

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
December 14, 2011 Minutes**

Call to Order: Chair Truttman called the meeting to order at 7:00 p.m. Present: Kevin Budsberg, Peg Kruse and Roger Truttman. Others: Chief Burt Boldebuck and Administrator Nicholas Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Peg Kruse to approve the agenda, second by Kevin Budsberg. Motion carried.

Approval of 11/9/11 Minutes: Motion by Kevin Budsberg to approve the minutes, second by Peg Kruse. Motion carried.

Public Safety

Consideration of Operator Licenses to Expire 6/30/13: Mennen Borucki: Motion by Kevin Budsberg to recommend approval, second by Peg Kruse. Motion carried.

Discussion/Recommendation: Filling Vacancy During Military Leave of Kathryn Werginz: The Village was recently informed that recently hired full-time officer Werginz was called to active duty beginning in February. Werginz' last day working with the Village prior to her deployment will be January 31, 2012. Chief Boldebuck is recommending filling the shift vacancy by hiring a part-time limited term employee. It is anticipated that the temporary officer will be hired and begin work by March and be trained for the summer festival season. The 11 month period will then end in the Village's slow winter season with Werginz returning from duty the following spring. The committee discussed the maximum possible length of Werginz' absence and the options for covering the vacant shifts. The consensus of the committee was they were comfortable with staff's recommendation. Motion by Kevin Budsberg to recommend advertising for a part-time 40 hour a week officer for a term of 11 months to fill the vacancy created by the military leave for Werginz, second by Peg Kruse. Motion carried.

Monthly Police Report: Chief Boldebuck presented the highlights of the monthly police report.

Consideration of Temporary Alcohol License: New Glarus Fire Department/Winterfest: Administrator Owen noted that this item was added as a new item to the agenda this week. This is the annual application for the serving of beer at the fire house following the Winterfest parade on Friday January 13th, 2012. There have been no issues with this event in the past. Motion by Kevin Budsberg to recommend approval of the temporary alcohol license for the New Glarus Fire Department second by Peg Kruse. Motion carried.

Consideration of Street Use Permit: Winterfest Parade: Administrator Owen noted that this item was added as a new item to the agenda this week. This is the annual application for the Winterfest parade on Friday January 13th, 2012. There have been no issues with this event in the past. Motion by Kevin Budsberg to recommend approval of the street use permit for the Winterfest Parade by the Wisconsin Vietnam Veterans, second by Peg Kruse. Motion carried.

Public Works

Utility Financials: The Committee discussed the utility financials.

Update/Discussion: Retirement of Public Works Department Laborer Phil Cox: 28 year DPW employee Phil Cox has announced his retirement from the Village effective January 27th, 2012. Staff has advertised the opening with a closing date of December 29, 2011. Staff hopes to have a candidate hired and trained by the time Cox retires so there is no gap in the winter plowing.

Recommendation: Resolution 11-35 Opposing Assembly Bill 182: The proposed Assembly Bill 182 takes away the municipal electric utilities ability to transfer delinquent utility bills to a landowner's tax bill. The current legislation which allows municipal utilities to do so was jointly developed 15 years ago as a compromise between landlords and municipal utilities and should be maintained. The eliminations of this provision will increase delinquent amounts that go uncollected which would have to be recovered through the rates paid by the rest of the utility customers. If approved the attached resolution opposing AB 182 would be sent to our State Representatives as well as the Governor's office. Motion by Kevin Budsberg to recommend approval of R11-35 Opposing AB 182, second by Peg Kruse. Motion carried.

Update: Village Hall Repairs: Work on the police bathrooms is complete. Staff is still working on obtaining quotes for the ADA assist front doors.

Adjournment: Motion by Kevin Budsberg to adjourn, second by Peg Kruse. Motion carried. Time: 7:41 p.m. The next Committee Meeting was set for Wednesday, January 11, 2012, at 7:00 p.m.

Nicholas Owen

VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
November 9, 2011
Minutes

Call to Order: Chair Truttmann called the meeting to order at 7:00 p.m. Present: Kevin Budsberg, Peg Kruse and Roger Truttmann. Others: Public Works/Utility Supervisor Scott Jelle, Chief Burt Boldebuck and Administrator Nicholas Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Kevin Budsberg to approve the agenda, second by Peg Kruse. Motion carried.

Approval of 10/12/11 Minutes: Motion by Peg Kruse to approve the minutes, second by Kevin Budsberg. Motion carried.

Public Safety

Consideration: Amendment to Liquor License Addenda for Kleeman's Bar and Grill: The Kleeman's submitted a request to amend their liquor license addenda to lower the height of the rail on their beer garden from 48" to 36". Motion by Kevin Budsberg to recommend approval, second by Peg Kruse. Motion carried.

Recommendation: Resolution 11-32 Appointing Kathryn Werginz Full-Time Police Officer: Current part-time officer Kathryn Werginz has submitted a letter of intent for the full-time police officer position. Based on her progress through the field training program staff is recommending the appointment of Werginz to fill the vacancy beginning January 1, 2011. Staff feels this timeline will allow Werginz to complete the FTO program and be ready for patrol duties on her own. The committee briefly discussed the possibility of seeking outside candidates. Motion by Peg Kruse to recommend approval of appointing Werginz to the full-time police officer position, second by Roger Truttmann. Motion carried with Budsberg opposing.

Consideration: Special Event Permit for Grace Church [September 6-9, 2012]: This is the application for the Special Events for Grace Church's annual Good Neighbor Fest for 2012. The application is for the use of Village Park for a Church Festival and 4th Avenue for a car show. There have been no issues with the event in the past and the application is complete with all proper signatures. Motion by Kevin Budsberg to recommend approval of the special events permit for Grace Church for September 6-9, 2012, second by Peg Kruse. Motion carried.

Monthly Police Report: Chief Boldebuck presented the highlights of the monthly police report. Boldebuck reported the Halloween safety program with the School and sponsored by New Glarus Utilities went well and was well received. Kevin Budsberg asked if the overtime hours worked the previous month could be added to the report. Boldebuck added he believes it could.

Public Works

Utility Financials: The Committee discussed the utility financials.

Discussion/Recommendation: Purchase of Snow Pusher for End Loader: Public Works/Utility Director Scott Jelle presented options for the purchase of a snow pusher for the Village's end loader. Jelle explained that the snow pusher would allow for a quicker clean-up of the downtown and parking lots. The Village received 3 bids with the low bid being from Brooks Tractor for \$6,500. The expense would be covered by the Public Works Equipment Sinking fund. Motion by Kevin Budsberg to recommend purchase of the snow pusher from Brooks Tractor for \$6,500, second by Peg Kruse. Motion carried.

Update: WWTP Water Main Extension/10th Avenue Water Main Replacement Project: Installation of the watermain has been complete as well as the additional minor repairs needed around town. The only remaining project is restoration of the wetland area where the main was installed by the treatment plant.

Update: Village Hall Repairs: Work on the police bathrooms have begun. Staff is still working on obtaining quotes for the ADA assist front doors.

Adjournment: Motion by Kevin Budsberg to adjourn, second by Peg Kruse. Motion carried. Time: 7:54 p.m. The next Committee Meeting was set for Wednesday, December 14, 2011, at 7:00 p.m.

Nicholas Owen

PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING

October 12, 2011

Minutes

Call to Order: Chair Truttman called the meeting to order at 7:00 p.m. Present: Kevin Budsberg, Peg Kruse and Roger Truttman. Others: Trustee Greg Thoenke, Public Works/Utility Supervisor Scott Jelle, Chief Burt Boldebeck and Administrator Nicholas Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Kevin Budsberg to approve the agenda, second by Peg Kruse. Motion carried.

Approval of 8/10/11 Minutes: Motion by Kevin Budsberg to approve the minutes, second by Peg Kruse. Motion carried.

