00 p.m. by Kayla Zimmerman. PRESENT: Kayla Zimmerman, Chris Sachs, Kyle Ritschard, Jill Olsen and Nicholas Owen.

Approval of Agenda: Motion by Chris Sachs, second by Kayla Zimmerman to approve the agenda. Motion carried.

Approve 7/28/09 minutes: Motion by Kayla Zimmerman, second by Chris Sachs to approve the 7/28/09 minutes. Motion carried.

Review Ideas List from 2009: Committee discussed the following items:

- Swim Team will work with local business to have coffee and snacks available in morning
- Will have donation boxes around
 - Administrator Owen will talk to Monroe Clinic about sponsorship
- Committee to look into sponsorships from Town's Triathlon goes through
- Using the water table from high school rather than bottled water worked well
- Kayla will contact active.com regarding complaints received regarding difficulties with online registration
- Packing participant bags the night before worked well
- The two registration stations, day-of and pre-registration worked well
- Having a list of lane assignments at registration desks would help
- Fire Department is not having a tent in the parking lot; committee will consider using community room and back parking lot for event
- will contact Brennan's about fruit
- Liked teaming up with Volksfest will contact again this year
- Committee will contact Touch of Relief about having someone on site to give massages

Set-up Subcommittee Planning Reports for 2010 Event:

D. Volunteers: Kyle Ritschard will head up again

B. Pool: Chris Sachs will head up; Beth Luchsinger has helped with the pool prior years as well

C. Bike: Jill Starz and Jerry Landmark will coordinate.

1. Discuss Route: Jill would like to change back to the original route since all the construction should be done. Administrator Owen will follow up with Jill and verify the route with Dane County and the Townships.

D. Run: Will verify that Karl Lueschow will take care of the run again.

E. Registration: Kyle, Kayla, Lynne Erb, Lisa Ritschard will coordinate.

F. Marketing/Post Race: Kayla and Kyle.

G. Public Works/Safety: Nicholas Owen

Schedule next meeting: Next meeting is scheduled for Wednesday June 23rd at 6:00 p.m.

Adjournment: Motion by Chris Sachs second by Kyle Ritschard to adjourn. Time: 6:45 p.m.

Submitted by- Nicholas Owen

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