Public Safety

Consideration of Resolution 11-18/Green County Emergency Management Plan: Administrator Owen informed the committee that the Green County Emergency Management Plan was recently revised to include updated data on recent natural disasters. Motion by Peg Kruse to recommend approval of resolution 11/18/ Green County Emergency Management Plan, second by Kevin Budsberg. Motion carried.

Discussion on Concealed Carry on Municipal Property: The committee reviewed the draft ordinance prohibiting concealed carry in municipal owned buildings. The committee discussed safety issues associated with the new law. Chief Boldebeck added that a majority of the municipalities he has had contact with are prohibiting carrying concealed weapons in municipal buildings. Consensus of the committee was to forward the item to the Board for approval.

Monthly Police Report: Chief Boldebeck presented the highlights of the monthly police report. Chief Boldebeck noted that the new part-time officer is progressing well through her field training and provided an update on the new county wide NSF Check collection program.

Consideration of Mobile Home Park License to expire 6/30/12: FireFly Park, LLC: This is an application for the new owners of the mobile home park. Motion by Kevin Budsberg to recommend approval, second by Peg Kruse. Motion carried.

Recommendation: Opening Hiring Process for Full-Time Police Officer: Administrator Owen noted that with making the part-time chief of police position permanent the next step for the department is hiring a fourth full-time police officer. Owen added that if beginning the hiring process is approved the first step is internal posting of the opening and if no qualified candidates are found the job will be advertised externally.

Public Works

Utility Financials: The Committee discussed the utility financials. The water utility rate increase will first be reflected on utility customers' bills in December.

Discussion: LSI Effluent Meter Issues: Public Works/Utility Director Jelle informed the committee that LSI has been having accuracy issues with the recently installed effluent meter. Village Staff has been working with LSI on identifying the source of the issues and resolving the problem. LSI has recalibrated the flow meter and so far it appears to be more in line with actual effluent flow. There is no action needed at this time but staff wanted to update the committee.

Recommendation: Leaf Burning Hours for 2011: Administrator Owen reviewed the proposed dates and times for Village wide leaf collection and leaf burning for 2011. Leaf collection will begin October 17th and run through November 18th. Leaf burning is allowed by permit only Monday through Saturday between 1:00 and 6:00 p.m. No burning is allowed on Sundays or Halloween. Kevin Budsberg questioned if the permitting process was worth the effort for the small number of permits issued each year and expressed concerns of leaf burning and those with allergies and asthma. Motion by Kevin Budsberg to not allow leaf burning in 2011, second by Roger Truttman. Motion carried.

Recommendation: Ordinance Amending Receiving of Holding Waste and Septage: Public Works/Utility Director Jelle informed the committee that amendments were prepared to better match the actual procedure staff would like to use for receiving the waste. Since we will primarily only be dealing with the same haulers on a regular basis the first amendment allows for invoicing of the waste for our regular customers. The second amendment allows us to bill based on the actual amount of waste received rather than billing based on the full maximum capacity of the truck. The last change also allows the Wastewater Treatment Plant operator to receive the applications for the waste. Since the WWTP operator has the most direct contact with the haulers and the most experience at the plant we wanted the flexibility to allow him to receive the applications as well. Motion by Kevin Budsberg to recommend approval of the amendments to the procedure for receiving holding waste and septage, second by Peg Kruse. Motion carried.

Update: WWTP Water Main Extension/10th Avenue Water Main Replacement Project: The contractors will be finishing their current job in the next two weeks and then will be returning to complete the project. Once work resumes, Village engineers estimate the project will be complete in 5 days.

Update: Village Hall Repairs: Staff has received a quote for the replacement of the outside doors to the community room and renovation of the police department restrooms totaling \$4,971.80. Staff will continue to work with the contractor on finding a solution for the front doors at Village Hall.

Adjournment: Motion by Kevin Budsberg to adjourn, second by Peg Kruse. Motion carried. Time: 7:44 p.m. The next Committee Meeting was set for Wednesday, November 9, 2011, at 7:00 p.m.

Nicholas Owen

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
August 10, 2011
Minutes**

Call to Order: Chair Truttman called the meeting to order at 7:00 p.m. Present: Kevin Budsberg, Peg Kruse and Roger Truttman. Others: Ben Bedward, Trustee Greg Thoenke, Public Works/Utility Supervisor Scott Jelle, Chief Burt Boldebuck and Administrator Nicholas Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Kevin Budsberg to approve the agenda, second by Peg Kruse. Motion carried.

Approval of 7/13/11 Minutes: Motion by Peg Kruse, to approve the minutes, second by Kevin Budsberg. Motion carried.

Public Safety

Consideration of Operator Licenses to Expire 6/30/13: Sumit Kumar, Joseph Tremain: Staff recommends approval for Kumar and denial of Tremain. Motion by Kevin Budsberg to recommend approval of the application for Kumar and denial of the application for Tremain, second by Peg Kruse. Motion carried.

Consideration of Temporary Alcohol License: New Glarus Chamber of Commerce – Oktoberfest 9/22 – 9/25/11: This is the annual application for serving alcohol in the tent on 1st Street for Oktoberfest, as detailed in the street use permit that will be considered along with this application. The application was complete and a certificate of insurance is on file. Motion by Kevin Budsberg to recommend approval of the temporary alcohol license for the Chamber of Commerce for Oktoberfest, second by Peg Kruse. Motion carried.

Consideration of Street Use Permit with Tent: New Glarus Chamber of Commerce – Oktoberfest 9/22 – 9/25/11: This is application for closing 1st Street between 5th Avenue and 6th Avenue for a tent for the Oktoberfest celebration. The application includes request for open intoxicants and amplified music until 12:00 midnight. The chamber will work with the Police Department to post the limits of the open intoxicants and to determine the number of police officers needed to cover the event. The application also includes the annual antique tractor pull on Sunday on 3rd Avenue and adds a yard tractor pull on Saturday afternoon on 3rd Avenue. The application was complete and a certificate of insurance is on file. Kevin Budsberg asked for verification that the additional police coverage will be paid for by the Chamber and that the limits of open intoxicants will be posted. Administrator noted that Chamber will cover

the additional cost and the limits will be posted. Motion by Kevin Budsberg to recommend approval of the temporary street use permit for the Chamber of Commerce for Oktoberfest, second by Peg Kruse. Motion carried.

Recommendation: Hiring of Part-Time Police Officers: Administrator Owen reported the Village received over 70 applications for the part-time police officer vacancy. Staff has conducted one round of interviews and narrowed the list to 5 finalists. Chief Boldebuck and Administrator Owen have conducted a second interview with one of the finalists and are recommending hiring Kathryn Werginz. Staff will conduct second interviews with the remaining finalists and have recommendation for hiring a second part-time officer at next month's meeting. Motion by Peg Kruse to recommend hiring of Kathryn Werginz as a part-time police officer, second by Kevin Budsberg. Motion carried.

Monthly Police Report: Chief Boldebuck reviewed the monthly police report with the committee noting the addition of comparisons to prior year's call numbers and hours staffed at the Police Department for the month.

Discussion: Interim Chief of Police Position: Chief Boldebuck indicated he is still moving forward with efficiencies with police reports. A significant amount of his time this last month has been devoted to the part-time officer hiring and budget preparation. Boldebuck also noted he has had preliminary discussion with the School District about having officers make a presentation to elementary school classes on trick-or-treat safety.

2012 Budget Review: Attached to your packets is the proposed 2012 budget for protective services. The budget includes the part-time chief of police position as well as hiring a 4th officer. The decision on how to proceed with the chief of police position will be made in October but the cost of a full time chief and the part-time chief and a 4th officer off set each other and will not have a significant change in the levy needed. While not required by Act 10, the budget was prepared using the additional contributions for officer's pensions and health insurance that are required of the other Village employees. The additional contributions for employee's health and pension will save the Village \$16,500. We will also have more concrete budget numbers when negotiations with the WPPA union have been finished. The only increases in the budget are to accommodate the increased cost of fuel and to provide a sufficient training budget for the chief and officers. The budget assumes no increase in levy for the EMS and Fire Department. The proposed overall expense for protective services increases by \$607 over 2010.

Public Works

Utility Financials: The Committee discussed the utility financials. The water utility has seen a negative cash flow the last two months and has a deficit of \$4,886 for the year.

Discussion/Consideration: Cancellation of PW Pickup Truck Order: Supervisor Jelle reported that Monticello Ford was unable to fill the order for the pick-up truck that was approved in March by the Village Board because they could not get the appropriate tires for the truck and Ford has now stopped making 2011 models. Monticello Ford offered to honor the price of the truck on a 2012 truck but cannot tell us when they would be able to get us the truck. Staff is seeking direction from the board, but one option discussed is to cancel the order and re-bid for a 2012 pickup. Consensus of the committee was to cancel the order and advertise for a new truck. Motion by Kevin Budsberg to recommend canceling the order from Monticello Ford and re-bid for a 2012 truck, second by Peg Kruse. Motion carried.

Discussion of external audit possibilities for Electric Utility: Administrator Owen reported that recently a question was posed to the Village Board on whether we should keep or sell our electric utility. One option would be to have an outside firm come in and evaluate the utilities performance. Attached to your packet is an article from the APPA magazine detailing when Plymouth Wisconsin recently went through the same questions. Plymouth decided to go through the evaluation process and in the end it was determined that the benefits of retaining the utility far outweighed the benefits of selling the utility. Staff feels that the benefits of retaining the Village's electric utility outweigh the benefits of selling the utility. Staff is comfortable with the current rates and the outcome of the last annual audit for the utility and does not feel an outside evaluation is necessary. The committee discussed the benefits of maintaining a municipal owned utility and trying to better advertise the benefits. Supervisor Jelle noted that one of WPPI's initiatives is to assist its members with public relations on the benefits of municipal utilities.

Discussion/Recommendation: Report on Bulk Trash Pickup Day: Administrator Owen reported that he has met with the Village's Representative from Veolia, Dan Rokicki to discuss alternatives. Several alternatives discussed were splitting the pick up over two collection days, providing dumpsters for collection and the user fee system as discussed previously.

The user fee system is the most straight forward in that people contact Veolia to arrange collection and pay for what they dispose of. The user fee collection is currently offered by Veolia for residents that do not want to wait until the bulk pickup day to get rid of items. This has been used several times by Village residents and seems to work well. From initial discussion, it does not appear providing dumpsters for collection would result in any savings due to the large number of dumpsters that would be need and the cost to transport them. Currently the bulk pick up days fills up the equivalent of 8 compacted truck loads of refuse would equate to many more un-compacted dumpsters. Splitting the Village into 2 areas and having the bulk day spread out over two collection days would save an estimated \$1,300. For the bulk collection day, to get the entire Village collected and dumped at the landfill Veolia needs to use 5 trucks. Veolia estimates that spreading the collection over two days would allow them to use 1 less truck for the collection, resulting in the savings. If this approach is used Veolia recommends using non-recycling pick up days to increase the efficiency of collection. The committee discussed alternatives for the service and determined someday the costs of the service may outweigh the benefits. Kevin Budsberg asked if staff could provide additional information on Veolia's user fee pick-ups. Administrator Owen noted it was included in the annual garbage/recycling newsletter but staff could put together something for the quarterly newsletter as well. Motion by Kevin Budsberg to recommend splitting the bulk pick up day into two collections, second by Peg Kruse. Motion carried.

Review: Comparison of Recycling and Garbage Tonnage After Automated Collection: The committee reviewed an attachment comparing the tons of garbage collected in 2011 versus 2010. So far in 2011 every month's collection has been lower than 2010's collection; for a total of 42.19 tons below 2010. At the current tipping fee of \$45/ton, that has saved us \$1,900 for 2011. Veolia has also provided us with the recycling tonnage for 2011 compared to 2010. So far in 2011 from January through March Veolia has collected 30.57 tons of recycling compared to 11.38 tons in 2010. In March of 2011 alone the Village collected 11.22 tons of recycling, just under 2010's 3 month total. Kevin Budsberg asked staff to put together a summary for the newspaper on the success of the automated recycling carts in increase recycling tonnage and reducing garbage tonnage.

2012 Budget review: The budget for the Public Works Department and Utilities are attached. The overall budget for public works decreases by nearly \$16,000 from 2010, largely due to a decrease in street maintenance projects due to the decrease in state transportation aid. The only significant increase is an increase to the fuel budget to meet the rising cost of fuel. Utility budgets are in line with previous years, staff is requesting a simplified rate increase for the water utility.

Consideration: Simplified Rate Increase for Water Utility: As noted in the review of the Utility Financials, the water department has a deficit for 2011. Attached to your packet is a simplified rate increase application, the application indicates that the water utility's rate of return makes us eligible for a 3% rate increase. With posting requirements the December bill would be the first bill that would be affected by the rate increase. The committee discussed the desire to keep rates as low as possible but recognized the importance of using the simplified rate increase to avoid the costs of a larger rate increase. Motion by Kevin Budsberg to recommend proceeding with the simplified rate increase for the water utility, second by Peg Kruse. Motion carried.

Update: Biological Upset at WWTP: Supervisor Jelle informed the committee that the week of July 18th the WWTP experienced a major biological upset in which many of the "bugs" that process waste in the oxidation ditches were killed. The event did cause the Village to exceed allowable limits on their discharge permit which will appear on the annual WWTP report to the DNR. Jelle indicated the DNR is not likely to take action against us for the violation since it was an isolated incident. Staff worked diligently to identify ways to remedy the problem and the plant is again operating at normal capacity. Staff is unsure of the exact cause of the upset but is working on identifying possible causes.

Update: WWTP Water Main Extension/10th Avenue Water Main Replacement Project: The publication requesting comments on the project was published on July 14th. The notice provides 30 days for the public to provide comments on the project; if no negative comments are received the DNR has indicated they will grant us approval to proceed with the project.

Update: Village Hall Repairs: Staff has met with a contractor who will be providing estimates for the work at Village Hall.

Adjournment: Motion by Kevin Budsberg to adjourn, second by Peg Kruse. Motion carried. Time: 8:34 p.m. The next Committee Meeting was set for Wednesday, September 14th, 2011, at 7:00 p.m.

Nicholas Owen

VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
July 13, 2011
Minutes

Call to Order: Chair Truttman called the meeting to order at 7:00 p.m. Present: Kevin Budsberg, Peg Kruse and Roger Truttman. Others: Village President Jim Salter, Chief Burt Boldebeck and Administrator Nicholas Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Kevin Budsberg to approve the agenda, second by Peg Kruse. Motion carried.

Approval of 6/15/11 Minutes: Motion by Kevin Budsberg, to approve the minutes, second by Peg Kruse. Motion carried.

Public Safety

Consideration of Operator Licenses to Expire 6/30/13: Sherry Dreger; McAllister Reynolds; James Loeffelholz; Ginger Blum; Beverly Hoesly; Karan Chohan: Staff recommends approval for all applicants. Motion by Peg Kruse to recommend approval, second by Kevin Budsberg. Motion carried.

Consideration of Temporary Alcohol License: Village of New Glarus- Alphonman Triathlon: This application is to serve beer at the post race event for the Alphonman Triathlon. The alcohol will be served in the parking lot between Village Hall and the Fire Department and the area will be fenced in. The event is being coordinated with the Fire Department's anniversary event. There have been no issues with this event in the past. Motion by Kevin Budsberg to recommend of the temporary alcohol license for the Alphonman Triathlon, second by Peg Kruse. Motion carried.

Consideration of Special Events Permit: Village of New Glarus – Alphonman Triathlon on 8/7/11: This application is to close 2nd Street and 3rd Avenue for the 4th Annual Alphonman Triathlon. The application includes serving alcohol in the parking lot between Village Hall and the Fire Department and the area will be fenced in. The event is being coordinated with the Fire Department's anniversary event. The Parks and Recreation Committee is reviewing the permit for the use of Village and pool for the event as well. The application is complete and Village insurance covers the event. Motion by Kevin Budsberg to recommend approval of the special events permit for the Alphonman Triathlon, second by Peg Kruse. Motion carried.

Consideration of Street Use Permit: G.S. Construction Services – 407 5th Avenue 8/1-8/7/11: The application is for closing 5th avenue for one day to unload trusses for an addition to the home. The application is complete and a certificate of insurance will be provided prior to the street closing. Motion by Peg Kruse to recommend the street use permit of G.S. Construction Services, second by Kevin Budsberg. Motion carried.

Monthly Police Report: Chief Boldebeck reviewed the monthly police report with the committee. The idea of the report is to keep the committee informed of the department's activity. Chief Boldebeck added that if there is additional information the committee wants to see to let him know. Chief Boldebeck added that overall the officers were accepting the changes well but there is, of course, a learning curve. Kevin Budsberg asked if the department tracks locations of accidents to determine if changes are needed in those areas. Chief Boldebeck indicated they do. Budsberg also requested that a column to compare how call volume compares to the previous year, if the report could show how many times during the month we were assisted by other agencies and if they could show a weekly average number of coverage hours. Chief Boldebeck and Administrator Owen indicated they would work on getting the items added. The hour summary would be difficult as it is not something that is compiled in the call software.

Discussion: Interim Chief of Police Position: Chief Boldebeck provided a report on his first months in the position. He indicated some efficiencies were achieved with changing policies on paperwork by reducing redundant reports, better use of office staff. Chief Boldebeck noted he is looking into "Badger Tracks" ticket software that would create additional efficiencies in the 2012 budget. The committee briefly discussed staffing levels and Chief Boldebeck reported that he was working with Administrator Owen in hiring new part-time officers to fill the gaps. The committee discussed whether the 20 hours a week was sufficient. Chief Boldebeck noted it was difficult at first but as he gets more acclimated he feels it will work. Kevin Budsberg requested clarification that the duties of this position were still to be

largely administrative. Administrator Owen clarified that was the case. Chief Boldebeck added that is the case and that has been the part of the job that has taken the longest to learn.

Public Works

Utility Financials: The Committee discussed the utility financials.

Update: WWTP Water Main Extension/10th Avenue Water Main Replacement Project: The DNR has signed off on the project and we are waiting for the Army Corp of Engineers to determine if they will take jurisdiction over the project or leave it in the DNR hands. Staff has published the required notice on the project and if there are no complaints received in the 30 day period crews can finish the project.

Update: Village Hall Repairs: Staff is seeking bids for repair of the police department bathrooms, community room door replacement and ADA assist front doors at Village Hall. These two items were determined the most urgent issues to fix at Village Hall. The projects will be completed as budget allows.

Review/Discussion: Report on Bulk Trash Pickup Day: Attached is a report on the cost of garbage pickup so far for 2011. The bottom of the sheet shows the cost for the bulk pick up day for 2011, 2010 and 2009. As you can see the cost of the land fill is in line with 2009 when there were two pick-ups, the major cost increase is with Veolia's cost to collect the garbage. The committee briefly discussed possible alternatives to reduce the cost of this service.

Adjournment: Motion by Peg Kruse to adjourn, second by Kevin Budsberg. Motion carried. Time: 8:22 p.m. The next Committee Meeting was set for Wednesday, August 10th, 2011, at 7:00 p.m.

Nicholas Owen

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
June 15, 2011
Minutes**

Call to Order: Chair Truttman called the meeting to order at 7:00 p.m. Present: Kevin Budsberg and Roger Truttman. Absent: Peg Kruse. Others: Village Trustee Darrel Weber, Mike Nevil and Shaun Bainbridge (New Glarus Fire Department) Chief Burt Boldebeck, Director of Public Works/Utility Scott Jelle and Administrator Nicholas Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Kevin Budsberg to approve the agenda, second by Roger Truttman. Motion carried.

Approval of 5/11/11 Minutes: Motion by Kevin Budsberg, to approve the minutes, second by Roger Truttman. Motion carried.

Public Safety

Consideration of Operator Licenses to Expire 6/30/12: Kristina Ziltner: Staff recommends approval for the applicant. Motion by Kevin Budsberg to recommend approval, second by Roger Truttman. Motion carried.

Consideration of Operator Licenses to Expire 6/30/13: Sundeep Singh; Guprit Brar; Richard Engen; Barbara Kummerfeldt; Robert Steven Wisdom; Kimberly Burton; Michael Nevil; Greg Kleeman; Rhonda Seligman; Peter Salchow; Lessia Bigler; Briana Campbell; Peter Ott; Roseann Ott; Kris Baumgartner; Samantha Hoesly; Jon Durst; Meagan Paske; Susie Weiss: Staff recommends approval for all applicants. Motion by Kevin Budsberg to recommend approval, second by Roger Truttman. Motion carried.

Consideration of Renewal Alcohol Licenses to Expire 6/30/12: 1. Class A Liquor: Hoch Enterprises, Inc.; Brandi Nehmer; Class A Beer/Liquor: New Glarus MobilMart, LLC; Class B Beer/Liquor: Swiss Lanes, Inc.; Puempels Olde Tavern Inc.; Kleeman's Bar & Grill LLC; New Glarus Hotel, Inc. (Hotel); New Glarus Hotel, Inc. (Chalet); Deininger's Restaurant; Ott Haus Pub Inc.; Tofflers Entertainment LLC; Flannery Inc.; Class B Wine: Robert Borucki:

The applications are for the annual renewal of alcohol licenses. Administrator Owen noted that the application for Kleeman's includes an addendum to the license for the proposed beer garden for the front of the building. Motion by Kevin Budsberg to recommend approval, second by Roger Truttman. Motion carried.

Consideration of Cigarette Licenses to Expire 6/30/12: New Glarus MobilMart, LLC; Puempels Olde Tavern Inc.; Kleeman's Bar & Grill LLC; Ott Haus Pub Inc.; Tofflers Entertainment LLC: These are annual renewals of cigarette licenses. Motion by Kevin Budsberg to recommend approval of cigarette licenses, second by Roger Truttmann. Motion carried.

Consideration of Miscellaneous Licenses to Expire 6/30/12: Swiss Lanes, Inc (1 pool table/8 bowling lanes); Kleeman's Bar & Grill LLC (1 pool table); Town Edge RV Park (RV Park); Ott Haus Pub Inc. (1 pool table): This is the annual renewal of licenses for pool tables, bowling lanes and the RV park. Motion by Kevin Budsberg to recommend approval of miscellaneous licenses, second by Roger Truttmann. Motion carried.

Consideration of Temporary Alcohol Licenses: New Glarus Fire Department Firefighter's Memorial Ride [7/23/11]; New Glarus Fire Department Anniversary Celebration [8/6/11]: The first permit is to serve beer for the Firefighter's Memorial Ride, the beer will be served in a fenced in area in front of the Fire Station and the Village parking lot. They are expecting up to 700 bikes, but not expecting significant amounts of beer to be sold because most riders are riding home at the end of the day. The second application is for the annual Anniversary Celebration. The beer will only be allowed in the fenced in areas in front of the fire station and the lot between the fire station and Village Hall. There have been no issues with this event in the past. Motion by Kevin Budsberg to recommend approval of the temporary alcohol licenses for the Fire Department, second by Roger Truttmann. Motion carried.

Consideration of Street Use Permits:

New Glarus Fire Department for Firefighters Memorial Ride [7/23/11]: This is the first time application to close 4th Avenue between Railroad Street and 3rd Street and 3rd Avenue between 2nd Street and Railroad Street and the parking spaces along Village Park on 2nd Street between 3rd Avenue and 4th Avenue. The streets will be closed to allow for parking of the bikes. The procession of bikes is estimated to take 20 minutes. The Fire Department also has applied for a temporary alcohol license for the event and open intoxicants will only be allowed in a fenced in area in front of the Fire Station and the Village Parking lot. The ride is a fundraiser for the Wisconsin Fire Fighters Memorial. After the event is over the bikes will leave on their own. The Fire Department has been working with the Police Department to coordinate the event. The Fire Department will be having an organizational meeting with the area law enforcement officials, fire departments and EMS' that will be assisting with the event on Tuesday June 21st. Motion by Kevin Budsberg to recommend approval of the application, second by Roger Truttmann. Motion carried.

New Glarus Fire Department for Anniversary Celebration [8/6/11]: This is the annual application to close 4th Avenue from 2nd Street to 3rd Street for events associated with the firemen's celebration. The Fire Department also has applied for a temporary alcohol license for the event and open intoxicants will only be allowed in a fenced in area in front of the Fire Station and the lot between the fire station and Village Hall. There have been no issues with this event in the past and the application is complete and a certificate of insurance is on file. Motion by Kevin Budsberg to recommend approval of the application, second by Roger Truttmann. Motion carried.

Update: Music Fest: Committee reviewed Chief Boldebeck's report on Music Fest. Things went well and the additional Police presence worked well and ending the serving of alcohol prior to the music stopping the last two years have helped to disperse the crowd in a more orderly manner. Darrel Weber voiced his concern for allowing the music to go later as it is an imposition on Village Residents. The committee discussed alternatives to allow the crowd to disperse in a similar manner.

Public Works

Utility Financials: The Committee discussed the utility financials.

Consideration: Storm Water Utility Correction Request for New Glarus Motors (1401 2nd Street): The gravel parking lot behind the building does not drain to Village infrastructure and is eligible for a credit. The property is eligible for a credit on 3.6 ERU's of operations and maintenance and debt service costs. Motion by Roger Truttmann to recommend approval of a credit of 3.6 ERU's of operations and maintenance and debt service costs for New Glarus Motors, second by Kevin Budsberg. Motion carried.

Update: 2011 Street Maintenance Projects: The committee reviewed the list of proposed projects and funding sources for 2011.

Consideration: Mill and Reconstruction of 8th Street (6th Avenue to 12th Avenue): For several years the Village has looked at reconstructing 8th Street but has held off due to budget constraints. This year staff feels there are sufficient funds in the 2011 budget to undertake the project. The project would be funded by \$17,363 of the Capital budget with the remaining \$26,447 coming out of the Street Sinking fund, leaving a fund balance \$87,196 for emergency projects. An additional factor in proceeding this year is a bill that has been included in the State Budget that would prohibit the Village from contracting with

Green County for maintenance projects in future years. While the passage of this bill is uncertain, staff feels that between the existence of the existing funds, the increasing cost of budget and the possibility of not being allowed to contract with the County in the future warrants undertaking this project this year. The committee reviewed the cost estimate to add curb and gutter to the project which was \$37,830 and noted that this did not include the addition of storm sewer infrastructure which would also be needed. Consensus of the committee was to proceed with the project without adding curb and gutter. The committee discussed an alternate proposal to resurface 4th Avenue but felt 8th Street was more of a priority, but they wanted 4th Avenue to stay on the list as a future project. Motion by Kevin Budsberg to recommend proceeding with the milling and reconstruction of 8th Street, second by Roger Truttmann. Motion carried.

Update: WWTP Water Main Extension/10th Avenue Water Main Replacement Project: The 10th Avenue portion of the project is completed. The crews are awaiting DNR approval to finish the extension to the WWTP.

Update: Underground Boring for 4th Avenue Electrical Upgrade Project: The boring portion of the project has begun and is going well. Staff anticipates completion on Friday. After completion the Village utility crew will pull the wire through the conduit.

Adjournment: Motion by Kevin Budsberg to adjourn, second by Roger Truttmann. Motion carried. Time: 8:02 p.m. The next Committee Meeting was set for Wednesday, July 13th, 2011, at 7:00 p.m.

Nicholas Owen

VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
May 11, 2011
Minutes

Call to Order: Chair Truttmann called the meeting to order at 7:00 p.m. Present: Peg Kruse, Kevin Budsberg and Roger Truttmann. Others: Chief Burt Boldebeck, Sergeant Jeff Sturdevant, Director of Public Works/Utility Scott Jelle and Administrator Nicholas Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Kevin Budsberg to approve the agenda, second by Peg Kruse. Motion carried.

Approval of 4/13/11 Minutes: Motion by Kevin Budsberg, to approve the minutes, second by Peg Kruse. Motion carried.

Public Safety

Consideration of Operator Licenses to Expire 6/30/12: Anjanette Kammes; Wayne Prisk; Stephen Gmur; Deborah Nash; Jennifer Stephenson; Sandra Rahberger; Minda Saalsaa; Staff recommends approval for all applicants. Motion by Kevin Budsberg to recommend approval, second by Peg Kruse. Motion carried.

Consideration of Operator Licenses to Expire 6/30/13: Erik Madsen; Helen Beck; Peggy Blumer; Fred Ryser; Margaret Ryser; Debra Anderegg; Melissa Jindra; Gary Westby; Patricia Best; Donna Rodebaugh; Mary Lou Meier; Emily Holz; Elizabeth Gutzmer; Tiffany Schade; Gretchen Mahnke; Shanon Hanson; Jason Beicher; Barbara Argue; Cherri Kempfer; Staff recommends approval for all applicants. Motion by Peg Kruse to recommend approval, second by Kevin Budsberg. Motion carried.

Consideration of Original Class A Beer/Liquor to New Glarus Hometown Foods Inc. to expire 6/30/11: This is the application for an original Class A Beer Liquor License associated with the change in ownership of Roy's Market. Motion by Kevin Budsberg to recommend approval, second by Peg Kruse. Motion carried.

Consideration of Renewal Alcohol Licenses to Expire 6/30/12:

Class A Beer: Blanchardville Co-op Oil Association; Class A Beer/Liquor: New Glarus Hometown Foods, Inc.; Class B Beer/Liquor: Sportsmans of New Glarus, Inc.; Glarner Enterprises, Inc.; Class B Beer/Wholesale Beer: New Glarus Brewing Co. (Cty W/Hwy 69); New Glarus Brewing Co. (2400 Hwy 69): The applications are for the annual renewal of alcohol licenses. Motion by Peg Kruse to recommend approval, second by Kevin Budsberg. Motion carried.

Consideration of Cigarette Licenses to Expire 6/30/12: Sportsmans of New Glarus, Inc.; Blanchardville Co-op Oil Association: These are annual renewals of cigarette licenses. Motion by Peg Kruse to recommend approval of cigarette licenses, second by Kevin Budsberg. Motion carried.

Consideration of Miscellaneous Licenses to Expire 6/30/12: Sportsmans of New Glarus, Inc. (Pool Table); L&S Community (Mobile Home Park): This is the annual renewal of licenses for a pool table and the mobile home park. Motion by Kevin Budsberg to recommend approval of miscellaneous licenses, second by Peg Kruse. Motion carried.

Consideration of Temporary Alcohol License:

New Glarus Chamber of Commerce for Polkafest [6/9/11 – 6/12/11]: This is the annual application for serving beer at Polkafest under the tent on 1st Street between 5th and 6th Avenues. The chamber has also applied for a street use permit for this event. There have been no issues with this event in the past. Motion by Kevin Budsberg to recommend approval of the temporary alcohol license for the Chamber of Commerce for Polkafest, second by Peg Kruse. Motion carried.

Taste of New Glarus [6/25/11]: This is the annual application for the serving of beer on 1st Street between 5th and 6th Avenues for the Taste of New Glarus event. The chamber has also applied for a street use permit for the Taste of New Glarus. Motion by Kevin Budsberg to recommend approval of the temporary alcohol license for the Chamber of Commerce for Taste of New Glarus, second by Peg Kruse. Motion carried.

Consideration of Street Use Permits:

Christa Fish for 5K Run/Walk & Kids Fun Run [9/24/11]: This application is for a first time run-walk fundraiser in coordination with Oktoberfest. The run would start at the pavilion at Village Park, go on 2nd Street North to 3rd Avenue, 3rd Avenue to Durst Road to the end of Durst Road, then turn around and come back. The race would begin at 9:00 a.m. with anticipated finish by 11:30 a.m. The application is complete and a certificate of insurance is on file. Motion by Peg Kruse to recommend approval of the street use permit for the fun run, second by Kevin Budsberg. Motion carried.

New Glarus Chamber of Commerce for Polkafest [6/9/11 – 6/13/11]: This is the annual application for the closing of 1st Street between 5th and 6th Avenues for Polka Fest. The application includes the temporary alcohol license, a tent, amplified music and open intoxicants in the downtown area. There have been no issues with the event in the past, the application is complete and a certificate of insurance is on file. The committee discussed the desire to have the limits of the open intoxicants posted and reminding the bar owners that glass not be allowed on the street. Administrator Owen added that the Chamber can work with the Police on the posting. Chief Boldebeck stated that he will talk to the bar owners about the glass limitations. Motion by Kevin Budsberg to recommend approval of the street use permit for the Chamber of Commerce for Polkafest contingent on posting of the limits for the open intoxicants, second by Peg Kruse. Motion carried.

New Glarus Chamber of Commerce for Taste of New Glarus [6/25/11]: This is the annual application for the closing of 1st Street between 5th and 6th Avenues for the Taste of New Glarus. The application includes the request for open intoxicants in the downtown area and amplified music. There have been no issues with the event in the past, the application is complete and a certificate of insurance is on file. Motion by Kevin Budsberg to recommend approval of the street use permit for the Chamber of Commerce for Taste of New Glarus contingent on posting of the limits for the open intoxicants, second by Peg Kruse. Motion carried.

Stuessy-Kuenzi American Legion Post for Memorial Day Parade [5/30/11]: This is the application for the annual Memorial Day Parade. The parade will start in front of Village Hall and follow its traditional route and end at the New Glarus Elementary School. State approval has been received for the parade to cross STH 39. There have been no issues with this in the past and a certificate of insurance is on file. Motion by Peg Kruse to recommend approval of the street use permit for the Memorial Day Parade, second by Kevin Budsberg. Motion carried.

Public Works

Utility Financials: The Committee discussed the utility financials. Administrator Owen noted the water utility had a positive cash flow last month but staff will continue to monitor the utility. Owen added that the electric utility had higher than normal expenses over the last month due to the ongoing system upgrade projects.

Update: WWTP Water Main Extension/10th Avenue Water Main Replacement Project: The project began ahead of schedule on Thursday May 5th, on the 10th Avenue portion of the project, the water main has been installed and we are awaiting state approval of the water sample. The first portion of the project is estimated to take 4 weeks from start of excavation to final paving. After completion the crew will move on to the WWTP extension. So far crews have encountered rock as expected and progress is going well.

Recommendation: Award of Bid: Underground Boring for 4th Avenue Electrical Upgrade Project: Bids have been received with J. J. Vondrum & Sons being the low bidder for \$8,000, which is under the project estimate of \$8,883. The Village utility crew has installed new poles and lines to get the new service line from the substation to the point where the line will go underground. Motion by Kevin Budsberg to recommend award of the bid to J.J. Vondrum & Sons for \$8,000, second by Peg Kruse. Motion carried.

Discussion/Consideration: Ordinance Adoption PH Monitoring Requirement: Attached is a resolution allowing the Village to require certain sewer customers to monitor the PH of outgoing sewer flows. We currently do not have any issues at the WWTP with PH levels above allowable levels. If PH levels were to become a problem, requiring the monitoring would permit the Village to surcharge customers that exceed allowable levels. Motion by Kevin Budsberg to recommend adoption of the amendment to the PH Monitoring requirement, second by Peg Kruse. Motion carried.

Adjournment: Motion by Kevin Budsberg to adjourn, second by Peg Kruse. Motion carried. Time: 7:37 p.m. The next Committee Meeting was set for Wednesday, June 15th, at 7:00 p.m.

Nicholas Owen

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
April 13, 2011
Minutes**

Call to Order: Chair Truttmann called the meeting to order at 7:00 p.m. Present: Peg Kruse, Kevin Budsberg and Roger Truttmann. Others: Warren Myers (Town and Country Engineering), Acting Chief Sturdevant, Director of Public Works/Utility Scott Jelle and Administrator Nicholas Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Roger Truttmann to approve the agenda, second by Peg Kruse. Motion carried.

Approval of 3/9/11 Minutes: Motion by Kevin Budsberg, to approve the minutes, second by Peg Kruse. Motion carried.

Presentation: WWTP Bid and 10th Avenue Watermain Extension/Replacement: Warren Myers of Town and Country Engineering provided a description of the project. The Village received 9 bids for the project with the low bid from Rule Construction and is below the project estimate. The bid included the base bid which was for the watermain extension at the WWTP and replacement of the main on 10th Avenue between 3rd and 4th Streets, alternate bid 1 for sanitary sewer replacement on 10th Avenue, alternate bid 2 for removal and replacement of the remainder of 10th Avenue between 3rd and 4th Street and the supplemental bid for rock removal and other items. As noted in the engineering summary, the sanitary sewer was televised and determined to be in good condition and does not need to be replaced with this project. Myers explained that there has been a delay in approval of the watermain for the WWTP because the DNR has requested a wetland delineation which will delay start of the project but he doesn't for see any problems with approval. Myers added he believes Rule will want to start as soon as possible after the bid is awarded by the Board.

Public Safety

Consideration of Temporary Alcohol License: New Glarus Vision Youth Committee for Community Fest [5/27-30/11]: This is the annual application for the Vision Youth Committee to serve beer for their Music Fest fundraiser.

The beer will be served inside of a fenced in area under a tent on 4th Avenue between Railroad Street and 2nd Street. Village staff has reviewed and approved the Special Events Permit for the event and Administrator and Sergeant Sturdevant are coordinating police coverage for the event. Motion by Kevin Budsberg to recommend approval, second by Peg Kruse. Motion carried.

Consideration of Street Use Permit: New Glarus Chamber for Car Show [5/14/11]: This is the first time application for a car show on 1st Street between 5th and 6th Avenues from 7:00 a.m. to 5:00 p.m. on Saturday May 14th. The application has all proper signatures and a certificate of insurance is on file. Motion by Kevin Budsberg to recommend approval contingent on notification of the downtown business owners of the street closer, second by Peg Kruse. Motion carried.

Consideration of Street Use Permit: Habitat for Humanity of Green Co. [5/21/11]: This is the first time application for a walk-a-thon. The walk-a-thon would include a two mile option that starts at the Depot and goes to the New Glarus Home and back and a five mile option that in addition to the previous route goes out the bike trail to the New Glarus Woods and back in 2nd Street to 11th Ave, to Railroad and ends at the depot. The application has all proper signatures and the police department has submitted for state approval for the crossing of the STH 39 and a certificate of insurance has been provided. Motion by Peg Kruse to recommend approval, second by Kevin Budsberg. Motion carried.

Public Works

Utility Financials: The Committee discussed the utility financials. Please note so far for the year expenses for the water utility have exceeded revenue. Staff will continue to monitor the utility and we may need to reconsider the simplified rate increase at sometime this year.

Consideration of WWTP Water Main Extension/10th Avenue Water Main Replacement Project Award of Bid: Warren Myers and Village Staff are recommending approval of the low bid from Rule construction for the base bid of \$198,253.60, alternate 2 for the additional street work for \$31,825 and the supplemental work for \$20,600 for a total project cost of \$250,678.60. Of this the \$198,253.60 and supplemental \$20,600 will be paid for by the water utility construction fund, \$16,023 will be funded by the Storm water utility and \$15,802 will be covered by the street sinking fund. Motion by Kevin Budsberg to recommend award of the project to the low bidder Rule Construction for a total of \$250,678.60, second by Peg Kruse. Motion carried.

Update: 4th Avenue Electrical Upgrade Project: Utility Director Scott Jelle reviewed the project estimate for the upgrading of electrical lines from the Village Substation, along 4th Avenue to the Botanica, Kleeman's buildings and the remainder of the building on that block of 2nd street. The total project cost is \$68,123 and all but \$8,883 for boring will be done by Electric Utility Staff. Village Engineers will be preparing documents for soliciting bids for the boring part of the project.

Utility Rate Comparison: The committee reviewed spreadsheets comparing electric and water utility rates for similar sized communities in our area. For water rates the Village is on the high side for the list for the base charge but has a lower per/gallon rate than other communities. The committee discussed the possibility of trying to even out the difference in use rates for small and high end users with the next major rate case. For electric utility the rates are about average for municipal owned utilities and lower than those of investor owned and cooperatives.

Adjournment: Motion by Peg Kruse to adjourn, second by Kevin Budsberg. Motion carried. Time: 7:39 p.m. The next Committee Meeting was set for Wednesday, May 11, at 7:00 p.m.

Nicholas Owen

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
March 9, 2011**

Minutes

Call to Order: Chair Truttmann called the meeting to order at 7:00 p.m. Present: Peg Kruse, Kevin Budsberg and Roger Truttmann. Others: Village President Jim Salter, Dave Anderson, Sue Leverich, Ben Bedward, Acting Chief Sturdevant, Director of Public Works/Utility Scott Jelle and Administrator Nicholas Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Kevin Budsberg to approve the agenda, second by Peg Kruse. Motion carried.

Approval of 2/9/11 Minutes: Motion by Kevin Budsberg, to approve the minutes, second by Peg Kruse. Motion carried.

Public Safety

Consideration of Operator's License to Expire 6/30/12: Sandy Jo Brunner; Brandi Nehmer; Vicki Spidahl; Lynne Amble, Linda L. Disch: Staff recommends approval for all applicants. Motion by Peg Kruse to approve the license for Brunner, Nehmer, Spidahl, Amble and Disch to expire 6/30/12, second by Kevin Budsberg. Motion carried.

Consideration of Street Use Permit: AROC Wisconsin [4/30/11]: This is an annual application for the use of Elmer Road and Kubly Road for a road rally. There have been no issues with this event in the past and the applicant is working on providing an updated certificate of insurance. Motion by Peg Kruse to recommend approval of the street use permit for AROC Wisconsin for 4/30/11, second by Kevin Budsberg. Motion carried.

Consideration of Ordinance 11-01/Eliminating Multiple Pet Permits and Amending Vicious Animal Regulations: Administrator Owen summarized the changes in Ordinance 11-01 eliminating the multiple pet permit and amending the section of code regulating vicious animals. The ordinance eliminates the current multiple pet permit and sets a firm limit of 3 dogs. Current permit holders will be allowed to keep the animals they are approved for but will not be allowed to replace animals and will need to renew their permit every two years. Once they come into compliance with the limits in the new code their multiple pet permit will expire.

The ordinance also rewrites the current section on vicious dogs. The amendments are written to apply to all aggressive dogs, based on their behavior rather than specific breeds. Village Attorney Bill Morgan has reviewed the ordinance and made some minor revisions to make the code consistent with state statutes. Kevin Budsberg requested that in 101-6 (1)(b) be amended to read "another animal" rather than another "domestic dog". Jim Salter expressed his concern on the ordinance and he felt the Village shouldn't be limiting the total number of dogs someone could have. The committee discussed the need for the hard fast limit being a public health issue as well as a quality of life issue for the animals. Motion by Kevin Budsberg to recommend approval of Ordinance 11/01, second by Peg Kruse. Motion carried.

Public Works

Utility Financials: The Committee discussed the utility financials.

Consideration of Charge Back of Under-Registering Water Meter Usage: Administrator Owen reported that in February the utility crew did a routine replacement of the water meter at the Alpine Laundry. In conducting the meter change they noticed that the reading on the inside meter did not match the reading on the outside meter. Investigation revealed that the internal meter was a 1" meter and the service was a 1 1/2" meter so the water usage was under-registering therefore undercharging for water and sewer use. The change out of the meter will result in a \$450 - \$500 increase in the monthly water/sewer bill. PSC code allows the utility to charge back up to 2-years of the extra usage to the customer, this charge back amount for water would be \$917.16 and \$4,462.82 for the sewer portion. If the charge back is approved staff can develop a payment plan for the customer. The main thing with the Board decision relating to charge backs is to be consistent; the electric utility will be replacing old commercial electric meters this summer and may run into similar situations. The committee discussed the possibility of checking meters on high use customers. Director of Public Works/Utility Scott Jelle indicated that they can do that and will be replacing a number of older commercial electric meters this summer. Motion by Kevin Budsberg to recommend not charging back the last two years of under-registered use due to the Village not noticing the incorrect meter was installed, second by Peg Kruse. Motion carried.

Consideration of Water Main Replacement (3rd Street and 10th Avenue): Director of Jelle reported that the Village has made numerous repairs to a section of watermain in the area of 3rd Street and 10th Avenue. Due to the number of breaks in this area staff is seeking approval to replace this section of water main as an additional project on the WWTP water main project this summer, dependent on cost. The funding would come out of the utility construction project sinking fund which we anticipate having sufficient balance to cover the costs. Bids for both projects are due on March 31st and will be reviewed by this committee at the April 13th meeting. Jelle added that by doing the projects at the same time the utility should see cost savings with the projects. Administrator Owen noted that we would have sufficient funds for future emergencies if we proceed with this project. Motion by Kevin Budsberg to proceed with bidding the watermain replacement at 3rd Street and 10th Avenue, second by Peg Kruse. Motion carried.

Consideration of Simplified Rate Case for Water Utility: Administrator Owen reported that every year the PSC reviews the Village rate of return for the water utility to determine if we are eligible for a simplified rate increase. If the utility's rate of return is less than 6% the utility is eligible; for 2010 the utility's rate of return was 4.9%. A simplified rate increase is an increase of up to 3% that allows the utility to increase rates marginally to keep up with the increasing costs of running the utility without the added expense of applying to the PSC for a full-rate case. By conducting a simplified rate increases it also eases the burden of a full rate increase on the rate payers.

Using the average residential water use of 4,000 gallons a month, a 3% increase in the rate would mean an increase of \$0.63 per month in the utility bill for the average residential customer. Overall 2010 was a good year for the water utility and they finished with a surplus and ideally we would not raise the utility rates during the down economy. The one real reason the utility should consider raising the rates is that if the water main replacement project is approved it will use approximately \$110,000 of the \$340,000 construction project sinking fund and we also have several small electric projects that will be funded by this account, leaving us with little savings for the upcoming street project in 2013.

Consensus of the committee was that because the utility has good fund balances and because of the down economy this was not a good time to increase rates. Director Jelle indicated that staff could prepare a rate comparison of similar communities for next month's meeting. Motion by Kevin Budsberg to recommend denial of the simplified rate increase, second by Peg Kruse. Motion carried.

Consideration of Award of Bid for PW Pickup Truck: Director Jelle informed the committee that 2 bids were received for the purchase of a new 4x4 pickup truck to replace the 1989 pickup. The low bid was \$20,766 by Monticello Ford. The committee recommends approval of the purchase with the cost being covered by the Public Works Equipment sinking fund. After the purchase the sinking fund would have a balance of \$21,000. The committee discussed the possibility of buying a used truck. Jelle indicated that the used trucks he looked at were either extremely high miles or if they were low miles they were not much less expensive than the new truck. Motion by Roger Truttman to recommend award of bid to Monticello Ford for \$20,766, second by Peg Kruse. Motion carried.

Adjournment: Motion by Peg Kruse to adjourn, second by Roger Truttman. Motion carried. Time: 7:50 p.m. The next Committee Meeting was set for Wednesday, April 13, at 7:00 p.m.

Nicholas Owen

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
February 9, 2011
Minutes**

Call to Order: Chair Truttman called the meeting to order at 7:00 p.m. Present: Peg Kruse and Roger Truttman. Absent: Kevin Budsberg. Others: Linda Hewitt, Russ Rylander, Village Attorney Bill Morgan, Acting Chief Sturdevant, Director of Public Works/Utility Scott Jelle and Administrator Nicholas Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Roger Truttman to approve the agenda, second by Peg Kruse. Motion carried.

Approval of 1/12/11 Minutes: Motion by Roger Truttman, to approve the minutes, second by Peg Kruse . Motion carried.

Public Safety

Consideration of Operator's License to Expire 6/30/12: Jodie Kline: Staff recommends approval. Motion by Peg Kruse to approve the license for Kline to expire 6/30/12, second by Roger Truttman. Motion carried.

Consideration of Class A Liquor License to Brandi Nehmer (Brandi's Bridal Galleria, Etc.) to Expire 6/30/11: This application is to allow Brandi's Bridal to serve up to 2 3-ounce samples of wine per person. It also allows for the sale of sealed bottles of wine. As with other liquor licenses the establishment would be required to have a licensed employee on site at all times. Motion by Peg Kruse to recommend approval of the Class A Liquor License for Nehmer, second by Roger Truttman. Motion carried.

Consideration: Ordinance 11-03/Amendment of Alternate Side Parking Regulations: The Committee reviewed the draft ordinance making some minor revisions to the Village parking regulations. The first revision is clarifying that no overnight parking regulations on 1st Street south of STH 39 apply only to the angle parking spots beside Glarner Laden Antiques and Lynch's Gifts. The second change revises regulations for parking on STH 39. Currently parking is prohibited from 6th Street West, but with the widening of the highway several years ago, parking is practice between 6th Street and 7th Street and this ordinance amends to code to reflect this. Last, the ordinance eliminates the previous exemption from alternate side parking on STH 39 west of Third Street to the Village limits. With the widening project it is practice to park on both sides of the street and the exemption from alternate side parking is no longer needed. Motion by Peg Kruse to recommend approval of Ordinance 11-03, second by Roger Truttman. Motion carried.

Consideration: Multiple Pet Permit/Condition Use Permit: The committee reviewed a conditional use permit from 2005 permitting Russ Rylander and Linda Hewitt to have 5 dogs under the 5 conditions listed on the permit. Administrator Owen explained that conditional use permits were issued to allow owners to exceed the maximum allowable number of dogs under village code prior to the establishment of the multiple pet permit. At the end of December 2010 the Village was informed that Rylander and Hewitt had 8 dogs, exceeding the limit allowed on the permit. Administrator Owen further explained that they had contacted the owners asking them to either come into compliance with the conditional use permit or apply for a multiple pet permit for the 8 dogs. Hewitt and Rylander indicated in their January 10th letter that they would be submitting an application to keep all 8 dogs. Russ Rylander stated he had not previously licensed the dogs because he thought the requirement was waived with the conditional use permit and that he knowingly exceeded the allowable number on the permit because he felt it was best for his wife's health conditions. Rylander added that he now understands that the dogs need to be licensed annually and the permit needs to be renewed every two years. The committee discussed adding a condition to approval of the permit that they owners not be allowed to replace dogs when dogs pass away until they are down to 3 dogs. Roger Truttman asked if the owners would notify the Village when their dogs passed away. The owners indicated they would get a certificate from the veterinarian stating that. Motion by Peg Kruse to approve the multiple pet permit for Rylander and Hewitt for 8 dogs with the condition that they notify the Village when dogs pass away and they cannot replace any dogs until they drop below 3 dogs, second by Roger Truttman. Motion carried. Village staff will prepare a permit for Rylander and Hewitt to sign acknowledging the requirements of the permit.

Public Works

Utility Financials: The Committee discussed the utility financials.

Discussion/Consideration: Replacement of Public Works Pickup Truck: Public Works Director Scott Jelle informed the committee that he has begun researching the replacement of the blue 1990 Dodge Pickup truck. The truck was originally scheduled for replacement in 2008 but has been maintained and kept in use, but staff feels the effort to keep the truck in workable order is more than the truck is worth. Jelle stated he has researched two options; purchasing a new truck versus purchasing a used truck. Jelle estimates a new truck cost of \$19,000 and a used truck to be as much as \$16,000 depending on year and mileage. Currently the Public Works Equipment sinking fund has a balance of \$41,000. It is anticipated that the 1990 Dodge and its plow would not bring about \$1,500 at the state auction. Jelle added that if soliciting bids is approved the committee would have the final approval on the purchase of the truck. Motion by Peg Kruse to recommend soliciting bids for a new 4x4 ¾ ton pickup truck, second by Roger Truttman. Motion carried.

Adjournment: Motion by Peg Kruse to adjourn, second by Roger Truttman. Motion carried. Time: 7:55 p.m. The next Committee Meeting was set for Wednesday, March 9, at 7:00 p.m.

Minutes taken by: Nicholas Owen

VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
January 12, 2011
Minutes

Call to Order: Chair Truttman called the meeting to order at 7:00 p.m. Present: Kevin Budsberg, Peg Kruse and Roger Truttman. Others: Acting Chief Sturdevant and Administrator Nicholas Owen.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Kevin Budsberg, second by Peg Kruse to approve the agenda. Motion carried.

Approval of 12/15/10 Minutes: Kevin Budsberg requested the following sentences be added to the minutes on the extension of water main to the WWTP: "Budsberg asked about the safety of the well water. Jelle indicated that the water was safe but the workers were not drinking it". Motion by Kevin Budsberg, second by Peg Kruse to approve the minutes as amended. Motion carried.

Public Safety

Consideration of Operator's License to Expire 6/30/12: Barbara Eckert: Staff recommends approval. Motion by Kevin Budsberg to approve the license for Eckert to expire 6/30/12, second by Peg Kruse. Motion carried.

Consideration: Ordinance Amendment to Multiple Pet Permit Requirements: The committee reviewed the proposed ordinance which limits the number of dogs a household can have to 3 and eliminates the multiple pet permit. Existing approved multiple pet permits or conditional use permits would be allowed to maintain the animals they have now but would not be allowed to add additional animals and would have to renew their permit annually until they are in compliance. In order to have more than 3 dogs the owner would have to obtain a commercial kennel license. If recommended for approval by the committee each of the current permit holders and the household with the conditional use permit would be notified of the pending change and the public hearing at a future Village Board meeting for discussion on the change. Kevin Budsberg said he would be interested in taking a more comprehensive look at this section of code including creating a probationary period for approved kennel permits allowing for inspection by the Police and looking at limiting/prohibiting aggressive breeds. Peg Kruse asked that staff research requiring insurance for permit holders. Motion by Peg Kruse, to table Ordinance 11-01, second by Kevin Budsberg. Motion carried.

Public Works

Utility Financials: The Committee discussed the utility financials.

Discussion/Consideration: Street Lights in Industrial Park: A resident requested that the Village consider placing additional street lights in the industrial park along Hoesly and Industrial Drive to improve the visibility at night.

Currently there are street lights along Industrial Drive and at the intersections on Hoesly Drive and CTH W. Staff feels this is sufficient lighting for the type of traffic in an industrial park but if desired by the committee staff will research the issue further. Consensus of the committee was that no additional street lighting was needed along Hoesly Drive.

Adjournment: Motion by Kevin Budsberg to adjourn, second by Peg Kruse. Motion carried. Time: 7:36 p.m. The next Committee Meeting was set for Wednesday, February 9, at 7:00 p.m.

Minutes taken by: Nicholas Owen

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING