

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
12/13/2022

SPECIAL MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 5:41 P. M. PRESENT: Michael Bell, (Henry Janisch arrived later), Peggy Kruse, Tammy Newberry, Chuck Phillipson, and Roger Truttman. ALSO PRESENT: Kevin Brunner (PAA), Interim Administrator Karl Frantz.

AGENDA: Motion by Bell, second by Kruse to approve the 12/13/2022 agenda. Motion carried. (5-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

ANNOUNCEMENT: The Village Board Will Adjourn into Closed Session Pursuant to Wisconsin State Statute 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Administrator Recruitment]

CONVENE INTO CLOSED SESSION REGARDING ADMINISTRATOR RECRUITMENT: Motion by Newberry, second by Kruse to convene into closed session at 5:45 P.M. **ROLL CALL VOTE:** Michael Bell-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; and Roger Truttman-yes. Motion carried (5-0).

(Henry Janisch arrived)

The Board interviewed two candidates for the Village Administrator position.

Newberry seconded by Bell moved to reconvene to open session. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; and Roger Truttman-yes. Motion carried (6-0).

The Board announced it had authorized Kevin Brunner to offer the position and negotiate an employment agreement with Chris Bennett within parameters the Board had established.

ADJOURN: Being no further business, Newberry moved to adjourn, second by Bell at approximately 9:00 P.M. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; and Roger Truttman-yes. Motion carried (6-0).

–Karl Frantz
Interim Administrator

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
12/6/22

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Michael Bell, Henry Janisch, Peggy Kruse, Tammy Newberry,

Chuck Phillipson, and Roger Truttmann. ALSO PRESENT: Kathy Casey, Barbara Hodgson, Deb Saunders, Bill Saunders, Dorene Disch, Shelly Johnson, Michael Marty, Larry K., Jeff Babler, Sue Moen, Terry Johnson, Deb Johnson, Anna Wolf, Brad Grebner, Alysha Klassy, Erin Speth, Dan Blewitt, Janet Sherver, Ron Roesslein, Joe Mondloch, Emilie Glotferty, Matt Belknap, Meaghan Belknap, Jennifer Thayer (NGSD), Gof Thomson, Amy Trumble (NGPL), Lynda Hyland (NGPL), Bekah Stauffacher (NG Chamber), David Ferris (Ehlers), PW Director Joe Cockroft, Chief Boldebuck, Lieutenant Sturdevant, Interim Administrator Karl Frantz, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Henry Janisch, second by Michael Bell, to approve the 12/6/2022 agenda. Motion carried. (6-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Henry Janisch for approval of the consent agenda, second by Peggy Kruse. Motion carried. (6-0).

APPROVAL OF MINUTES OF 11/12/22 & 11/15/22 REGULAR/SPECIAL MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists were presented to the Board and include: ACH for payroll benefits, WRS November Remittance, and US Bank November credit card; payroll vouchers 16894 to 16918 totaling \$33,046.59 and checks 41469 to 41518 totaling \$54,113.92.

APPROVAL OF OCTOBER FINANCIALS: The report was presented to the Board.

NEW BUSINESS

Consideration/Discussion: 3rd Avenue Phase II Financing/Construction: Interim Administrator Frantz reminded the Board of the project background thus far. David Ferris, Ehlers, provided the Board background on the different options for Phase II in terms of borrowing. The charts provided by Ferris are available for viewing on the Village website. The Board considered two options – pursuing Third Ave Phase II in 2023, or waiting until 2024.

The Board discussed the current impact of debt on taxpayers. Ferris explained that maintaining a consistent debt levy is usually more desirable for both the municipality and the taxpayers rather than having a constant “up and down” levy that affects property tax bills. Ferris explained that an overall \$700,000 net debt service levy was a realistic goal that allowed projects to be done, but was still conservative under the State and Village imposed statutory limits. The debt service levy is currently at \$641,123 for 2023.

Trustee Phillipson asked Ferris if pursuing either option still provides room for funding in case of an emergency. Ferris confirmed that it does.

The Board asked for input from PW Director Cockroft on Third Ave and if Phase II was critical or could wait until 2024. Director Cockroft confirmed that it is critical and that a \$1.5 million project would solve many of the current issues on Third Ave.

Motion by Tammy Newberry for Phase II of Third Ave at \$1.5 million, second by Peggy Kruse. Motion carried. (6-0).

Consideration/Discussion: Swiss United Church of Christ Cemetery Correspondence: The Board reviewed a letter from the Church in response to the Village Attorney letter sent in October, 2022. Both letters are available for viewing on the Village website.

Trustee Phillipson expressed frustration in the last letter sent by the Church, noting that it seemed like a “threat”. The Board agreed that the Village can’t afford to voluntarily accept the Cemetery at this time.

Motion by Chuck Phillipson to not accept ownership or management of the Swiss United Church of Christ Cemetery at this time, second by Henry Janisch. Motion carried. (6-0).

PARKS AND RECREATION

Consideration/Discussion: Shepard of the Hills Land: The Board was presented with multiple emails concerning this matter. The emails are available for viewing on the Village website.

Village Resident and New Glarus Cares member Shelly Johnson informed the Board that the foundation Only in Wisconsin Giving, led by New Glarus Brewing Company/Deb Carey, has agreed to match the funds needed to both purchase the land and replace the playground equipment, approximately \$235,000.

Only in Wisconsin Giving will be purchasing the land and closing on February 3. Shortly after, the Foundation plans to donate the land to the Village as long as the Village agrees to maintain it and keep it as greenspace.

The Board asked Johnson what would happen if the New Glarus Cares group was unable to raise their half of the \$235,000. Johnson explained that the Foundation would be covering any shortfall and the Village would not be responsible for any of those funds.

Motion by Henry Janisch to accept the donation of the Shepard of the Hills Land contingent on an accepted contract, second by Peggy Kruse. Motion carried. (6-0).

PUBLIC WORKS AND SAFETY

Consideration/Discussion: Relocation of Stop Sign at Corner of 8th St. and 12th Ave: The Committee is recommending that the stop sign at the S.E. corner of 8th and 12th be relocated to the N.E. corner of that intersection to help with problems encountered in winter driving conditions, and to make 8th a through street in anticipation of the Windlach school access point.

Motion by Michael Bell to relocate the stop sign, second by Henry Janisch. Motion carried. (6-0).

PERSONNEL AND FINANCE

Consideration/Discussion: NGPD Part-Time Wage Increase: The Board was presented an email from Lt. Sturdevant. The email is available for viewing on the Village website.

Motion by Michael Bell to approve the part-time officer wage increase to \$25.25/hour, second by Tammy Newberry. Motion carried. (6-0).

PRESIDENT'S REPORT

Consideration/Discussion: Trustee Walters Resignation/Options Related to Vacancy: President Truttman explained that Trustee Walters resigned from Village Board due to relocation. Trustee Walters' resignation letter is available for viewing on the Village website.

Motion by Henry Janisch to accept Trustee Walters' resignation, second by Tammy Newberry. Motion carried. (6-0).

Motion by Tammy Newberry to fill the vacancy via appointment. No second received, motion died.

Trustee Phillipson noted that the Village passed an ordinance on filling Board vacancies in recent years. The Board agreed that the vacancy will be filled per the Ordinance.

Update: New Primary School Access: Interim Frantz provided an update on the new primary school access. Dr. Jennifer Thayer, NGSD Superintendent, spoke on behalf of the School and explained that the School Board has concerns about construction costs for the new primary school with no state funding increase and inflation forcing referendums across the State. The School Board is willing to consider the Windlach access point but they have no extra money to put towards it. The Village would need to pay for everything up to the private driveway.

Consideration/Discussion: Cancel December 20 Village Board Meeting: President Truttman explained that there is currently no pressing agenda items for the December 20 meeting.

Motion by Tammy Newberry to cancel the 12/20 Village Board Meeting, second by Michael Bell. Motion carried. (6-0).

ADJOURN: Being no further business, President Truttman adjourned the meeting at 9:05 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

11/15/22

Corrected by Village Board
Action on 3/21/23

2023 BUDGET PUBLIC HEARING: President Truttman called the budget public hearing to order at 7:00 p.m. PRESENT: Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck

Phillipson, and Roger Truttmann. ABSENT: Michael Bell. ALSO PRESENT: Pat Rank (Strand Engineering), Bekah Stauffacher (NG Chamber), Amy Trumble (NGPL), Public Works Director Joe Cockroft, Chief Burt Boldebeck, Lt. Jeff Sturdevant, Interim Administrator Karl Frantz, and Clerk-Treasurer Kelsey Jenson.

PUBLIC HEARING COMMENTS: None.

Being no further comments, Chuck Phillipson moved to close the public hearing, second by Peggy Kruse at 7:03 p.m. Motion carried. (5-0)

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order. PRESENT: All those present at the public hearing.

ANNOUNCEMENT: President Truttmann announced that all cell phones shall be silenced during the meeting.

AGENDA: Motion by Peggy Kruse second by Tammy Newberry to approve the 11/15/22 agenda. Motion carried. (5-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Henry Janisch for approval of the consent agenda, second by Tammy Newberry. Motion carried. (5-0).

APPROVAL OF MINUTES OF 11/1/22 REGULAR MEETING:

APPROVAL OF CLAIMS: The claims lists were presented to the Board and include: ACH for payroll benefits and December health insurance, e-check for December life insurance, JE for October utilities; payroll vouchers 16830 to 16854 totaling \$31,585.47 and checks 41416 to 41468 totaling \$79,390.80. Staff recommended approval.

OCTOBER BUILDING INSPECTOR'S REPORT: The report was presented to the Board

APPROVAL OF OPERATOR LICENSES: Daniel Kubly, Mary Goeke, and Jerilyn George. The Public Works and Public Safety Committee recommended approval.

PUBLIC WORKS/PUBLIC SAFETY

Committee Chairperson Report: Chair Kruse shared an update from the last PWPS Meeting.

Consideration/Discussion: 3rd Avenue Phase II Design with Strand Associates: The Public Works and Public Safety Committee recommended approval. Pat Rank (Strand Engineering) was in attendance to present the design for Phase II of 3rd Ave with the Board. Rank explained that \$2 million would cover all expenses for 3rd Ave down to Glarner Dr. A potential Phase III was discussed that would cover Heidi Ct. and 3rd Ave from Glarner Dr. to village limits on Durst Rd for an addition \$1.2 million. The Board discussed all options. A map of Phase II and Phase III is available at the Clerk's office.

Motion by Roger Truttman to approve the design with Strand Engineering for Phase II, with no sidewalk **on the north side of 3rd Avenue** from 6th St. to end of Phase II, second by Peggy Kruse. Motion carried. (5-0).

PARKS AND RECREATION

Committee Chairperson Report: Chair Phillipson shared an update from the last Parks/Recreation meeting.

Consideration/Discussion: Ballfield Sign Advertising Program: The Parks and Recreation Committee recommended approval.

Motion by Henry Janisch to approve the Ballfield Sign Advertising Program, second by Tammy Newberry. Motion carried. (5-0).

NEW BUSINESS

CONSIDERATION/DISCUSSION: 2023 Budget and Corresponding Resolutions: Interim Administrator Frantz indicated items 7 A-K are the necessary resolutions to approve the budget and may be considered individually or together.

Motion by Tammy Newberry to approve the 2023 Budget, listing items 7 A-K (as follows), second by Chuck Phillipson.

Resolution 22-28/Budget Adoption and Levy:

Resolution 22-29/Treasury Bond:

Resolution 22-30/Stormwater Fee:

Resolution 22-31/Bank Depository:

Resolution 22-32/FTE Wages:

Resolution 22-33/PT Wages:

Resolution 22-34/FTE Fringe Benefits:

Resolution 22-35/PT Fringe Benefits:

Resolution 22-36/Establish Resource Recovery Fee:

Resolution 22-37/Pool and Recreation Fees:

Resolution R22-38 Park Use and Community Room Fees

ROLL CALL VOTE (on motion to approve 2022 Budget): Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Roger Truttman-yes. Motion carried. (5-0)

Consideration/Discussion: Resolution R22-39 Election Official Appointment: The resolution was presented to the Board and can be viewed online at the Village website. Staff recommended approval.

Motion by Henry Janisch to approve Resolution R22-39 Election Official Appointment, second by Peggy Kruse. Motion carried. (5-0).

Consideration/Discussion: Approval of Agreement with Accurate Appraisal for Reevaluation and Annual Assessing Maintenance Services: The pricing options and contracts were presented to the Board and can be viewed online at the Village website. Pricing options included a 4-year contract and a 5-year contract. Clerk-Treasurer Jenson explained that Village staff were not

extremely pleased with Accurate's service this past year, but that the company has done reorganization and added more staff, and has acknowledged issues that will be fixed going forward. Staff recommended approval of the 4-year blend contract.

Motion by Tammy Newberry to approve 4-year contract with Accurate Appraisal, second by Henry Janisch. Motion carried. (5-0).

Consideration/Discussion: Approval of Village Property and Liability Insurance: A quote from the Village's current carrier, M3 Insurance, along with a quote from League of Wisconsin Municipalities Mutual Insurance were presented to the Board and can be viewed online at the Village website.

Motion by Tammy Newberry to approve Village Property and Liability Insurance as quoted with the League of Wisconsin Municipalities, second by Chuck Phillipson. Motion carried. (5-0).

Consideration/Discussion: Approval of 2023-2025 New Glarus Area Emergency Medical Service, Inc. Contract: The contract was presented to the Board and can be viewed online at the Village website. Staff indicated that the contract amount was included in the 2023 Budget and recommended approval.

Motion by Chuck Phillipson to approve the 2023-2025 NG Area EMS Contract, second by Peggy Kruse. Motion carried. (5-0).

PRESIDENT'S REPORT:

President Truttman explained that the Board will need to have a special Board meeting on Tuesday, November 29 for administrator hiring. The time is to be determined.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 8:19 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
11/12/22

SPECIAL MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 10:06 a.m. PRESENT: Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck Phillipson, and Roger Truttman. ABSENT: Michael Bell. ALSO PRESENT: Kevin Brunner (PAA), Interim Administrator Karl Frantz.

AGENDA: Motion by Henry Janisch, second by Tammy Newberry to approve the 11/12/2022 agenda. Motion carried. (5-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

ANNOUNCEMENT: The Village Board Will Adjourn into Closed Session Pursuant to Wisconsin State Statute 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Administrator Recruitment]

CONVENE INTO CLOSED SESSION REGARDING ADMINISTRATOR RECRUITMENT: Motion by Peggy Kruse, second by Roger Truttman to convene into closed session at 10:08 a.m. **ROLL CALL VOTE:** Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; and Roger Truttman-yes. Motion carried (5-0).

The Board interviewed two candidates for the Village Administrator position. By consensus, the Board did not select a finalist and decided to continue to solicit candidates.

ADJOURN: Being no further business, Tammy Newberry moved to adjourn, second by Henry Janisch at 1:10 p.m. **ROLL CALL VOTE:** Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; and Roger Truttman-yes. Motion carried (5-0).

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
11/1/22

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. **PRESENT:** Michael Bell, Henry Janisch, Peggy Kruse, Chuck Phillipson, Kaylee Walter, and Roger Truttman. **ABSENT:** Tammy Newberry **ALSO PRESENT:** Michael Seele, Donovan Miller, Sue Kempfer, Roy Kempfer, Jennifer Thayer(NGSD Superintendant), Chad Wade (NGSD Attorney), Ben Kahl, Bekah Stauffacher, Jim Lundberg, Sue Moen (Post Messenger Recorder), Joe Cockroft (PW Director), Pat Rank (Strand Engineering), Kyle Henderson (Strand Engineering), Bill Oemichen (NGSD Board President), Monica Schober, Duane Schober, Don Lee, Cori M., Angie B., Tammy Marty, Amy Trumble, Heinz Mattmann, Travis Zimmerman, Lloyd Lueschow, Jeff Eichelkraut (NGSD), Ron Roesslein, Shirley Lueschow, Jamie Brecklin, Kari Hedeman, Gary Beutler, Emalie S., Shelly Johnson, Dorene Disch, Deb Saunders, Bill Saunders, Laura Eicher (NGSD), Corrine Hendrickson, Larry Stuessy, Travis Sysko, Mary Anne Oemichen, Donna Disch, Brandon Legler, Katie Beal, Andrew Kerr (Bray Architects), Chief Boldebuck, Lieutenant Sturdevant, Interim Administrator Karl Frantz, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Henry Janisch, second by Chuck Phillipson, to approve the 11/1/2022 agenda. Motion carried. (6-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Peggy Kruse for approval of the consent agenda, second by Henry Janisch. Motion carried. (6-0).

APPROVAL OF MINUTES OF 10/18/22 & 10/27/22 REGULAR/SPECIAL MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll benefits, WRS October Remittance, and US Bank October credit card; payroll vouchers 16806 to 16829 totaling \$31,108.34 and checks 41380 to 41415 totaling \$70,091.42.

NEW BUSINESS

Consideration/Discussion: School District Offer to Dedicate Public Street Right of Way in the Vicinity of 11th Ave to Provide Access to New School at 11th; The Board May Consider and Discuss Other Access Points As Well:

Dr. Jennifer Thayer, NGSD Superintendent, members of the New Glarus School Board, and Andrew Kerr of Bray Architects gave a short presentation and background on the new primary school and the proposed public street dedication for an access point at 8th Ave and 11th St. A copy of this presentation is available at the Clerk's office.

Trustee Kruse asked if the 8th/11th access point would be wide enough to comply with Village requirements at 60 feet. Village Engineer Pat Rank (Strand Engineering) confirmed.

The Board was presented with multiple documents from Village staff and engineers and School district engineers and architects on potential access points, including 8th/11th, Legler Valley Rd., and Windlach. These documents can be viewed on the Village website.

Trustee Kruse asked for more information on the \$2.1 million estimate to improve Legler Valley Rd. in order to qualify as a school access point. Rank explained that in order for future expansion that estimate would be to make Legler Valley Rd. a "standard" Village road. Interim Administrator Frantz explained that the rough \$2.1 million estimate would cover curb and gutter, proper width, sanitary, sewer, etc. meaning that area could eventually see urban development.

Rank also added that State storm water requirements on rural roads would mean the Village would need to acquire land around Legler Valley Rd. to meet those requirements.

Trustee Walters asked what the Village's capacity was to incorporate Legler Valley Rd. into the capital project plan. Frantz explained that 3rd Ave Phase II is being considered already for next year, so it would be a matter of moving that to another year to accommodate this project. He added that the plan would also need to include a booster station for water in that area due to grade.

Trustee Walters asked if a boosting station would help attract development. Frantz confirmed, saying it is more attractive to potential developers if that is already in place, but that typically the developer pays for that.

President Truttman reminded the Board that Legler Valley Rd. starts in the Village, goes into Town of New Glarus and comes back to the Village, which would mean the Town would need to be "on board" with the plan.

Trustee Kruse asked if the improvement to Legler Valley Rd. would mean a considerable increase to taxpayers. Kerr confirmed and explained that the other access points that are proposed by the school, including 8th/11th would be costs bore to the school. School Board President Bill Oemichan also noted that the school levy reduced for the upcoming school year as well.

Multiple members of the public were in attendance at the meeting with some speaking in favor of the 8th/11th access point, noting that it meets all WisDOT safety standards and Village ordinances, has the potential to allow future development, is walkable and provides access from the south, and was voter approved. Another resident expressed frustration, explaining he feels as though the Village has delayed the school timeline.

Others in attendance spoke against the 8th/11th access point noting safety concerns due to the lack of sidewalks, the cost to Village taxpayers to put sidewalks into neighborhoods surrounding the access point that currently do not have them, and the lack of traffic control currently on those roadways. One resident explained that while the school serves multiple municipalities including the Town of New Glarus and area townships, only the Village taxpayers would be paying for cost associated with road improvement and sidewalks due to the new school.

One resident asked for clarification on putting in sidewalks and who would pay for them. Rank explained that Village practice over the last few road projects has been that if there are not currently sidewalks, the Village would pay for them to be installed, most likely through levied money. If there are current sidewalks that are being replaced, the homeowner would be responsible for 50% of the cost. Maintaining clear sidewalks (shoveling) within 24 hours of a snowfall is the responsibility of the homeowner.

Trustee Kruse asked President Truttman to read a letter that the Board was presented with on the day of the meeting pertaining to a potential lawsuit between the school and a resident that owns a home next to the proposed access point. In summary, the letter, addressed to the school attorney, explains that the resident may be claiming adverse possession over part of the land that encompasses the access point.

President Truttman explained that the Village is not involved in this, and per Village Attorney Bill Morgan, it would be a "high hurdle" for the resident to overcome and should not affect the Village's decision to approve or deny the access point at this time.

Motion by Peggy Kruse to table this agenda item until litigation is complete. No second was received, motion failed.

Trustee Phillipson explained that the litigation does not have any effect on the Board's decision.

Trustee Janisch noted that the rationale for his decision is the same as the last time this access point was discussed and eventually denied at a Board meeting – that the conversation is not about valuing education, but rather about a specific access point.

President Truttman noted that the main difference in this proposal is that it would be a public street, not a private street as previously presented. Having it as a public street would mean that the Village is responsible for maintenance.

Trustee Kruse explained that there is “no free lunch” to Village taxpayers in projects such as this and the Board has the responsibility to the Village taxpayers. She also explained that she feels this project has not been delayed due to the Village Board.

Motion by Peggy Kruse to not accept the dedication of a public street, seconded by Henry Janisch. Discussion followed prior to the final roll call vote.

Trustee Walters asked if the Board was still able to approve other access points such as Legler Valley Rd. if the dedication at 8th/11th was denied. Frantz confirmed.

Trustee Bell noted that if the Village did invest in the Legler Valley Rd. reconstruction that it would then meet nine of the ten desired access point qualifications as presented by the school.

Kerr agreed but explained that the school is ready to be built now and costs for materials continue to escalate. Legler Valley Rd. is currently unsafe, but the access point at 8th/11th is safe by State and Village standards and was recommended by the Village Engineer. He further explained that approval for an access point cannot come until that access point is declared safe, therefore Legler Valley Rd. would delay the project.

PW Director Joe Cockroft expressed his opinion that the Village and the School need to work together to find an access point because material costs are going up exponentially. He explained that the proposed cul de sac included in the school plan is not what he believes is best for the Village. Instead he noted that while cul de sacs are becoming a “thing of the past” due to sewer and water engineering, “hammerheads” are a much for viable option. He also gave his opinion that an access point at Windlach would be the best choice for both parties.

The School provided documents on a traffic study conducted at Windlach and explained that the Windlach access point barely meets site line requirements and would not be considered safe otherwise, specifically concerning stopping sight distance.

Cockroft asked if the Village could slow down the speed limit to improve the stopping sight distance. Kyle Henderson, Strand Engineering, explained that it would not solve the issue because it would need to be enforced at all times. He also explained that the team at Strand is working on another option for Windlach access that could potentially work.

With no further discussion, President Truttman requested a roll call vote for the motion presented by Kruse and seconded by Janisch. **ROLL CALL VOTE:** Michael Bell-no; Henry Janisch-yes; Peggy Kruse-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttman-no. Motion to not accept the dedication of a public street carried (4-2).

PRESIDENT’S REPORT: None.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 8:38

p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
10/27/22

SPECIAL MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 6:30 p.m. **PRESENT:** Michael Bell, Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck Phillipson, Kaylee Walters, and Roger Truttmann. **ALSO PRESENT:** Kevin Brunner (PAA), Interim Administrator Karl Frantz, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Henry Janisch, second by Tammy Newberry to approve the 10/27/2022 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

ANNOUNCEMENT: The Village Board Will Adjourn into Closed Session Pursuant to Wisconsin State Statute 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Administrator Recruitment]

CONVENE INTO CLOSED SESSION REGARDING ADMINISTRATOR RECRUITMENT: Motion by Tammy Newberry, second by Michael Bell to convene into closed session at 6:31 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttmann-yes. Motion carried (7-0).

RECONVENE INTO OPEN SESSION: Motion Henry Janisch, second by Michael Bell to return to open session at 8:27 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttmann-yes. Motion carried (7-0).

President Truttmann announced that the Board selected four finalists for the Village Administrator position during the closed session.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 8:31 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
10/18/2022

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Michael Bell, Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck Phillipson, Kaylee Walter, and Roger Truttman. ALSO PRESENT: Sue Moen (Post Messenger Recorder), Bekah Stauffacher (NG Chamber of Commerce), Chief Boldebeck, Lieutenant Sturdevant, Interim Administrator Karl Frantz, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Michael Bell, second by Henry Janisch, to approve the 10/18/2022 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Henry Janisch for approval of the consent agenda, second by Peggy Kruse. Motion carried. (7-0).

APPROVAL OF MINUTES OF 10/5/22 & 10/12/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists were presented to the Board and included: ACH for payroll benefits, JE for utilities, ACH for November health insurance and e-check for November life insurance; payroll vouchers 16779 to 16805 totaling \$33,342.52 and checks 41334 to 41379 totaling \$35,503.33.

SEPTEMBER BUDGET TO ACTUAL REPORT: The report was presented to the Board.

SEPTEMBER BUILDING INSPECTOR REPORT: The report was presented to the Board.

APPROVAL OF OPERATOR LICENSES: Dawn Carney, Jean O'Neil, Alexa McWorthy, Kelly Ruschman. The Public Works and Public Safety Committee recommended approval.

PUBLIC WORKS/PUBLIC SAFETY

Committee Chairperson Report: Trustee Janisch shared an update from the last PWPS Meeting, including updates and approvals on upcoming special events and permits.

Consideration/Discussion: New Glarus Christkindli Market Special Event Permit: The draft permit was presented to the Board. The Public Works and Public Safety Committee recommended approval.

Motion by Tammy Newberry to approve the New Glarus Christkindli Market Special Event Permit, second by Henry Janisch. Motion carried. (7-0).

Consideration/Discussion: 2023 Squad Car Purchase: The draft permit was presented to the Board. The Public Works and Safety Committee recommended approval.

Trustee Bell explained that Symdon Motors (New Glarus) presented the lowest quote at approximately \$42,000, which was also lower than the budgeted amount of \$60,000.

Trustee Walters asked Lt. Sturdevant why both quotes were for SUVs vs. sedans. Lt. Sturdevant explained that previous police sedan manufacturers are no longer making them and that the market is shifting fully to SUVs.

Motion by Henry Janisch to approve the 2023 squad car purchase, second by Michael Bell. Motion carried. (7-0).

OLD BUSINESS

Consideration/Discussion: 2023 Budget Review: Interim Administrator Frantz and Clerk-Treasurer Jenson presented a budget memorandum and supporting documents to the Board. These documents can be viewed online at the Village website.

Trustee Kruse asked for clarification on debt incurred by road projects and if that is something the Village should limit in the future. Frantz and Jenson explained that road projects are longevity purchases, meaning that they have a long “shelf life” unlike other purchases such as vehicles. Frantz further explained that borrowing for multi-million dollar projects rather than using surplus is necessary and makes sense for the Village in their current debt schedule. Working with the Village’s financial advisors, capitol project debt is layered in as it is paid off to ensure that the Village does not exceed its debt capacity limit.

Trustee Bell asked Jenson to look into a possible food and beverage tax for the Village.

NEW BUSINESS

Consideration/Discussion: R22-25 Resolution Approving 2023 New Glarus Fire District Budget and Village Contribution: The resolution was presented to the Board and can be viewed online at the Village website. Staff recommended approval.

Motion by Henry Janisch to approve R22-25 Resolution Approving 2023 New Glarus Fire District Budget and Village Contribution, second by Tammy Newberry. Motion carried. (7-0).

Consideration/Discussion: R22-26 Resolution Authorizing Village Staff to Proceed with Steps Necessary to Implement Recycling Fee: The resolution was presented to the Board and can be viewed online at the Village website. Staff recommended approval.

Motion by Kaylee Walters to approve R22-26 Resolution Authorizing Village Staff to Proceed with Steps Necessary to Implement Recycling Fee, second by Peggy Kruse. Motion carried. (7-0).

Consideration/Discussion: R22-27 Resolution Authorizing Village Staff to Proceed with Steps Necessary to Implement Ballfield Sign Advertising Program: The resolution was presented to the Board and can be viewed online at the Village website. Staff recommended approval.

Trustee Phillipson reiterated that while he supports this program, it still needs full approval from the Parks and Recreation Committee.

Jenson confirmed that was correct and will be presented at a future Parks & Recreation meeting. She further explained that if final Village Board approval was needed, the resolution should be amended to include that language.

Motion by Tammy Newberry to approve R22-27 Resolution Authorizing Village Staff to Proceed with Steps Necessary to Implement Ballfield Sign Advertising Program with the additional language of “and approve by the Village Board”, second by Peggy Kruse. Motion carried. (7-0).

PRESIDENT’S REPORT

Consideration/Discussion: Schedule Special Board Meeting for Administrator Candidate Video Review:

President Truttmann explained that administrator candidate videos will be ready for the Board to view after October 24, 2022. He suggested a Special Board meeting on Thursday, October 27 at 6:30 p.m.

Motion by Henry Janisch to schedule a Special Board Meeting on 10/27/22 at 6:30 p.m., second by Michael Bell. Motion carried. (7-0).

Consideration/Discussion: Community Room Microphone Sound System:

President Truttmann asked Board members if they like the recently purchased sound system and want to keep it. Board members agreed that they wished to keep the sound system and will start using it on a regular basis during Board meetings.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 8:14 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
10/12/22

SPECIAL MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:00 p.m. PRESENT: Michael Bell, Henry Janisch, Tammy Newberry, Chuck Phillipson, Kaylee Walters, and Roger Truttmann. ABSENT: Peggy Kruse. ALSO PRESENT: Kevin Brunner (PAA), Interim Administrator Karl Frantz, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Tammy Newberry, second by Henry Janisch to approve the 10/12/2022 agenda. Motion carried. (6-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

NEW BUSINESS

Consideration/Discussion: R22-24, Resolution Appointing Limited Term Employee Within Clerk-Treasurer’s Office: The resolution was presented to the Board. A copy of the resolution can be viewed online at the Village website.

Motion by Tammy Newberry to approve R22-24 Appointing Limited Term Employee within Clerk-Treasurer's Office, second by Henry Janisch. Motion carried. (6-0).

ANNOUNCEMENT: The Village Board Will Adjourn into Closed Session Pursuant to Wisconsin State Statute 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Administrator Recruitment and LTE if necessary]

CONVENE INTO CLOSED SESSION REGARDING POLICE CHIEF EMPLOYMENT AGREEMENT: Motion by Roger Truttman, second by Henry Janisch to convene into closed session at 7:04 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttman-yes. Motion carried (6-0).

RECONVENE INTO OPEN SESSION: Motion Henry Janisch, second by Tammy Newberry to return to open session at 8:29 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttman-yes. Motion carried (6-0).

ADJOURN: Being no further business, President Truttman adjourned the meeting at 8:30 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
10/5/22

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. **PRESENT:** Michael Bell, Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck Phillipson, Kaylee Walters, and Roger Truttman. **ALSO PRESENT:** Bill Morgan (Village Attorney), Chief Boldebeck, Lieutenant Sturdevant, Interim Administrator Karl Frantz, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Henry Janisch, second by Tammy Newberry to approve the 10/5/2022 agenda. Motion carried. (7-0)

ANNOUNCEMENT: The Village Board Will Adjourn into Closed Session Pursuant to Wisconsin State Statute 19.85(1)(e) and (g): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. [Swiss Church Cemetery Abandonment]

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Tammy Newberry for approval of the consent agenda,

second by Peggy Kruse. Motion carried. (7-0).

APPROVAL OF MINUTES OF 9/20/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists were presented to the Board and included: ACH for payroll benefits, WRS September remittance, and the September US Bank credit card payment; payroll vouchers 16755 to 16778 totaling \$35,133.27 and checks 41293 to 41333 totaling \$926,522.17.

NEW BUSINESS

Consideration/Discussion: 2023 Budget Review: Interim Administrator Frantz and Clerk-Treasurer Jenson lead the discussion and presented a memorandum and supporting documents to the Board. These documents are available online at the Village website.

Trustee Newberry asked if police fees had been reviewed. Chief Boldebeck explained that they reviewed the fees with previous administration and decided they would not raise them. He added that most tickets given out in the Village are alternate side parking tickets.

Trustee Kruse expressed concerns with continued borrowing for capital projects in relation to tax increases for Village residents.

Interim Administrator Frantz explained that while debt is exempt from the tax levy, 2022 was a heavier borrowing year that increased property tax over \$60,000 for residents in the Village. He also explained that the Village's financial advising firm, Ehlers, created the charts presented to the Board that show how the Village could layer in debt over the next number of years and still stay well below the Village limit of 75% of the State Statutory limit.

Chief Boldebeck asked the Board if body cameras for the NGPD officers and/or cameras downtown were going to be included in the budget next year. Clerk-Treasurer Jenson explained that there may be grant options available for body cameras. Trustee Newberry asked Chief Boldebeck to discuss specific police department budget concerns with the Public Works/Public Safety (PWPS) Committee and the Committee can bring those to the Board.

Trustee Newberry asked if any capital projects in the PWPS department are included in the plan from Ehlers, specifically a new public works building and/or fixing of the manholes in the Village. Interim Administrator Frantz indicated that they are included in the long term capital project plan, and that the Board has full discretion of the timeline of these projects. Trustee Kruse made note that the current public works building is an issue and needs to be addressed.

Trustee Walters explained that she would like to utilize as much grant funding as possible and/or use the Village's American Rescue Plan Act (ARPA – COVID relief) funds for some of these projects rather than borrowing funds.

Trustee Kruse indicated that it may be a good idea to have a separate meeting with the Board to decide how to use the Village's \$225,000 in ARPA funds. Trustee Janisch asked if the funds needed to be spent or allocated by 2024. Interim Administrator Frantz confirmed they needed to be allocated by 2024.

President Truttmann asked if the current budget included the previously set aside 1 million dollars for a potential new library. Clerk-Treasurer Jenson confirmed that it does.

Interim Administrator Frantz asked the Board for their thoughts on the recycling fee that is currently included in the 2023 budget to bridge the \$64,000+ deficit.

Trustee Walters said that she is in favor as it is a more responsible option that fits into the budget. She asked Village staff if it could be removed in the future if the Board chose to do so. Interim Administrator Frantz explained that it could be removed, but there are costs associated with the implementation.

Trustee Newberry said that while it is not ideal, she understands the need for it.

Trustee Kruse moved on to the ballfield advertising program that was also proposed in the 2023 budget. She explained that she is not in favor of advertisements at Glarner Park, saying it is not fair to residents that live there.

Trustee Phillipson noted that he lives very close to the park and does not see an issue with it. He suggested that the Board could poll the residents. Trustee Walters agreed.

CONVENE INTO CLOSED SESSION REGARDING SWISS CHURCH CEMETERY

ABANDONMENT: Motion by Peggy Kruse, second by Michael Bell to convene into closed session at 8:02 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttmann-yes. Motion carried (7-0).

RECONVENE INTO OPEN SESSION Motion by Henry Janisch, second by Tammy Newberry to return to open session at 8:38 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttmann-yes. Motion carried (7-0).

Motion by Michael Bell to direct the Village Attorney to draft a letter in response to the Swiss Church's letter as directed in closed session, second by Henry Janisch. Motion carried. (7-0).

PRESIDENT'S REPORT:

Consideration/Discussion: Schedule Special Board Meeting for Administrator Hiring

President Truttmann explained that he spoke with Kevin Brunner of PAA and we have received 11 applicants so far. He will be sending information on those applicants on 10/10/22.

Motion by Tammy Newberry to schedule a special meeting on October 12, 2022 to discuss administrator hiring, second by Henry Janisch. Motion carried. (7-0).

President Truttmann issued a proclamation for Arbor Day 2022, which took place on April 29, 2022 in the Village. The full proclamation can be viewed at the Clerk's office.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 8:42 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
9/20/2022

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck Phillipson, and Roger Truttman. ABSENT: Michael Bell and Kaylee Walters. ALSO PRESENT: Bekah Stauffacher (New Glarus Chamber), Denise Anton Wright, Public Works Director Joe Cockroft, Chief Boldebuck, Lieutenant Sturdevant, Interim Administrator Karl Frantz, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Peggy Kruse, second by Chuck Phillipson, to approve the 9/20/2022 agenda. Motion carried. (5-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Chuck Phillipson for approval of the consent agenda, second by Tammy Newberry. Motion carried. (5-0).

APPROVAL OF MINUTES OF 9/6/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists were presented to the Board and included: ACH for payroll benefits, October health insurance, JE for August utilities, and an e-check for October life insurance; payroll vouchers 16722 to 16754 totaling \$32,899.72 and checks 41250 to 41292 totaling \$41,495.22.

AUGUST BUDGET TO ACTUAL REPORT: The report was presented to the Board.

AUGUST BUILDING INSPECTOR REPORT: The report was presented to the Board.

APPROVAL OF OPERATOR LICENSES: Michelle Hanson, Christopher Kneeland, Deanna Young, Kathleen Workman, Maci Parent. The Public Works and Public Safety Committee recommended approval.

PUBLIC WORKS/PUBLIC SAFETY

Committee Chairperson Report: Trustee Janisch shared an update from the last PWPS Meeting, including updates and approvals on upcoming special events and permits.

Consideration/Discussion: NG Wine Walk Temp "Class B" Permit, 10.14.22: The draft permit was presented to the Board. The Public Works and Public Safety Committee recommended approval. A representative from the event, Denise Anton Wright, informed the Board that the two changes that were approved by the PWPS committee were the registration hours and increased cost of the onsite tickets.

Motion by Tammy Newberry to approve the NG Wine Walk Temp "Class B" Permit, second by Henry Janisch. Motion carried. (5-0).

Consideration/Discussion: Boo's & Brews Pub Crawl Special Event Permit, 10.22.22: The draft permit was presented to the Board. The Public Works and Safety Committee recommended approval.

New Glarus Chamber of Commerce Director Bekah Stauffacher informed the Board that this event was replacing the Topsy Turkey Pub Crawl.

Motion by Henry Janisch to approve the Boo's & Brews Pub Crawl Special Event Permit, second by Tammy Newberry. Motion carried. (5-0).

Consideration/Discussion: NG High School Homecoming Parade Street Use Permit, 9.30.22: The draft permit was presented to the Board. The Public Works and Safety Committee recommended approval.

Motion by Tammy Newberry to approve the NG High School Homecoming Parade Street Use Permit, second by Henry Janisch. Motion carried. (5-0).

Consideration/Discussion: Lead and Galvanized Water Service Replacement Policy: PW Director Cockroft presented documents in accordance with the policy and briefly explained the policy, including previous information shared at PWPS meetings and Village Board meetings regarding the \$46,000 DNR grant available to Village residents for use in 2022. The Public Works and Safety Committee recommended approval.

Cockroft explained the importance of using the full grant amount each year to show the need in the Village to the DNR, and in turn ensure that the same or more is awarded each year. He noted that his department has already identified two homes that will qualify for this program, and there are 25-30 more homes in the Village that they are aware of that have lead service pipes.

Trustee Newberry asked if the homeowners pay first and then are reimbursed under the policy. Cockroft explained that the Village pays first and then is reimbursed from the grant, noting that the policy states that the Village will only pay 100% if grant funds are available. If the full grant amount is used, the homeowner will need to pay for the cost in full or wait until more grant money is available in the next calendar year.

Trustee Kruse asked if the two homes that have already been identified will deplete the full grant amount for 2022. Cockroft did not think that would be the case.

Trustee Phillipson asked for clarification on what pipes qualify for this grant. Cockroft stated it would be the lines from the curb to the home shut-off – no pipes inside the home would be included.

Cockroft also explained that there are two homeowners that recently replaced their lead pipes with their own funds and are hoping to qualify for the reimbursement if the work performed met DNR standards.

Motion by Henry Janisch to approve the Lead and Galvanized Water Service Replacement Policy, second by Tammy Newberry. Motion carried. (5-0).

PARKS & RECREATION

Committee Chairperson Report: Chair Phillipson shared an update from the last Parks Meeting, including:

- Update on Valle Tell soccer field/park
 - Youth Soccer Association is doing improvements to the soccer field with no cost to the Village.
 - The Committee thanked the Association and asked that in the future, they touch base with the Committee and appropriate Village staff before doing any work on the field.

NEW BUSINESS

Initial 2023 Village General Fund Budget Discussion: An extensive memorandum was presented to the Board and can be viewed in full on the Village website. Interim Administrator Frantz and Clerk-Treasurer Jenson lead the discussion and explained the contents of the memo to the Board, including the \$64,304 budget deficit that the Village is facing for 2023 and options to overcome that shortfall.

Examples of those options included allocating ARPA and surplus funds, implementing a recycling fee, increasing Village fees, etc. Jenson also spoke on increasing revenue by implementing the Ballfield Sign Advertising Rental Program that would feature business advertisements on the outfield fences of each ballfield in the Village.

The Board acknowledged the need to increase fees, with Trustee Newberry suggesting increasing fees over time rather than all in one year if the Village could use additional strategies to meet the budget shortfall for 2023.

Trustee Phillipson inquired about the amount of money that the Village is making on the various festivals throughout the year. Jenson explained that the festivals are required to have a special event permit which has a fee associated and the festivals are responsible for paying the fee to have law enforcement present.

Trustees Phillipson and Newberry had concerns over implementing a recycling fee. Frantz explained that the payment for recycling is currently on the levy, which means taxpayer money funds it. By implementing the fee, that amount (approximately \$32,000) would be removed from the levy and placed as a monthly fee on utility bills, similar to the fire hydrant fee currently on the bills.

Trustee Newberry suggested dissolving the annual "Spring Clean-Up" that typically costs between \$10,000-\$13,000 instead of implementing the recycling fee, and then using non-resident fee increases and surplus funds to help cover the deficit. Trustee Janisch expressed his concern with removing Spring Clean-Up, noting that it is an important service offered to keep the Village clean and assist the residents with removing unwanted items that may otherwise sit on the curb.

Trustee Kruse inquired about the New Glarus Home PILOT (payment in lieu of taxes), asking if that can be adjusted. Jenson and Frantz said they would look into the specifics and report back to the Board.

The Board commended Frantz and Jenson for their budget work thus far and asked that they continue to work on all ideas presented in preparation for the first Board budget review on Wednesday, October 5.

Consideration/Discussion: Green County Agreement for Collection of Taxes for 2022-2023: The annual contract with Green County for collection of taxes was presented to the Board. The contract included an increase of \$.10 per parcel to \$1.60/parcel due to an increase in software maintenance and wage increases. There was also a new cost addition for issuing refunds. That charge is \$2.75 for any refund issued due to an overpayment. Staff recommended approval.

Consideration/Discussion: Resolution 22-23/Exempting Village from County Library Tax: The annual resolution to inform Green County that the Village will continue to levy funds for the library in excess of the required County Library tax and therefore exempting the Village from having to pay County Library Tax was presented to the Board. Staff recommended approval.

Motion by Henry Janisch to approve agenda items B-C, second by Chuck Phillipson. Motion carried. (5-0).

Consideration/Discussion: Green County Broadband Tax Bill Insert: Green County reached out to ask permission to include an insert into the Village's tax bills regarding broadband internet in the County. Per the Green County Clerk, this would result in no addition cost to the Village. A copy of the insert was presented to the Board. Staff recommended approval.

Motion by Tammy Newberry to approve the Green County Broadband Tax Bill Insert, second by Henry Janisch. Motion carried. (5-0).

PRESIDENT'S REPORT

Consideration/Discussion: Reschedule Regular Village Board Meeting to Wednesday, 10.5.22: Interim Administrator Frantz will be unavailable on Tuesday, October 4. That meeting will be the preliminary budget meeting, therefore staff feel that it is important that Frantz is present.

Motion by Henry Janisch to reschedule the Tuesday, October 4 Village Board meeting to Wednesday, October 5, second by Peggy Kruse. Motion carried. (5-0).

President Truttmann read a letter from the Swiss United Church of Christ that was received earlier in the day. The letter stated that the Church will be abandoning their cemetery as of 10/1/2022 and asked that the Village resume responsibility for maintaining the cemetery. The full letter can be viewed at the Clerk's office.

President Truttmann explained that no discussion on this topic will occur until the October 5 meeting, where it will be an agenda item.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 8:49 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS – SPECIAL MEETING
VILLAGE OF NEW GLARUS
8/25/22

SPECIAL MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 6:15 p.m. PRESENT: Michael Bell, Chuck Phillipson, Kaylee Walters, and Roger Truttman. ABSENT: Henry Janisch, Peggy Kruse, and Tammy Newberry. ALSO PRESENT: Administrator Drake Daily.

NEW BUSINESS

Consideration/Discussion: Contract for Interim Administrator Services:

Motion by Chuck Phillipson to contract with PPA for interim administrator services second by Kaylee Walters. Motion carried. (4-0).

ADJOURN: Being no further business, President Truttman adjourned the meeting at 6:18 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
8/16/2022

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Michael Bell, Henry Janisch, Tammy Newberry, Chuck Phillipson, Kaylee Walters, and Roger Truttman. ABSENT: Peggy Kruse. ALSO PRESENT: Kevin Brunner (PAA), Karl Frantz (PAA), Public Works Director Joe Cockroft, Chief Boldebuck, Lieutenant Sturdevant, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson.

ANNOUNCEMENT: The Village May Adjourn into Closed Session Pursuant to Wisconsin State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session [Police Chief Employment Agreement]

AGENDA: Motion by Tammy Newberry, second by Henry Janisch, to approve the 8/16/2022 agenda. Motion carried. (6-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Tammy Newberry for approval of the consent agenda, second by Michael Bell. Motion carried. (6-0).

APPROVAL OF MINUTES OF 8/2/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists were presented to the Board and included: ACH for payroll benefits, and September health insurance, e-check for September life insurance, and JE for utilities; payroll vouchers 16628 to 16673 totaling \$40,372.12 and Checks 41135 to 41200 totaling \$112,529.93.

APPROVAL OF OPERATOR LICENSES: Shubh Singh, Gurpreet Singh, Heather Ludwig, Craig Shea. The Public Works and Public Safety Committee recommended approval.

PUBLIC WORKS/PUBLIC SAFETY

Consideration/Discussion: Oktoberfest Special Event Permit: The draft permit was presented to the Board. The Public Works and Public Safety Committee recommended approval.

Motion by Tammy Newberry to approve the Oktoberfest Special Event Permit, second by Henry. Motion carried. (6-0).

Consideration/Discussion: New Glarus Car Show Special Event Permit: The draft permit was presented to the Board. The Public Works and Safety Committee recommended approval.

Motion by Tammy Newberry to approve the New Glarus Car Show Special Event Permit, second by Henry Janisch. Motion carried. (6-0).

PERSONNEL/FINANCE

Consideration/Discussion: Parental Leave Policy: A draft policy was presented to the Board. The Village continues to explore policies that make the Village a competitive and attractive employer for prospective employees. The proposed policy includes 12 days of paid parental leave for an eligible employee as defined providing flexibility to eligible employees. For example, an employee could choose to take one (1) day per week during FMLA leave to assist in covering their health insurance premiums during an otherwise unpaid leave. Due to its small size and limited resources, the Village cannot always compete with other area employees in terms of salary; however, this policy would provide a less common benefit and assist in making the Village an "Employer of Choice" among smaller communities. The Village has experienced a competitive environment for hiring for several years and this is a policy the Village could utilize to recruit and retain employees. The Personnel and Finance Committee unanimously recommended approval.

Trustee Newberry asked for clarification if the policy would allow 12 days in addition to the maximum time allowed under FMLA, or if the 12 days would occur during the FMLA period. Administrator Daily confirmed that the 12 days would be used during FMLA.

Trustee Walters asked if stillbirths would be covered under this policy. Administrator Daily explained that while the Board can make that change to include it in the policy, the Village currently has a bereavement policy for employees.

Lt. Sturdevant asked if this policy applied only to non-union employees. Administrator Daily explained that the Village was currently in negotiations with the police union and that the policy may be included in the Village committee's proposal to CBA.

Motion by Tammy Newberry to add the Parental Leave Policy, second by Henry Janisch. Motion carried. (6-0).

NEW BUSINESS

Consideration/Discussion: Proposal from Public Administration Associates for Executive Recruitment of Village Administrator and/or Interim Administrator Services: Two proposals were presented to the Board from PAA. One was a proposal for executive recruitment services. There were two options included. The first is a "Full Recruitment Process" and the other is a "Modified Recruitment Process". Kevin Brunner was in attendance to present and answer any questions.

A second proposal for interim administrator services was also presented to the Board. Kevin Brunner and Karl Frantz were in attendance to present and answer any questions regarding this potential service.

President Truttman asked what the cost difference is between the modified and full recruitment. Brunner explained the full recruitment is \$12,200 - \$3,000 more than the modified version. He further explained that the full process typically yields more candidates and is a nationwide search, while the modified is more focused on the statewide area and typically yields less candidates.

Trustee Phillipson asked what the timeline difference is between the two processes. Brunner stated that with the full process, the Village could expect to have a new administrator in approximately 12-16 weeks, around December 1. With the modified process, the Village could expect to have a new administrator in approximately 8-12 weeks, around November 1.

Trustee noted that the full process that the Village used previously to recruit Administrator Daily worked well.

Motion by Chuck Phillipson to contract with PPA for the full recruitment process second by Michael Bell. Motion carried. (6-0).

The Board asked for time to speak to internal staff before making a decision regarding the Interim Administrator proposal.

PRESIDENT'S REPORT

Consideration/Discussion: Acceptance of Village Administrator Resignation

The Board thanked Administrator Daily for his service to the Village.

Motion by Kaylee Walters to accept the Village Administrator resignation, second by Michael Bell. Motion carried. (6-0).

CONVENE INTO CLOSED SESSION REGARDING POLICE CHIEF EMPLOYMENT

AGREEMENT: Motion by Michael Bell, second by Henry Janisch to convene into closed session at 7:50 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttmann-yes. Motion carried (6-0).

RECONVENE INTO OPEN SESSION Motion by Chuck Phillipson, second by Henry Janisch to return to open session at 8:41 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttman-yes. Motion carried (6-0).

ADJOURN: Being no further business, President Truttman adjourned the meeting at 8:42 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
8/2/2022

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. **PRESENT:** Michael Bell, Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck Phillipson, Kaylee Walters, and Roger Truttman. **ALSO PRESENT:** Susan Moen (Post Messenger Recorder), Shannon Small (Auditor-CLA), Travis Anderson (Strand Engineering), Public Works Director Joe Cockroft, Chief Boldebuck, Lieutenant Sturdevant, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Michael Bell, second by Peggy Kruse to approve the 8/2/2022 agenda. Motion carried. (7-0)

ANNOUNCEMENT: The Village Board Will Adjourn into Closed Session Pursuant to Wisconsin State Statute 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session [Police Chief Employment Agreement]

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Henry Janisch for approval of the consent agenda with the 7/19/22 minute recommendation, second by Peggy. Motion carried. (7-0).

APPROVAL OF MINUTES OF 7/19/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists were presented to the Board and included: ACH for payroll benefits, US Bank credit card and WRS July Remittance; payroll vouchers 16583 to 16627 totaling \$40,903.32 and Checks 41093 to 41134 totaling \$49,231.61.

PUBLIC HEARING: Ordinance 22-02 – Amending Chapter 244, Sewer Utility, User Charges: The first phase of user charge changes related to the phosphorous improvement project are ready for approval. A public hearing was required. Following the public hearing, the Board considered the ordinance.

Travis Anderson of Strand Engineering gave a short background on the project, explaining that

in 2010, Wisconsin Statutes passed that enforced stricter limits on phosphorous. Due to those Statutes, the Village scheduled the phosphorous improvement project, aligning with the DNR Compliance Schedule for the Village. That schedule states the Village must complete the project by June 2024. The construction timeline shows the project finishing in early 2024. Anderson noted that many municipalities around the State have had to do the same project.

Anderson explained that the main driver for the rate increase is the additional cost in chemicals and running the new pump system, and being able to pay the Clean Water Fund loan payment. The estimated rate increase for the first phase is \$10/month per customer. However, the Village may be eligible to receive up to \$2 million in grant funding that could lower and/or potentially eliminate an increase for residents. The DNR has recently opened up the public comment period for these grants, and Anderson encouraged the Village, the Village Board, Village residents, and State Representatives to submit comments on the Village's behalf. He noted that these comments largely influence which municipalities will receive funding, and how much funding they receive.

Anderson said Strand Engineering will collaborate with the Village on a comment "blueprint" for the Village and citizens to use in order to submit their comments. Once that wording is created, it will be disseminated to Village residents.

There was no public comment during the hearing.

Motion by Tammy Newberry to close the public hearing, second by Michael Bell. Motion carried. (7-0)

Consideration/Discussion: Ordinance 22-02 – Amending Chapter 244 Sewer Utility, User Charges: The draft ordinance was presented to the Board. Travis Anderson with Strand Engineering was in attendance to provide additional information and answer any questions. The Public Works and Public Safety Committee recommended approval of the ordinance.

Trustee Newberry asked if, with the new pump project, the wastewater treatment plant (WWTP) was able to handle Village growth.

Anderson confirmed that it is sized for the Village's 20-year growth prediction, adding that the DNR requires each new project to be able to handle future growth. President Truttman added that when the Village did their last project at the WWTP, it had growth built into it as well.

Trustee Bell asked Anderson what the rate increase would be for residents if the Village did not receive any grants.

Anderson explained Strand predicts at 25% increase if no grants were awarded, but as previously stated, there could be no increase if the Village received enough grant funding. He also noted that the grant award process is not all or nothing – the Village could receive any amount of funding from \$0-\$2 million.

Trustee Kruse asked what the likelihood was for the Village to get grant funding. Anderson stated it largely depending on the public comments to the DNR, which is why comments from Village residents, the Board, etc. were important.

Motion by Tammy Newberry to approve Ordinance 22-02, second by Michael Bell. Motion carried. (7-0).

NEW BUSINESS

Consideration/Discussion: Land Division via CSM Application at 319 7th Avenue: Deb Carey has submitted an application for a land division via certified survey map at the above listed address. The Zoning Administrator has reviewed the application and both resulting lots are compliant with ordinance. The Plan Commission was unable to establish a quorum at its July meeting to issue a recommendation; however, the Zoning Administrator recommended approval.

Motion by Peggy Kruse to approve the land division via CSM Application at 319 7th Avenue, second by Henry Janisch. Motion carried. (7-0).

Consideration/Discussion: Award of Wastewater Treatment Plant Phosphorous Removal Improvement Project to C.D. Smith Construction: Closed bids were submitted to the Village and read on Thursday, July 21st. The Village received three (3) bids. The low bid of \$5,339,000 was more than the engineer's opinion of probable cost, likely due to the inflationary environment. C.D. Smith (the low bidder) has been determined to be responsible and Strand Engineering recommended award of the project. A letter from Strand and the bid tabulation was presented to the Board.

Trustee Newberry asked much over the bid was from the engineer's opinion of probable cost. Anderson stated it was a 13% increase, noting that this was not surprising due to inflation and the issues contractors are having locking in prices for long term projects like this.

Trustee Kruse commented on the \$34,000 difference between bids, asking Anderson if C.D. Smith Construction was the best option for this project. Anderson explained that he has worked with C.D. Smith Construction and the second-lowest bidder and would have no reservations with the Village working with either company.

Administrator Daily asked for confirmation that the Village would have the Clean Water Fund loan proceeds in hand before any payments were due for the project. Anderson said the Village would close on the loan in November, and with lead times and the project schedule, he doesn't foresee any major payments due prior to the loan closing.

Motion by Henry Janisch to award the Wastewater Treatment Plant project to C.D. Smith Construction, second by Tammy Newberry. Motion carried. (7-0).

Consideration/Discussion: 2021 Audit Presentation: Shannon Small of CLA was in attendance to provide the annual audit presentation. A full copy of the presentation is available online at the Village website or in the Clerk's office.

Small shared a brief overview of 2021 financial information, including the following:

- COVID was still an impact in 2021, particularly at the beginning of the year.
- The substation project officially started.
- Looking forward, a few things to note from a financial standpoint:
 - Inflation
 - New accounting standards (including new leasing standards)
 - Upgrade to cloud-based auditing software – to stay current with industry standards and offer the Village the best possible service
- Significant deficiencies were very similar to the previous audit year, including:

- Segregation of duties
 - Assistance with drafting of financial statements
- Small explained that both deficiencies are very common in small municipalities that do not employ a large financial management team.
- Small noted the Village received one “construction in progress” invoice after the standard cutoff for 2021, resulting in a correction to apply the invoice to the 2021 fiscal year.
- Small also explained that there were two uncorrected misstatements found during the audit including:
 - Accrual of year-end room tax receivable (due to the quarterly schedule of room tax collection)
 - Accrual of invoice for capital project completed in 2021 with delayed payment to 2022
- The Village received a “clean opinion” from the auditing team, which is the “gold standard” as far as audits are concerned.

Trustee Newberry asked for more clarification on the deficiency entitled “segregation of duties”. Small explained that the Village would have to employ more than three accountants that touch the daily accounting duties at all times and would need to employ an IT system that would allow that functionality. She noted that it’s usually not feasible for a municipality of the Village’s size.

Motion by Henry Janisch to accept the 2021 Village Audit, second by Tammy Newberry. Motion carried. (7-0).

Consideration/Discussion: Appointment of Public Works Laborer: Director Cockroft, Chair Kruse and Administrator Daily conducted interviews for the position. After consulting with Chair Kruse and Administrator Daily, Director Cockroft recommended the appointment of Kenneth Wolfe to the position of Public Works Laborer. The appointment resolution was presented to the Board.

Trustee Kruse explained in terms of work ethic and was Public Works/Safety Director Cockroft was looking for, Mr. Wolfe was the right choice.

Director Cockroft shared a brief background on Wolfe, including that he has a CDL, experience driving trucks and heavy equipment, plowing, and mechanical repair. He also noted that they conducted a field test of operating the equipment during the interviews and Mr. Wolfe executed the test flawlessly.

Motion by Tammy Newberry to approve the appointment of Kenneth Wolfe as a Public Works Laborer, second by Henry Janisch. Motion carried. (7-0).

CONVENE INTO CLOSED SESSION REGARDING POLICE CHIEF EMPLOYMENT

AGREEMENT: Motion by Michael Bell, second by Henry Janisch to convene into closed session at 7:40 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttmann-yes. Motion carried (7-0).

RECONVENE INTO OPEN SESSION: Motion by Tammy Newberry, second by Henry Janisch to return to open session at 8:50 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttmann-yes. Motion carried (7-0).

POSTPONED FROM LAST MEETING

Consideration/Discussion: Full Time Police Chief Position Description and Potential Authorization to Commence Recruitment: Consideration of this item was postponed at the last meeting for potential consideration at the August 2nd meeting. The position description was presented to the Board.

Motion by Tammy Newberry to postpone Agenda Item 11, second by Henry Janisch. Motion carried. (7-0).

PRESIDENT'S REPORT: None.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 8:51 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
7/19/2022

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:02 p.m. PRESENT: Michael Bell, Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck Phillipson, and Roger Truttman. ABSENT: Kaylee Walters. ALSO PRESENT: Pat Rank (Strand Engineering), Kyle Henderson (Strand Engineering), Andrew Kerr (Bray Architects), Bill Morgan (Murphy Desmond), Bekah Stauffacher (New Glarus Chamber of Commerce), Brian Berquist (Town and Country Engineering), Nick Bubolz (Town and Country Engineering), Dr. Jennifer Thayer (New Glarus Schools), Linda Hiland (New Glarus Public Library Board), Sally Nealis, Anthony Edge, Ron Roesslein, Corrine Hendrickson, JoLynn Lederman, Alicia Duerst, Cari Muggaby, Dorene Disch, Sue Kempfer, Karen Condouris, Alex Moisladis, Laura Nevil, Patrick Nevil, Shelly Johnson, Allison Zimmerman, Jeff Eichelkraut, Tammy Manby, Ben Kahl, Alex Brey, Larry Stuessy, Christine Schaper, Jesse Becko, Terry Casey, Kathy Casey, Tiffany Wanger, John Price, Bill Oemichen, Deb Saunders, Bill Saunders, Heinz Mattmann, Brandon Legler, Donna Disch, Laura Eicher, Mary Ann Oemichen, Linda Lagan, Library Director Amy Trumble, Public Works Director Joe Cockroft, Lieutenant Sturdevant, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Tammy Newberry, second by Henry Janisch, to approve the 7/19/2022 agenda. Motion carried. (6-0)

ANNOUNCEMENT: The Village Board Will Adjourn into Closed Session Pursuant to Wisconsin State Statute 19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved [Property Tax Repayment Request]

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Tammy Newberry for approval of the consent agenda,

second by Peggy Kruse. Motion carried. (6-0).

APPROVAL OF MINUTES OF 7/5/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists were presented to the Board and included: ACH for payroll benefits, US Bank credit card and August health insurance; e-check for August life insurance; JE for utilities; payroll vouchers 16539 to 16582 totaling \$39,564.94 and Checks 41050 to 41092 totaling \$239,729.95.

APPROVAL OF OPERATOR LICENSES: Jennifer Lewke, Liana Asmus, Ciaran O'Neill-Culhane, Gavin Johnson, Cheyenne Morrow, Logan Wettach, Rebekah Stauffacher, Annie O'Connor, Molly Hlubek, Jamie Fahrney, Sundeep Singh, Kailyn Myers and Alexander Schutz. The Public Works and Public Safety Committee recommended approval.

INTRODUCTION: Library Director: Linda Hiland, Library Board President, introduced the new library director of the New Glarus Public Library: Amy Trumble.

OLD BUSINESS

Consideration/Discussion: Public Facilities Needs Assessment: Brian Berquist of Town and Country Engineering attended to present the additional information requested by the Board previously. This included pros and cons of a 300,000 gallon water storage facility vs. a 500,000 gallon water storage facility, and what the recommend range of an impact fee is for current users and future users. A copy of this presentation can be found online at the Village website in the 7/19/22 agenda packet or at the Clerk's office.

In discussion regarding the storage facility size (tank size), Trustee Phillipson asked if there were any pertinent reasons to go with the larger tank rather than the smaller tank. Berquist explained that the 300,000 gallon tank would be more than sufficient to support the Village's needs and growth over the next 40 years.

Trustee Janisch asked if the material of the tank had been decided. Berquist explained that once the size is established, the Board can discuss and choose the material for the tank.

Motion by Tammy Newberry to approve the 300,000 gallon tank, second by Michael Bell. Motion carried. (6-0).

Regarding the impact fee, Berquist made a recommendation of a 35%/65% split between current and future users. At that recommendation, current users would be responsible for 65% of the impact fee and future users would be responsible for 35%. New users would also be responsible for a one-time impact fee at the time of building.

Per Town and Country's calculations, a one-time impact fee of approximately \$2,500 for new users would be adequate to help fund the water tower.

Trustee Janisch asked if we currently have an impact fee for new water users that build in the Village. Administrator Daily explained that the Village does and it is set at \$860, however that fee is outdated and inadequate to help fund the new tank.

The Board also shared concern with setting the impact fee at the meeting, and wanted

clarification if they would be able to change it at any time in the process going forward. Berquist explained that the Board has full control over setting the fee and that there will be other opportunities to change the fee if needed prior to the start of construction of the new tower.

Trustee Newberry shared concerns about building the new tank to increase fire protection that also serves the municipalities outside of the Village, without payment in return. Berquist asked if the Village had an agreement with the Fire Department for water usage. Administrator Daily confirmed that the Village currently provides all the water for the fire district without any cost associated.

The Board also discussed the current water system as an issue of growth in the Village, adding that inadequate water supply was an issue noted by the developer of Val Telle Phase Two.

Motion by Henry Janisch to approve the 35%/65% impact fee split, second by Michael Bell. Motion carried. (6-0).

NEW BUSINESS

Consideration/Discussion: Approval of Family Fest/Grace Church Special Event Permit: The draft permit was presented to the Board. The event is scheduled for 9.11.22. The Public Works and Public Safety Committee recommended approval.

Motion by Tammy Newberry to approve Family Fest on 9/11/22, second by Michael Bell. Motion carried. (6-0).

Consideration/Discussion: Approval of Wilhelm Tell Festival, Art in the Park Special Event Permit: The draft permit was presented to the Board. The event is scheduled for 9.4.22. The Public Works and Safety Committee recommended approval.

Motion by Tammy Newberry to approve Wilhelm Tell Festival, second by Chuck Phillipson. Motion carried. (6-0).

Consideration/Discussion: Chalet of the Golden Fleece Pest Control (Bats): Volunteers have informed the Village that the Chalet of the Golden Fleece has, at minimum, a small infestation of bats in the storage areas. For the health and safety of the volunteers as well as the building, these bats need to be removed. Companies providing this service charge a quote fee of \$99-\$250, which is ultimately applied to the work if they perform the service. Administration's best estimate is the total cost will be between \$2,000 and \$8,000. This is an unbudgeted expense and will require the use of the building sinking fund. Staff will also ask the auditor whether the Village could roll this cost into the construction loan used for the balcony/timber ends replacement. Administration is seeking authorization to engage a contractor for the removal of the bats.

Motion by Peggy Kruse to authorize Administration to select a company for the removal of bats utilizing either the open construction loan or building sinking fund as recommended by the auditor, second by Henry Janisch. Motion carried. (6-0).

Consideration/Discussion: New Glarus School District Driveway Exception Request: The proposed driveway of the District's new primary school meets a public intersection. By ordinance, this is prohibited and requires an exception to be granted by the Village Board.

Informational material from Strand as well as a site overview were presented to the Board. Strand Engineering was present to answer questions as well as School District Officials.

Andrew Kerr of Bray Architects on behalf of the New Glarus School District gave a short presentation on the timeline of the project and what the School is requesting. He noted that access points that are being brought before the Board tonight were decided by the public during referendum discussions prior to the passing of the School referendum. Kerr, along with the Village Engineers at Strand Engineering have worked together for the past year to decide on the safest spot to have access to the new School. He noted that these access points would be a private roadway – not a private driveway.

He also explained that a traffic analysis study was conducted and the access points of 8th Street and 11th Avenue were given an “A” rating for traffic safety based on DOT guidelines.

Multiple members of the public were present and requested to speak on the Exception Request. Many commenters were concerned about the safety for those potentially walking in the 8th Street and 11th Avenue neighborhoods, and those surrounding, since there are currently no sidewalks. Residents of the aforementioned neighborhoods were also present and noted that the area is quiet, with very little traffic. They were concerned that the influx of traffic created by the new school would cause congestion, safety issues, and disturbances to those who live there. Residents were also concerned about the potential cost incurred by deteriorating roads caused by increased traffic, and the possibility of sidewalks eventually put in by the Village that would, in turn, be at the expense of Village taxpayers. They also noted that building a new school was not the issue of debate – they agree the school district should expand, but they do not agree with the selected location.

Representatives from the School were also in attendance and explained that they believed building a new school was a necessity for the District in order to give current and future students adequate facilities for their education. They noted that the School District has done their homework on this location and believe it is the best place for the new school. They requested that the Board trust the experts that have spent a year working on this project and approve the Exception Request so that the plans can move forward.

After public comment, Village Engineer Pat Rank of Strand Engineering explained that he reviewed the site plan that the District submitted. During initial discussions, other access points were presented, but the School decided to pursue access off of 8th and 11th. He agreed with Kerr that those access points were reviewed and that they did meet requirements of the DOT guidelines.

Rank also noted that access off of Legler Valley Road was an option that was discussed at length. The plan originally submitted by the School for that access point depicted a driveway that was straight down from the new building to Legler Valley Rd. Strand asked the School architects for a more creative solution for that access point. Prior to the Board meeting, the School Architects submitted a new drawing of that access point that made the driveway descend at more desired variance, but also created a longer driveway. If the School chose to use the Legler Valley Rd. access point, a portion of that road that is in the Town of New Glarus would also need to be updated.

Trustee Phillipson asked Administrator Daily if the decision tonight would be the final say in the new school plan. Administrator Daily, along with Village Attorney Bill Morgan, explained that it's the Board's decision to approve or deny the exception, and the Plan Commission's decision to

approve or deny the site plan once the Board has made their decision on the Exception Request. Attorney Morgan noted that if the Board chooses to approve the variance at question tonight, the Plan Commission would approve the site plan as long as no other issues arise.

Trustee Newberry asked why the School, Town, and Village wouldn't work together to make Legler Valley Rd. work. Kerr explained that the Legler Valley Rd. access point is not desirable for reasons including the long, winding driveway, the elevation of the driveway, the current condition of the road itself and that the Legler Valley access point does not fit in the School's current budget. He noted that Legler Valley Rd. is "financially, a non-starter."

He also reminded the Board that the school has granted three right-of-ways through the new school site that would allow the Village to expand, they have agreed to the Village standards for water lines, and the School would also put in sidewalks once the Village puts in sidewalks leading up to the school.

Trustee Kruse asked Rank if he thought the 8th and 11th access points were acceptable or ideal.

Rank said it is acceptable and meets on DOT criteria.

Trustee Kruse expressed her concern with ideal vs. acceptable. She explained that for our children, it needs to be ideal. She asked Rank if he thought the elevation of the driveway off of Legler Valley Rd. was an issue as Kerr noted. Rank did not see an issue with the elevation.

Trustee Kruse went on to further express her frustration regarding the access points, saying it is not fair to the people living there, and it is not safe for the children attending the school. She explained that due to safety, structure, and effect on taxpayers, she will not be voting to approve the request.

Trustee Bell asked Public Works/Safety Director Joe Cockroft if 8th Street and/or 10th Street is on the Village's list for street repair. Director Cockroft said they were not. He explained that the Village has to start at the bottom and work up the hill for street repair. Rank also added that the school's plan included no buses being driven on 8th Street.

President Truttman asked Rank if Legler Valley or 8th/11th was significantly safer. Rank stated it was difficult to say but a Legler Valley entrance would be evaluation using the same criteria as the 8th/11th access points.

Motion by Chuck Phillipson to postpone the decision on the Exception Request to the August 2, 2022 Board meeting. Motion died due to no second.

Motion by Henry Janisch to deny exception request, second by Peggy Kruse. Motion carried. (6-0). **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; and Roger Truttman-yes. Motion carried (6-0).

Consideration/Discussion: New Glarus Full Time Police Chief Position Description and Potential Authorization to Commence Recruitment: The draft position was presented to the Board for review. If desired, the Board may authorize Administration to begin the recruitment.

Police Officer Alex Brey made a statement before the Board that included the following:

“This job description on the agenda caught my attention, and when I was hired in 2019, I had heard rumblings that the current chief would be leaving. Lt. Sturdevant is approachable, he covers shifts, and carries the department on day-to-day operations. As members of the Village Board, I am assuming you know Lt. Sturdevant’s work ethic. Law enforcement is not a popular profession and when you go outside of the organization to hire, you never know who you are going to get. With Lt. Sturdevant, you know who you are going to get. He knows everything about the department and Village and is a vital member of the community. He has earned my respect and I believe he is the best fit and candidate for the chief position. We have a small department and Lt. Sturdevant, Officer Krohn and I work well together. I am asking the Village to hold off on opening the position up to the public and have a discussion with Lt. Sturdevant.”

The Board thanked Officer Brey for his statement.

Trustee Phillipson noted that the agenda item is not a discussion of hiring a specific person. It is simply an updated job description. He also explained that he would need more time to research and look into certain parts of the job description.

Motion by Tammy Newberry to postpone to the August 2, 2022 Board meeting, second by Chuck Phillipson. Motion carried. (6-0).

CONVENE INTO CLOSED SESSION REGARDING PROPERTY TAX REPAYMENT

REQUEST: Motion by Henry Janisch, second by Michael Bell to convene into closed session at 8:55 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; and Roger Truttmann-yes. Motion carried (6-0).

RECONVENE INTO OPEN SESSION: Motion by Henry Janisch, second by Michael Bell to return to open session at 9:15 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; and Roger Truttmann-yes. Motion carried (6-0).

Motion by Chuck Phillipson to deny reimbursement request filed by Randy S. Kruse seeking \$15,000 of overpayment of taxes as there is no legal basis in statute to support the claim, second by Michael Bell. Motion carried. (6-0).

PRESIDENT’S REPORT: None.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 9:17 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
7/5/2022

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:00 p.m. **PRESENT:** Michael Bell, Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck Phillipson, Kaylee Walters, and Roger Truttmann. **ALSO PRESENT:** Dylan Fritz, Jason

Fritz, Finn Jamison, Maeve Jamison, Charlie Jamison, Bekah Stauffacher, Sue Moen (Post Messenger Recorder), Public Works Director Joe Cockroft, Lieutenant Sturdevant, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson.

ANNOUNCEMENT: President Truttman announced that during the course of this meeting the Village Board will convene into Closed Session called under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. [regarding WPPA CBA Negotiations]

AGENDA: Motion by Michael Bell, second by Peggy Kruse, to approve the 7/5/2022 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Peggy Kruse for approval of the consent agenda, second by Michael Bell. Motion carried. (7-0).

APPROVAL OF MINUTES OF 6/21/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists were presented to the Board and include: ACH for payroll benefits; payroll vouchers 16493 to 16538 totaling \$35,693.99 and Checks 41014 to 41049 totaling \$67,667.38.

PARKS AND RECREATION:

Approval: Exclusive Park Use Application – Fire Department Medical Training at Glarner Park (6:30 PM to 9:00 PM): The application included the exclusive use of the park for medical helicopter training. The Parks and Recreation Committee recommended approval.

Lt. Sturdevant asked on behalf of Chief Boldebeck if the Village Board could work with the Fire Department to propose a new location in the future for the training and/or MedFlight landings – perhaps the high school soccer fields or Hoesly Pond. He explained that the landing zone at Glarner Park is in the middle of town and can get disruptive if it's a late night landing or during a festival weekend.

Trustees Kruse and Phillipson agreed that it was a good idea to look into and discuss with all parties involved for future trainings. Trustee Bell also added that the Village recently spent a large amount of money on Glarner Park, so it may be better to have the training somewhere else in order to avoid possibly ruining the grass or infield of the Park.

Director Cockroft explained that the Glarner Park location was ideal for MedFlight because of the field lights, whereas the soccer fields and Hoesly Pond do not have lights. For the training, the MedFlight crew also does a presentation at the Fire Station after the landing and tour of the helicopter, so proximity was also an important part of using Glarner Park.

The Board agreed it was something they would speak with the Fire Department about for future trainings.

Motion by Chuck Phillipson to approve the Exclusive Park Use application for Glarner Park to the New Glarus Fire Department on 8/15/22, second by Tammy Newberry. Motion carried. (7-0).

PRESIDENT'S REPORT:

Proclamation Recognizing Finn Jamison: The proclamation was presented to the Board. The Board recognized Finn Jamison for his work on cleaning Village Park. President Truttman presented Jamison with the proclamation and the Board thanked him for his work in Village Park.

Proclamation Recognizing Dylan Fritz: The proclamation was presented to the Board. The Board recognized Dylan Fritz for his work on the Chalet of the Golden Fleece and Wilhelm Tell signs.

Fritz shared a short presentation on his Eagle Scout Project that included details of the project, time spent, and money raised. He explained that both he and his Dad worked over 350 hours combined to restore both signs. Fritz raised over \$4,246.00 for the project. The total cost of the project was \$3,717.22, so he donated the remaining \$529 back to the Village and requested that it be put towards new lights for the signs, a project that is estimated to cost \$1,500-\$2,000.

President Truttman presented Fritz with the proclamation and the Board thanked him for his work on the signs.

CONVENE INTO CLOSED SESSION REGARDING POLICE CHIEF EMPLOYMENT

AGREEMENT: Motion by Michael Bell, second by Peggy Kruse to convene into closed session at 7:17 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttmann-yes. Motion carried (7-0).

RECONVENE INTO OPEN SESSION: Motion by Chuck Phillipson, second by Peggy Kruse to return to open session at 8:25 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttmann-yes. Motion carried (7-0).

President Truttman announced that there was no action taken during closed session.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 8:26 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
6/21/2022

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:00 p.m. **PRESENT:** Michael Bell, Henry Janisch, Tammy Newberry, Chuck

Phillipson, Kaylee Walters, and Roger Truttmann. ABSENT: Peggy Kruse. ALSO PRESENT: Brian Berquist (Town & Country Engineering), Public Works Director Joe Cockroft, Lieutenant Sturdevant, Chief Boldebuck, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Tammy Newberry, second by Michael Bell, to approve the 6/21/2022 agenda. Motion carried. (6-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Michael Bell for approval of the consent agenda, second by Henry Janisch. Motion carried. (6-0).

APPROVAL OF MINUTES OF 5/24/22 & 6/7/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll benefits; payroll vouchers 16444 to 16492 totaling \$33,736.80 and Checks 40949 to 41013 totaling \$168,172.07.

APPROVAL: Operator Licenses: Anne Miller, Carol Hustad, Hannah Wyttenbach, Karen Gempeler, Nathaniel Schultz, Nicole Rivers, Connie Langfoss, Charles Bigler, Debra Saunders, Heidi Palmer, Kristiann Schultz, Jon Hovland, Lauren Shulka, Amber Tierman, Raven Neath, Shane Callen, Ronald Anderson Jr., Barbara Eckert, Kari Yaun, Daryl Watterson, Debra Dippen-Watterson, Katlon Rindy, Jenalyn Brethorst-Kennedy, Marquel Hawthorn, Laura Nevil, Brenda Siegenthaler, Carlie Manthei, Pamela Ruschman, Benjamin Schmitt, Linda Clarke, Stephen Gmur, Sherri Yaeger, William Bigler, McKenzie Riley, Ellen Legler, Aleah Kaldem, Kristi Lopez, Bryenna Reinicke, Doreen Meland, Michael Hlubek, Sara Siegenthaler, Jacob Tetner, Steven J Anderegg, Kaylee Walters, Sheri Weix and Drew Bloyer

APPROVAL: Misc. Licenses to Expire 6/30/22 - MOBILE HOME PARK: Firefly Estates;

PUBLIC WORKS AND PUBLIC SAFETY

APPROVAL: Alcohol Beverage Licenses: The applications were presented to the Board. Staff reviewed the applications and recommended approval. There were changes to the addenda for Kleeman's and Puempel's at the request of the Police Department to assist in the prevention of open intoxicants in prohibited areas.

- **Class A Beer:** Blanchardville Coop (Gery Steinmetz)
- **Class A Beer/Liquor:** NG BP Mart (Suchinder Singh, owner), Burresons/Roy's Market (Darin Burreson), Casey's (Wayne Hawks, agent)
- **Class B Beer/Liquor:** Kleeman's Bar & Grill LLC (Gregory Kleeman, Agent); Puempel's Olde Tavern (Charles Bigler, Agent); Ott Haus (Amber Tierman, Agent), Fest Haus & Sportsmans (Randy Dreger), Landaus Restaurant (Mike Nevil), NG Hotel Restaurant (Mike Nevil), Cow & Quince (Lori Stern), Glarner Stube (John Gobeli, Agent) Toefflers Pub & Grill (Stephen Longo, Agent), Kristi's Restaurant (Kristi Lopez)
- **Class B Beer:** Rusty Raven LLC (Jonathan Hovland, Agent), Dirty Dog Taphaus (Leah Hanson, Agent)

- **Class A Liquor:** Brenda's Blumenladen (Brenda Siegenthaler, Agent), The Bramble Patch (Sheri Weix), New Rose (Bryenna Reinicke, Agent), Chalet Cheese Haus LLC (Michael Hlubek, Agent)
- **Class B Beer/C Wine:** Fat Cat Coffee Works LLC (Alexandra Kramer, Agent), Sugar River Pizza Co (D Watterson)

Trustee Newberry asked Administrator Daily when the expected date of compliance was for the fence changes to Kleeman's and Puempel's. Administrator Daily explained that each addenda states 30 days from issuance.

Trustee Janisch inquire about open intoxicant issues in the Village and if it was a major issue for the Police Department. Chief Boldebuck explained that it is, specifically at Puempel's due to the benches outside of their outdoor area that are located on the sidewalk. Chief Boldebuck also noted that both bar owners are aware of the necessary changes and have agreed to them.

Motion by Henry Janisch to approve Section A of Public Works/Safety, second by Tammy Newberry. Motion carried. (6-0).

APPROVAL: Fire Fest Special Event, Temp. Class B License and Glarner Park Use: The draft permit was presented to the Board, including street closures and open intoxicant area. The event includes use of Glarner Park for bounce houses/petting zoo or other festival attractions. The necessary staff reviews have been completed and recommended approval.

Trustee Newberry asked if this event had been cleared with Park and Recreation Director Chris Rear. Administrator Daily explained that the Clerk's office checks a calendar that is shared with Director Rear when the application comes in.

Motion by Chuck Phillipson to approve Fire Fest, second by Michael Bell. Motion carried. (6-0).

APPROVAL: Heidi Folk Festival Wine & Chocolate Experience 7-9-22: This event typically occurs every other year. The application was presented to the Board. The necessary staff reviews have been completed and recommended approval.

Trustee Phillipson asked for further information on why is it is not being called a wine "walk" this year. Administrator Daily explained that the Police Department expressed concern about the usage of "walk" implying that participants could walk from store to store with their wine. They cannot do that under this permit. He added that the events where open intoxicants are allowed are filed under a special event permit which is different than what this event has applied for.

Motion by Tammy Newberry to approve the Heidi Folk Festival Wine & Chocolate Experience for 7/9/22, second by Henry Janisch. Motion carried. (6-0).

NEW BUSINESS

Consideration/Discussion: Resolution 22-18 CMAR Report 2021: The Wastewater Treatment Plant Improvement Project to gain compliance with the State of Wisconsin Phosphorous Removal requirements is ready to bid. Supporting materials were presented to the Board. The bid window is scheduled to close July 14th. Strand Engineering recommended approval.

Motion by Tammy Newberry to approve Resolution 22-18 CMAR Report 2021, second by Michael Bell. Motion carried. (6-0).

Consideration/Discussion: Ordinance 22-01 – An ordinance to amend Chapter 265 to Address Lead Water Line Service Replacements: The Village is working to secure funding to assist in the replacement of lead water line service laterals/pipes. The ordinance that was presented to the Board is required to be eligible for said funding. The Village Attorney has reviewed the draft ordinance. The Village Engineer recommended approval.

Trustee Bell asked for more information on the funding. Brian Berquist of Town & Country Engineering explained that the Village was awarded \$40,000 for the 2022 calendar year. If there is any amount that is left over at the end of the year, it goes back to the State and then the same process occurs at the beginning of 2023 where the funding gets reissued after application. He explained that this ordinance helps secure funding and helps inform Village residents.

Berquist further explained that this will be a very long process; one that may not be completed for a decade or longer. Approving the ordinance is the first step in disposing of the lead pipes and helping residents cover the costs. The plan for how the Village will help residents with the cost is the next step after the ordinance is approved. He also clarified that the Village has been replacing lead pipes for a long time. This would be specifically for those on personal property.

Trustee Phillipson asked if the Village would have oversight in the replacement. Berquist informed the Board that they will have oversight and can choose the contractors for the work. He explained that those details would also be the next step in developing the policy and review for the work done.

Trustee Janisch asked for confirmation that residents can qualify for funding even if there is not an ongoing road project. Administrator Daily confirmed that was correct.

Motion by Henry Janisch to approve Ordinance 22-01, second by Chuck Phillipson. Motion carried. (6-0).

Consideration/Discussion: Public Facilities Needs Assessment Summary: Brian Berquist of Town and Country Engineering was in attendance to present on the summary. A full copy of the presentation is available online at the Village website and at the Village Clerk's office. The following key points were presented and discussed:

- The Public Facilities Needs Assessment Summary is the first step of updating the impact fee to help fund the water tower.
- The Assessment looks at current needs and future needs, up to 50 years. Those needs include two events: normal daily water usage and water usage during a fire event.
- The Village must weigh the increased fire protection provided by a larger tank (300,000 tank vs. 500,000 tank) compared to the increase operation and maintenance cost of holding a larger volume of water than is necessary or desirable for the day-to-day operations of the water system.
- Ultimately, the Village Board determined it needed additional time to contemplate the sizing of the tower as well as the percent benefit assigned to current and future rate payers.

Consideration/Discussion: 2019 Imputed Income Reporting Correction: A memo was presented to the Board. Staff recommended approval of the plan.

Motion by Tammy Newberry to approve the 2019 Imputed Income Reporting Correction, second by Chuck Phillipson. Motion carried. (6-0).

PRESIDENT'S REPORT: None.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 8:18 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
6/7/2022

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:01 p.m. PRESENT: Michael Bell, Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck Phillipson, Kaylee Walters, and Roger Truttman. ALSO PRESENT: Justen Duran, Public Works Director Joe Cockroft, Lieutenant Sturdevant, Chief Boldebeck, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Henry Janisch, second by Tammy Newberry, to approve the 6/7/2022 agenda. Motion carried. (7-0)

ANNOUNCEMENT: President Truttman announced that during the course of this meeting the Village Board will convene into Closed Session called under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. [regarding Police Chief Employment Agreement]

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Henry Janisch for approval of the consent agenda, second by Peggy Kruse. Motion carried. (7-0).

APPROVAL OF MINUTES OF 5/17/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists were presented to the Board and include: ACH for payroll benefits; payroll vouchers 16418 to 16443 totaling \$31,152.30 and Checks 40830 to 40861 totaling \$46,252.80.

PLAN COMMISSION

Approval CSM Land Consolidation - Justen Duran: The application was presented to the Board for review. The owner of the lots has requested the lots be consolidated. The Zoning Administrator has reviewed the application and recommended approval. The Plan Commission recommended approval.

Trustee Bell asked if this is a situation where one of the lots was not cared for. Administrator Daily explained that it was not, and was simply to consolidate two lots into one.

Motion by Tammy Newberry for to approval the CSM Land Consolidation, second by Chuck Phillipson. Motion carried. (7-0).

Approval CSM Land Divisions - Saoirse Homes LLC (3) CSM's Lots 24, 25 ad 41: The applications and the CSMs were presented to the Board. The owner has requested a land division for lots 24, 25 and 41 to allow separate ownership of each side of the duplexes. The Zoning Administrator and Village Planner have reviewed the application and recommended approval. The Plan Commission recommended approval.

Trustee Newberry asked if this was a normal request. Administrator Daily explained that it is for duplexes.

Motion by Chuck Phillipson for to approve land divisions for Saoirse Homes, second by Michael Bell. Motion carried. (7-0).

PUBLIC WORKS AND PUBLIC SAFETY

Cow & Quince – Liquor License Application: The House Café and Bakery has submitted a letter with their intention to relinquish their liquor license as the House Café and Bakery will be closing and Cow and Quince (DBA Blackbird Pies) will be opening (June 1). The liquor license application submitted by Lori Stern was presented to the Board. The Public Works and Public Safety Committee recommended approval.

Clerk Jenson explained that this situation is very similar to the situation last year when Cow & Quince relinquished their license to The House Café and Bakery. The new restaurant will be in the same location as The House Café and Bakery. Clerk Jenson also confirmed that notice of original application was published in the Post Messenger Recorder on 5/12/22.

Motion by Chuck Phillipson for to approve the original liquor application from Cow & Quince, second by Henry Janisch. Motion carried. (7-0).

UNFINISHED BUSINESS

Consideration/Discussion: Opening of Glarner Park Outfield: An update was provided regarding the condition of Glarner Park Outfield. Director Rear via Director Cockroft stated the field was ready to open.

President Truttman noted his frustration in that the mowing plan was not followed by Park and Recreation staff. He explained that the barriers to the field had been removed and grass had been mowed shorter than planned without consulting Administrator Daily, the Park and Recreation Committee, or the Village President.

Public Works and Safety Director Cockroft explained that Park and Rec Director Rear did speak to him about mowing the grass, but that he was under the impression that the appropriate permissions were received. He added that the grass in the outfield is thick and that while the mowing plan set forth by the Board was not followed, he does think the grass is ready for play.

Trustee Phillipson was also frustrated with the situation and said that his personal legal property stakes were also removed by Park and Rec staff. He went on to further explain that placing the stakes was a costly venture and that he is not aware of where they are now. This may result in the Village seeing a "notice to reimburse" from Trustee Phillipson.

Trustee Phillipson added that the willingness to go above and beyond the Board's direction by Park and Rec staff may need to be considered as a performance issue.

Motion by Chuck Phillipson to open Glarner Park Outfield for play on June 14, 2022 per their original goal, second by Tammy Newberry. Motion carried. (7-0).

Consideration/Discussion: Purchase of Sound System: The quote for a recommended sound system from Fuzzy's Audio and Video in Monroe was presented to the Board. The quote included a fully wireless system with two handheld wireless microphones, a full PA system with Bluetooth, and a microphone stand, totaling \$1,354.97. Administration recommended authorizing the purchase of the equipment using the Building Fund.

Trustee Phillipson asked for clarification on the Building Fund. Administrator Daily explained that the Fund is a sinking fund that is used for building repairs and improvements.

Trustee Phillipson also inquired about being able to test the system before committing to buying it. Administrator Daily indicated that the owner of Fuzzy's has been in the Community Room and understands the acoustics.

Trustee Walters asked if this was something that could be returned if the Board was not happy with it. Administrator Daily explained that the Village has worked with Fuzzy's in the past and did not think it would be an issue, but that he would confirm.

Motion by Chuck Phillipson to purchase the sound system using funds from the Building Fund, depending on satisfaction of fitting village needs, second by Henry Janisch. Motion carried. (7-0).

NEW BUSINESS

Consideration/Discussion: Authorization to bid Wastewater Treatment Plant Capital Improvement Project: The Wastewater Treatment Plant Improvement Project to gain compliance with the State of Wisconsin Phosphorous Removal requirements is ready to bid. Supporting materials were presented to the Board. The bid window is scheduled to close July 14th. Strand Engineering recommended approval.

Motion by Tammy Newberry to authorize the bid for the Wastewater Treatment Plant, second by Michael Bell. Motion carried. (7-0).

Consideration/Discussion: Resolution R22-17 Appointment of Public Works LTE: The Director of Public Works is recommending the appointment of James Nelson to the position of Public Works LTE at an hourly rate of \$15 per hour. Chair Kruse was informed of the Director's recommended candidate. Administrator Daily also confirmed that he spoke with the Village Attorney and there are no work restrictions.

Motion by Tammy Newberry to approve Resolution R22-17, second by Henry Janisch. Motion carried. (7-0).

CONVENE INTO CLOSED SESSION REGARDING POLICE CHIEF EMPLOYMENT

AGREEMENT: Motion by Michael Bell, second by Peggy Kruse to convene into closed session at 7:25 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes;

Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttmann-yes. Motion carried (7-0).

RECONVENE INTO OPEN SESSION: Motion by Henry Janisch, second by Chuck Phillipson to return to open session at 8:15 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttmann-yes. Motion carried (7-0).

President Truttman announced that there was no action taken in closed session.

PRESIDENT'S REPORT:

Consideration/Discussion: 2022 Board of Review to be Held Wednesday, June 15 at 5:00 p.m.

Clerk Jenson reminded the Board that the Village will be hosting the annual Board of Review in the Community Room at Village Hall this year rather than the Boardroom, allowing attendees to social distance. The Village Board serves as the Board of Review and two members of the Board, Peggy Kruse and Chuck Phillipson, have been trained in accordance with State Statutes requiring at least one member of the Board of Review to attending the training.

Prior to the start of the Village Board meeting, no formal objections had been filed with the Clerk's office. The meeting, per State Statutes, will last at least until 7 p.m.

President Truttman informed the Board that the New Glarus Area School District will be bringing their site plan for the new primary school in front of the Plan Commission next week if any Board member was interested in attending.

He also notified that Board that the Floral Clock sign is back and looks very nice. Dylan Fritz, a New Glarus resident, restored and painted the sign.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 8:22 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
5/24/2022

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:02 p.m. **PRESENT:** Michael Bell, Peggy Kruse, Chuck Phillipson, and Roger Truttmann. **ABSENT:** Henry Janisch, Tammy Newberry, Kaylee Walters. **ALSO PRESENT:** Public Works Director Joe Cockroft, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Michael Bell, second by Peggy Kruse, to approve the 5/24/2022 agenda. Motion carried. (4-0)

ANNOUNCEMENT: President Truttmann announced that during the course of this meeting

the Village Board will convene into Closed Session called under State Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Consideration of separation from village employee]

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONVENE INTO CLOSED SESSION REGARDING CONSIDERATION OF SEPARATION FROM VILLAGE EMPLOYEE: Motion by Peggy Kruse, second by Michael Bell to convene into closed session at 7:04 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Peggy Kruse-yes; Chuck Phillipson-yes; and Roger Truttman-yes. Motion carried (4-0).

RECONVENE INTO OPEN SESSION: Motion by Chuck Phillipson, second by Peggy Kruse to return to open session at 7:11 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Peggy Kruse-yes; Chuck Phillipson-yes; and Roger Truttman-yes. Motion carried (4-0).

Motion by Chuck Phillipson to terminate the employment of Gerald Parkinson effective immediately, second by Michael Bell. Motion carried. (4-0)

PRESIDENT'S REPORT:

President Truttman made a statement that he will not sign a pledge that was presented to the Board during the public comment section during the last Board meeting on May 17, 2022.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 7:25 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
5/17/2022

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. **PRESENT:** Michael Bell, Peggy Kruse, Tammy Newberry, Chuck Phillipson, Kaylee Walters, and Roger Truttman. **ABSENT:** Henry Janisch. **ALSO PRESENT:** Victoria Thoenke, Greg Thoenke, Jeff Judd, Dave Staats, Bekah Stauffacher (New Glarus Chamber of Commerce), Steph Zweifel, Teresa Davewearing, Erica Loeffelholz (New Glarus Public Library), Kay Gashette, Shane Gashette, Ally Vald, Adl Gashette, Andrew Bethard, Public Works Director Joe Cockroft, Chief Boldebuck, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Tammy Newberry, second by Michael Bell, to approve the 5/17/2022 agenda. Motion carried. (6-0)

ANNOUNCEMENT: President Truttman announced that during the course of this meeting the Village Board will convene into Closed Session called under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of

public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. [regarding Police Chief Employment Agreement]

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Village resident Greg Thoemke spoke to the Board regarding a new group that he is leading – “The Green County Accountability Project”. Thoemke acknowledged he understands serving in local government is a “thankless job”, noting he too has served on the Village Board and has been a resident of Green County for 18 years. Thoemke explained that up until the 2022 Spring Election, he believes local government and elections were non-partisan and did not illicit personal attacks on candidates. He noted the Spring Election this year got “nasty” and was disappointed to see particular candidates called out as “racists, fascists, anti-immigrant, criminals” and that this is not the Green County he once knew.

Further, Thoemke introduced the Accountability Project as a group that intended to hold Green County governmental officials accountable for their actions, along with the actions of their peers and residents of their respective jurisdictions. He explained that this group will be non-partisan and will not endorse any candidate, but will publish the signors of their pledge.

In closing, he presented President Truttman with copies of a five-page pledge and asked that Board members review, consider signing and return.

CONSENT AGENDA: Motion by Chuck Phillipson for approval of the consent agenda, second by Peggy Kruse. Motion carried. (6-0).

APPROVAL OF MINUTES OF 5/3/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists include: ACH for payroll benefits, June life insurance, June health insurance, US Bank credit card, and utilities; payroll vouchers 16368 to 16393 totaling \$33,495.01 and Checks 40862 to 40911 totaling \$41,972.92.

APPROVAL: April Budget to Actual Report, Resolution R22-16 to Appoint Lifeguards, Water Safety Instructors, and Field Supervisor – 2022 Season, Operator’s License – Claire M. Hodel, Lori Stern

PUBLIC WORKS/PUBLIC SAFETY

Committee Chairperson Report: Chair Kruse shared updates from the committee meeting earlier in the week including:

- A series of approvals were issued for operator’s licenses and street use permits.
- The committee also reviewed and approved Toffler’s Amendment to its Beer Garden Addenda.

Consideration/Discussion: Toffler’s Amendment to Beer Garden Addenda: Toffler’s has submitted a request to amend their beer garden addenda. They are requesting the addenda be amended to require a minimum fence height of 4 feet rather than 5 feet. Their letter was presented to the Board. The Police Department would like to ensure the fence is constructed in such a manner that it is unable to have drinks placed upon it. The Public Works and Public Safety Committee recommend approval of the 4-foot fence requirement.

Trustee Newberry asked for clarification on when the 5-foot fence requirement was issued. Administrator Daily explained that addendas are issued on a case-by-case basis per Board discretion for each business that applies for an alcohol license and addenda.

Trustee Phillipson noted that when Toffler's first applied for a beer garden addenda, the Board at the time had a lengthy, long-term discussion in regards to regulations they felt were necessary. Since that initial conversation requirements and regulations made by the Board for other establishments have "loosened-up".

Trustee Bell and Trustee Kruse also explained that other new businesses in the Village have shorter fences which also allows increased visibility. Chief Boldebeck concurred, noting that increased visibility was Toffler's rationale for wanting a shorter fence, and it makes it easier for the NGPD to see what is going on inside the beer garden.

Administrator Daily added that the PD is going to start making it a standard request to have a fence that does not have a flat surface to avoid drinks being placed on top of the fence.

Trustee Phillipson asked if an ordinance regarding beer gardens would be more efficient rather than issuing each on a case-by-case business. Administrator Daily said he would speak with the Village Attorney, but that having a standard ordinance in place may make it difficult for some Village businesses to comply based on their layout and location.

Trustee Phillipson expressed that he thinks having an ordinance would make it more consistent and fair so to avoid comparisons between neighboring businesses. President Truttman asked if there was already an ordinance regarding beer gardens. Chief Boldebeck confirmed that there is not.

Motion by Chuck Phillipson to approve the request by Hungo LLC for the change in the 5-foot fence to a 4-foot fence, second by Michael Bell. Motion carried. (6-0)

Consideration/Discussion: Street Use Permit- NG Senior High School Parade, Sunday June 5th:
The Senior High School Parade is planned for Sunday, June 5th with road closures beginning at 2:30 PM. The application, including the parade route were presented to the Board. The Public Works and Public Safety Committee recommend approval.

Motion by Tammy Newberry to approve the New Glarus Senior High School Parade Street Use Permit, second by Michael Bell. Motion carried. (6-0)

E. Consideration/Discussion: Street Use for Memorial Day parade/ American Legion, Saturday, May 30th:
The Memorial Day Parade is scheduled for Saturday, May 30th from 8 AM to 10 AM. The parade will begin at Village Hall on 2nd Street and will continue with a Left on 5th Avenue. The parade will continue on 5th Avenue until a right turn onto 1st. The parade will then continue until a right turn on 14th avenue followed by a left onto 2nd Street with a final destination of Veteran's Park. The Public Works and Public Safety Committee recommend approval.

Motion by Chuck Phillipson to approve the Memorial Day Parade Street Use Permit, second by Tammy Newberry. Motion carried. (6-0)

PARKS AND RECREATION:

Committee Chairperson Report: Chair Phillipson shared updates from the committee meeting last week including:

- A progress update on Glarner Park - the grass is growing well.
- The Committee approved a request from the Library to place a charging station in Village Park.

Consideration/Discussion: Request by New Glarus Public Library to install an outdoor charging station in Village Park: The information regarding the station was presented to the Board. The station would be installed on the 4th Avenue side of the park in the triangular section of grass near the shelter house and little library. The Parks and Recreation Committee recommend approval.

Trustee Bell asked Interim Library Director Erica Loeffelholz to confirm that the replacement batteries are fairly inexpensive. Interim Director Loeffelholz agreed, and added that the batteries can be ordered in bulk to get a larger discount on the price.

Motion by Tammy Newberry to approve the Library's request to install the outdoor charging station in Village Park, second by Peggy Kruse. Motion carried. (6-0)

Consideration/Discussion: Update from Chris Rear regarding Glarner Park Outfield: Director Rear was unable to attend the meeting. Administrator Daily read his report to the Board. The report included:

The grass in Glarner Park is growing well. There are a few spots that need additional watering. The New Glarus School District has agreed to let the Village borrow their sprinkler that they use on the football field. As it stands now, the field will be ready by the end of June, if not before due to good grass growth. The Park could potentially open early if grass growth allows.

Chair Phillipson added that since the level of play at this age group is less intensive, it may allow for an earlier opening. He noted that the grass looks good from the street and as long as we don't go through an extremely hot stretch of weather, the field should be in good shape in June.

Trustee Newberry inquired about the mowing schedule. Chair Phillipson explained that the grass has been mowed once and is scheduled to be mowed again this week. He went on to say the lawn care company is doing a good job of keeping the height at a "happy medium" and is mowing slow and with caution.

CONVENE INTO CLOSED SESSION REGARDING POLICE CHIEF EMPLOYMENT

AGREEMENT: Motion by Chuck Phillipson, second by Michael Bell to convene into closed session at 7:29 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttmann-yes. Motion carried (6-0).

RECONVENE INTO OPEN SESSION: Motion by Michael Bell, second by Tammy Newberry to return to open session at 8:26 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Roger Truttmann-yes. Motion carried (6-0).

President Truttman announced that no action was taken in closed session.

PRESIDENT'S REPORT: None.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 8:29 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

5/3/2022

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/85418804206?pwd=WmlUMWszeURsL2FyY21hTEZDM3JEdz09>
Dial In at (312)626-6799
Meeting ID: 854 1880 4206
Passcode: 920702

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:02 p.m. Roll call was taken. PRESENT: Michael Bell, Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck Phillipson and Roger Truttman. ABSENT: Kaylee Walters. ALSO PRESENT: Jesse Duff (Fehr Graham), Kevin Julseth, Park and Recreation Director Chris Rear, Public Works Director Joe Cockroft, Lieutenant Sturdevant, Chief Boldebuck, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Tammy Newberry, second by Michael Bell, to approve the 5/3/2022 agenda. Motion carried. (6-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Tammy Newberry for approval of the consent agenda, second by Michael Bell. Motion carried. (6-0).

APPROVAL OF MINUTES OF 4/19/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll benefits, April WRS Remittance; payroll vouchers 16326 to 16367 totaling \$42,270.28 and Checks 40830 to 40861 totaling \$46,252.80.

NEW BUSINESS

Consideration/Discussion: Opening of Glarner Park Infield:

Director Chris Rear Comments:

The Glarner Park Improvement Project has been completed and no additional work is planned.

On April 12th, the contractor overseeded and fertilized the outfield to ensure the outfield grass grows to the Village's satisfaction. No further work by the contractor is expected unless grass growth is unsatisfactory per the contract (90% coverage). The grass is a "ballfield mix grass" which is known to be traffic tolerant, once established. For grass seed to germinate and establish the soil temperatures should be between 68 and 86 degrees. We have not yet seen those temperatures and therefore the grass remains sensitive. Due to these facts, it is my recommendation the outfield remain closed for the month of May.

The infield is ready for play and infield activity should have no negative impact on the outfield grass growth. Therefore, it is my recommendation to open the infield for practice only beginning Wednesday, May 4th. Coaches will be informed the outfield is off-limits, with the exception of retrieving errant ground balls. Drills, warm-ups and/or other intensive uses are prohibited. As the grass along the concrete pads and the foul lines is also still being established, there will be a designated entry and exit point to limit potential disruption. I plan to communicate to coaches that failure to comply with these rules may result in consequences. **Recommendation: To open the infield for practice only for the month of May.**

The following is informational and does not require action by the board tonight:

Cooling Land Concepts (the landscape subcontractor) informed the Village their recommendation is to limit play on the outfield until June 30th. At this time, I plan to fertilize and use pre-emergent on June 1st. Cooling's timeline is understandably conservative and is designed to maximize grass growth to ensure the long-term viability of the outfield. To balance the long-term health of the field with the short-term recreational opportunities of the program participants, I have asked the league to schedule only away games for the first two weeks of June and schedule home games in the second half of June.

This can be adjusted if conditions require. Grass growth has been strong the last 2-3 weeks and I will continue to evaluate the grass and make an update/recommendation to the Parks and Recreation Committee on May 11th and to the Village Board on May 17th and if necessary, June 7th regarding the readiness of the outfield to ensure the Board has adequate information to make a determination on the full opening of the field.

Trustee Kruse asked Jesse Duff (Fehr Graham Engineering & Environmental) about the root system of the grass that has been permanently established. Mr. Duff explained that it is a tougher grass, but that he couldn't speak specifically to the root system of the grass. He did indicate that the grass that was planted last year has germinated and is growing well. The overseeding that took place on April 12, 2022 is the grass that needs time to germinate and fill in, therefore resulting in a delayed opening of the outfield.

Trustee Kruse also inquired about other grass options for practice while the Glarner Park outfield was closed. Kevin Julseth, a New Glarus Park and Recreation Coach, indicated that Director Rear secured the New Glarus Bible Church greenspace for use, which is conveniently located down the street from Glarner Park.

Chief Boldebuck asked if the New Glarus Fire Department Fire Fest plans of having bouncy houses on the outfield grass at the end of July/beginning of August would pose a risk to the new grass. Administrator Daily explained that the special event permit still needed Committee and Board approval, and it would be at their discretion to allow the bouncy houses to occupy the outfield.

Trustee Phillipson expressed concern regarding non-supervised use of the field and asked that someone from the Village monitor the outfield to ensure it is not being used. He suggested roping off the outfield.

Trustee Newberry asked Director Rear if more signage and caution tape would be a possible option to explore. Director Rear explained that he will be treating this closure just like the Village treated the closure of parks due to COVID-19. There will be additional caution tape placed at the field and updated signage to explain that the grass needs time to grow. He believes the community wants to support the growth of the grass in order to see a good park for future use and will abide by the rules set forth from the Board.

Trustee Phillipson noted that the Board could choose to go forth with the infield opening and if there were issues with outfield usage prior to it being opened, they would have the option to close the whole field again if needed.

Director Rear added that he could also put information regarding the outfield closure on the Village Facebook page, website and in the Post Messenger Recorder if needed.

Motion by Chuck Phillipson to open the Glarner Park infield with the restrictions and conditions presented, second by Tammy Newberry. (6-0)

Consideration/Discussion: Resolution 22-15 Amending the Parameters Resolution Adopted April 6, 2022 Establishing Parameters for the Sale of Not to Exceed \$1,605,000 General Obligation Corporate Purpose Bonds, Series 2022A With Respect to True Interest Cost:

Administrator Daily explained that the original True Interest Cost placed a limit on bids at 3.5%. Due to rising interest costs, this could result in no bids. This resolution amends the parameters resolution to 4.0%. Interest rates are still expected to be in the 3.2%-3.5% range, however this provides greatly flexibility to ensure the bonds are sold. Administration recommended approval.

Trustee Phillipson expressed concern in allowing the higher interest rate and asked if this would encourage buyers to hold out for a higher interest rate. Administrator Daily explained that Ehler's (Financial Advisors for the Village) does not believe this would be the case. This is simply to ensure that the Village receives competitive bids. With market conditions and rising interest rates, Ehler's did not want the Village to be in a place where they did not receive any bids due to too low of an interest rate cap, and therefore be forced to start the bidding process over.

Motion by Tammy Newberry to approve Resolution 22-15, amending the Parameters Resolution, second by Henry Janisch. Motion carried. (6-0)

PRESIDENT'S REPORT:

Consideration/Discussion: Return to In-Person Village Board Meetings and Village Mask Policy
Administration has contacted Fuzzy's Audio in Monroe for a quote on a speaker system for the Community Room. Administrator Daily received a response late on Tuesday from Fuzzy's and was told that he would be receiving more information next week (5/9) regarding the speaker system.

President Truttman noted that the number of positive cases in Green County has risen again, therefore he feels that it would be best to stay on Zoom.

Trustee Kruse asked if a hybrid model for Board meetings would be possible, especially considering that many people travel during the summer months. Administrator Daily explained that it would require more equipment than what the Village currently has, and would be difficult to maintain the standard of quality that the Village and its residents expect.

The Board decided to keep meeting via Zoom until further notice.

Consideration/Discussion: 2022 Committee Appointments: President Truttman presented the 2022-2023 Committee appointments and explained that he has one spot left to fill on the Tourism Commission. That open spot needs to be filled by a business owner or operator in New Glarus.

Motion by Tammy Newberry to approve the 2022-2023 Committee Appointments, second by Michael Bell. Motion carried. (6-0)

ADJOURN: Being no further business, President Truttman adjourned the meeting at 7:34 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

4/19/2022

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/87316340962?pwd=V1paS2czVWFBZm9HNFJ3TnZYaCtxUT09>

Dial In at (312)626-6799

Meeting ID: 873 1634 0962

Passcode: 812103

REGULAR MEETING-CALL TO ORDER: Vice President Kruse called the regular meeting to order at 7:00 p.m. Roll call was taken. PRESENT: Michael Bell, Henry Janisch, Tammy Newberry, Chuck Phillipson, Kaylee Walters, and Peggy Kruse. ABSENT: Roger Truttman. ALSO PRESENT: Eric Anthon (Forrester Engineering) (joined at 7:25 p.m.), Troy Larson (Strand Associates) Travis Anderson (Strand Associates), Casey McCoy, Public Works Director Joe Cockroft, Lieutenant Sturdevant, Chief Boldebuck, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson.

ANNOUNCEMENT: Vice President Kruse announced that during the course of this meeting the Village Board will convene into Closed Session called under State Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Consideration of separation from village employee]

AGENDA: Motion by Tammy Newberry, second by Michael Bell, to approve the 4/19/2022 agenda. Motion carried. (6-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Chuck Phillipson for approval of the consent agenda, second by Michael Bell. Motion carried. (6-0).

APPROVAL OF MINUTES OF 4/6/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll benefits, May life insurance, May health insurance, and utilities; payroll vouchers 16300 to 16325 totaling \$30,721.41 and Checks 40779 to 40829 totaling \$61,648.80.

PUBLIC WORKS/PUBLIC SAFETY

Committee Chairperson Report: Chair Kruse shared updates from the committee meeting earlier in the week including:

- A recap of the public hearing on 9th Avenue Special Assessments. The hearing was lengthy and well-attended.
- New Glarus Police Department monthly report
- Approval of various Operator and Street Use Permits
- Discussion involving the driveway for the New Glarus Area School District 4K-2nd Primary School development
- Approval of the New Glarus Chamber of Commerce staff to water the plants in the Village at a rate of \$16.50/hour
- Public Works Director Joe Cockroft reviewed the brush drop-off site for Committee members.

Motion by Tammy Newberry to approve Agenda items 5B-5F, second by Michael Bell. Motion carried. (6-0)

PARKS AND RECREATION:

Committee Chairperson Report: Chair Phillipson shared updates from the committee meeting last week including:

- The Committee has continued to work on increased park rule signage including more signage regarding dogs in the parks. Public Works Director Joe Cockroft is working on getting those signs ordered and implemented.
- The new signage at the Floral Clock is in progress.
- The "Welcome" sign on the West side of the Village has been completed by Dylan Fritz and Family. The committee will also be improving the Valle Telle sign and lighting in that area.
- Glarner Park will not be ready for use until June 30th due to grass growth.

NEW BUSINESS

Consideration/Discussion: Sanitary Sewer user Charge System (UCS) Update Presentation: Strand Associates was in attendance to present on the proposed rate structure made necessary by the phosphorous removal updates. This was an initial presentation. If satisfied, staff will proceed with the procedure for updating the Village's ordinance for final approval by the Board.

Travis Anderson and Troy Larson presented on behalf of Strand Associates. A full copy of the presentation can be found on the Village website or at the Village Clerk's office.

Key points of the presentation included:

- The New Glarus Waste Water Treatment Plant (WWTP) is on a strict maintenance schedule from the DNR, which includes following the WI DNR guidelines on phosphorous removal.
- The total all-in cost for the project is estimated at \$5.2 million.
- In order to pay for the improvements, Strand presented a two-tier approach that involves possible Principal Forgiveness (PF) (a state-based grant program through the Clean Water Fund that supplies low-interest loans), and a rate increase.
- The total Village eligibility for the PF is \$1,750,000 which is not guaranteed, but is the maximum amount the Village could receive. This amount could also be increased if the program increases its limits, which is a possibility.
- With PF, the proposed rate increase for a typical user in the Village would be approximately 13%. Without PF, the increase would move up to approximately 23%.
- The total rate increase not only depends on if the Village receives PF, but also on the exact bid amount for the project, material cost increases, and how much phosphorous the Village actually needs to remove in order to comply.

A full breakdown of the proposed rate increase is available in the presentation packet on the Village website or at the Village Clerk's office.

Trustee Phillipson asked if the rate increased percentages were final. Mr. Anderson explained that they are based on the Village budget and Strand's study on this project, and that they could fluctuate depending on the factors listed above. Trustee Newberry confirmed that the 13% increase was a "for-sure" increase, but that the 10% additional increase would be scaled back if the Village received PF. Anderson agreed, and explained that the 13% increase should not be higher unless the bids for the project come in higher than expected.

The project schedule was also shared by Anderson, and he noted that this project timeline is much longer than what it normally would be due to increased supply chain issues and longer lead times needed to get supplies. Construction will begin in 2023 with a completion date of June 2024 or before in order to comply with the WI DNR deadline.

Trustee Newberry asked Administrator Daily if there were any available Capital Improvement funds that could be used for this project. Administrator Daily explained that the WWTP has a sinking fund account, but it is not often used for big projects like this. This project is unique in both size and timeline.

Trustee Newberry also asked if once the loan for this project is paid down, can the Village "slow down" on raising rates. Administrator Daily explained that user rates are project and revenue driven. The Village can't predict future needs, but if there is significant growth development, that could mean more services and maintenance needed. Administrator Daily recommended that the Village continues to analyze and study rates and financial needs every 2-4 years in order to maintain good utility health.

Vice President Kruse asked if every municipality in the State was going through a similar situation. Administrator Daily confirmed, and explained that while some municipalities are at different stages of the process, everyone must comply by June 2024.

Consideration/Discussion: Approval of Task Order 22-01 with Strand Associates for final design, bidding and construction-related services relating to Wastewater Treatment Plant Phosphorous

Removal Improvements: The Wastewater Treatment Plant Phosphorous Removal Improvement Project to gain compliance with Wisconsin DNR requirements continues to progress. The task order with Strand Associates is for the final design and will also cover bidding services and construction-related services. The obligations of Strand under the task order continue into 2025. The fee is for \$577,000. Total Project Construction Cost is estimated at \$5.2 million.

Motion by Tammy Newberry to approve Task Order 22-01, second by Chuck Phillipson.
Motion carried. (6-0)

Consideration/Discussion: Approval of Joint Sub – Emergency Backup Facilities Agreement between New Glarus Utilities and Wisconsin Power and Light Company (Alliant): Alliant Energy is a tenant in the new Village-Owned Substation. As such, Alliant owns a transformer available for back-up to New Glarus. Conversely, New Glarus also has the ability and capacity to back-up Alliant in time of need either planned or unplanned. This agreement controls how each entity can assist each other. The Village Electrical Engineer recommends approval.

Eric Anthon, a member of the Village Electrical Engineering team at Forrester Engineering explained that the agreement clearly states how billing would work. In an emergency, if the Village needs to utilize the Alliant transformer, the bill would be generated through WPPI. Conversely, if the Alliant would need to utilize the Village transformer, they would reimburse for use. Anthon also noted that because of Alliant's transformer capacity, it postpones the Village from having to add another transformer.

Motion by Tammy Newberry to approve the Joint Sub-Emergency Backup Facilities Agreement, second by Henry Janisch. Motion carried. (6-0)

Consideration/Discussion: Approval of Common Facilities Agreement between New Glarus Utilities and American Transmission Company: The Village of New Glarus (New Glarus Utilities) is the owner of the Substation site. As the owner of this site, the Village is improving the site and installing the common facilities that the Village and ATC require to operate their necessary equipment. This also means the Village is entitled to compensation for the construction of these facilities. The agreement also details several items including - how the Village will be paid back for these facilities (annual billing of ATC) and how the maintenance of the common facilities will be managed. All 'joint-use' substations with ATC have this agreement in place. The Village Electrical Engineer recommends approval.

Motion by Henry Janisch to approve the Common Facilities Agreement second by Chuck Phillipson. Motion carried. (6-0)

CONVENE INTO CLOSED SESSION REGARDING CONSIDERATION OF SEPARATION FROM VILLAGE EMPLOYEE: Motion by Michael Bell, second by Henry Janisch to convene into closed session at 7:47 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Peggy Kruse-yes. Motion carried (6-0).

RECONVENE INTO OPEN SESSION: Motion by Chuck Phillipson, second by Tammy Newberry to return to open session at 8:03 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Kaylee Walters-yes; and Peggy Kruse-yes. Motion carried (6-0).

Motion by Chuck Phillipson to terminate the employment of Nicholas Bartelt based on the recommendation of New Glarus Police Department Administration, second by Henry Janisch.

Motion carried. (6-0)

PRESIDENT'S REPORT:

Consideration/Discussion: Return to In-Person Village Board Meetings and Village Mask Policy

Vice President Kruse asked Administrator Daily for the latest report from the WI Department of Health Services regarding COVID-19 cases in the County. Administrator Daily noted that Green County is showing a "low" level of cases, and that numbers are trending down.

Trustee Phillipson asked if it would be possible to return to in-person meetings with the location depending on the number of people that would be attending. He explained that at least nine people will always be in attendance, not including department heads, guest speakers, and Village residents, and the Village Board room is very confined. He went on to explain that the Village could move the meeting to the Village Hall Community Room if there was going to be increased attendance.

Administrator Daily confirmed that the room location change could be done since the physical address would not change for the Agenda posting that is due the Friday prior to the meeting. He noted that Village staff could have both rooms set and ready so the Board could decide the night of the meeting where they would like to meet.

Chief Boldebuck commented that the Community Room is not well-equipped with a good enough sound system that enables all attendees to hear, and asked that the Village do something to improve that.

Trustee Bell asked Chief Boldebuck if the sound system for the public hearing on the 9th Avenue Special Assessments worked well since we borrowed that system from the Library specifically for the hearing. Chief Boldebuck said it did not because speakers did not talk into the microphone.

Administrator Daily explained that he will look into every possibility for purchasing a new sound system for the Community Room – possibly buying two microphones for use during meetings and making sure speakers know to talk in to the microphone, or calling a local audio company for an estimate on a complete sound system. He noted that he will get estimates and availability and bring those to the Board at the next meeting.

Public Works Director Joe Cockroft asked if it's possible to use the Fire Station meeting room since it has more space and is better equipped. Trustee Newberry explained that while the Fire Department meeting room could be a temporary solution, the Village still needs to invest in a sound system for the Community Room. Administrator Daily agreed to reach out to the Fire Department to ask if the Board could temporarily use their meeting space.

Trustee Phillipson asked the Board to table the decision on returning to in-person meetings until Administrator Daily brings the estimates back so they can make a better plan of action. The Board agreed and will be keeping meetings virtual until their next discussion in May.

ADJOURN: Being no further business, Vice President Kruse adjourned the meeting at 8:29 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE OF NEW GLARUS

4/6/2022

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/87457093790?pwd=NERQbkZuWEJYZWtKYkN1QjM4OWdhQT09>

Dial in at (312)626-6799
Meeting ID: 874 5709 3790
Passcode: 464925

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. Roll call was taken. PRESENT: Henry Janisch (joined at 7:03 p.m.), Peggy Kruse, Tammy Newberry, Chuck Phillipson, and Roger Truttman. ABSENT: Michael Bell. ALSO PRESENT: Brian Berquist (Town & Country Engineering), Nick Bubolz (Town & Country Engineering), David Ferris (Ehlers), Jennifer Thayer (New Glarus School District), Todd Klassy, Serena McCoy, Sue Langbehn, Pernot, S.O., Roy (joined at 7:11 p.m.), Bill Oemichen (joined at 7:11 p.m.) Public Works Director Joe Cockroft, Lieutenant Sturdevant, Chief Boldebeck (joined at 8:12 p.m.), Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson.

ANNOUNCEMENT: President Truttman announced that during the course of this meeting the Village Board will convene into Closed Session called under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. [Regarding Police Chief Employment Agreement].

AGENDA: Motion by Tammy Newberry, second by Chuck Phillipson, to approve the 4/6/2022 agenda. Motion carried. (4-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Chuck Phillipson for approval of the consent agenda, second by Tammy Newberry. Motion carried. (5-0).

APPROVAL OF MINUTES OF 3/15/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll benefits, annual TIF fee, March WRS remittance and credit card totaling \$42,844.61; payroll vouchers 16273 to 16299 totaling \$38,571.38 and Checks 40740 to 40778 totaling \$204,790.99.

OLD BUSINESS

Public Information Presentation: New Glarus Water System: Brian Berquist of Town and Country Engineering provided a presentation on the public water system. A copy of the presentation can be obtained at the Village Clerk's Office, or on the Village website.

Key points of presentation:

- The existing system consists of three wells, one storage tank, and one boosting station.

- The current ground-mounted water tower ensures adequate water pressure for current Village developments under an elevation of 960 feet.
- A boosting station is required for any development at an elevation above 960 feet. The station only benefits developments within their zone.
- The current boosting station and water tower are located on the west side of the Village.
- Village water quality and well capacity is good and is not a concern.
- The average use of water in the Village is 316,000 gallons/day, with a maximum of 550,200 gallons/day.
- Based on 6 methods of evaluating the adequacy of a system's water storage, the Village's storage is considered inadequate utilizing each method.
- Based on their analysis, Town and Country Engineering's recommends constructing an additional water storage facility in conjunction with any future development.
 - The Village has not identified an exact location for the storage facility, but has had very early discussions with property owners at the desired elevation level.
- The estimated cost of the new storage facility is \$2,000,000 (depending on size and location)
 - Cost factors include cost of purchasing land for the facility and connecting the new facility to the old water system.
 - The new water storage facility would be the same size as the existing tank, which would be big enough to serve the next 30+ years of Village growth.
 - There are different funding options possible including the American Rescue Plan, the Wisconsin Safe Drinking Water Fund Loan and Federal Bipartisan Infrastructure Funds. Funding may also come from future user cost (impact fee) and current user cost (rate case).

Consideration/Discussion: Resolution 22-06 Approving the Agreement between the Village of New Glarus and the New Glarus Area School District Regarding payment of Water Utility Impact Fee: The School District is proceeding with the development of their plans for the construction of a new 4k-2nd Grade primary school. As noted during the Public Water System presentation on 2/16/2022 to the Village Board, the Village Engineer has recommended the Village proceed with the construction of a water storage facility in conjunction with any significant new development. The Village has already begun the process of completing a "Public Water Facilities Needs Assessment" which will inform the future design of an Impact Fee to ensure there is an equitable distribution of costs among existing and future users. The Village Board has also approved the commencement of the preliminary design of a future water storage facility. This agreement stipulates the School District agrees to pay the future impact fee as calculated and adopted in ordinance.

This agreement does not constitute an approval of the School Site Plan. The School District's team is in the process of submitting drawings, plans and concepts to the Village's staff and engineers for feedback as they develop their site plan application. The Plan Commission recently heard a conceptual presentation of the district's plan. This agreement only encompasses the School District agreeing to pay the future water impact fee as designed by the Village and deemed equitable by the PSC. Action on this agreement does not affect Site Plan Review. Full Site Plan Review must still occur. The School District has indicated this agreement is important to their project so they can be reasonably sure of their costs related to the construction of the water tower and adjust the building and site plan as necessary.

When the School District submits their site plan, the application comes before the Village Plan

Commission. Site Plan Review and Approval is governed by Section 305-94 of the Villages Code. Per Section 305-94, Site Plan Approval is issued by the Village Plan Commission. Site Plan Approval includes items such as site layout, parking areas, lighting, landscaping, elevations, building design, adequacy of utility plans, etc.

Through the process of site plan review, the Plan Commission determines if any additional approvals (typically related to installation of infrastructure) must be forwarded to the Village Board prior to the Plan Commission's issuance of a site plan approval. A Development Agreement will also be necessary for this project and would be approved by the Village Board.

Motion by Tammy Newberry to approve Resolution 22-06 to approve the Agreement between the Village of New Glarus and the New Glarus Area School District regarding payment of Water Utility Impact Fee, second by Chuck Phillipson. **ROLL CALL VOTE:** Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; and Roger Truttmann-yes. Motion carried. (5-0)

In further discussion after vote, Trustee Janisch asked for clarification on whether this agreement would tie the Village into building the proposed school before the tower.

Administrator Daily explained that it would not. The New Glarus Area School District recently pushed back their open date for the new primary school to 2024, meaning that the new water tower and school would be completed around the same time with the possibility of a small gap.

Administrator Daily went on to note that this agreement means that the school is agreeing to pay an impact fee determined by the Village's financial consultants and Village Board. The School District can move forward and pull a building permit without this agreement and before the new impact fee for the water tower is implemented. Therefore, this agreement would ensure that although the impact fee may not be in effect at the time of the building permit approval, the School District agrees to pay the increased future impact fee.

NEW BUSINESS

9th Avenue Reconstruction Projects Bond Sale Initial Resolutions: Dave Ferris with Ehlers will presented the pre-sale report. The total borrow will be \$1,605,000 to fund the complete reconstruction of the Street, replacement/installation of curb/gutter, replacement/installation of sidewalks and replacement of wastewater and storm sewer underground infrastructure. If desired, the Board may approve items 7b through 7f through one motion. Administration recommended approval, and noted that this presale report is to document planning to sell bonds for funding of the 9th Avenue Street Project. A full copy of the report is available at the Village Clerk's Office and on the Village website.

During the presentation, Trustee Newberry asked if there would be a penalty for paying off the Village balance early. Dave Ferris clarified that the Village cannot pay it off early until May 2031 without penalty.

Mr. Ferris also noted that a new resolution including in the report is titled the "Parameters Resolution". This was implemented due to the fast-changing market, and gives Administrator Daily and/or Clerk-Treasurer Jenson the authority to sell the bonds at a time other than a Village Board meeting. Mr. Ferris explained that this would give the Village a better chance of obtaining a better interest rate and potentially lower cost overall.

Trustee Newberry asked for clarification on the Village debt limit. Currently, the Village has a 75% debt limit. When the funds for this Street Project are paid out to the Village on May 25, the Village debt will be at 61%. By the ending of 2022, barring no other borrowings, the Village debt will drop to 58.59%.

Motion by Chuck Phillipson to approve Agenda items 7B-7F, Resolutions R22-10 – R22-14, second by Henry Janisch. **ROLL CALL VOTE:** Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; and Roger Truttman-yes. Motion carried. (5-0)

Consideration/Discussion: Contract with Ehlers for Water Impact Fee Study Update: The Water Facility Needs Assessment being completed by Town and Country Engineering is nearly complete. Their next step is to discuss their findings with the Village's financial firm and then proceed to present the needs assessment to the Village Board. Administration contacted the Village's Financial Advisor, Ehlers, for a proposal and it was included in the Agenda packet. Administration did attempt to contact other firms but has not received other proposals to date. Ehlers has provided numerous services to the Village in the past and is experienced in the design of impact fees. They are currently working on, or recently completed, studies for the Cities of Waukesha, Cedarburg and Port Washington as well as the Village of Mount Pleasant within the past 12 months. The total cost for their services is \$7,500. Following the completion of the impact fee design, it would be presented to the Village Board for approval. Administration recommended approval.

Motion by Chuck Phillipson for the approval of the contract with Ehlers for the Water Impact Fee Study, second Peggy Kruse. Motion carried. (5-0)

CONVENE INTO CLOSED SESSION REGARDING POLICE CHIEF EMPLOYMENT

AGREEMENT: Motion by Henry Janisch, second by Tammy Newberry to convene into closed session at 7:54 p.m. **ROLL CALL VOTE:** Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; and Roger Truttman-yes. Motion carried (5-0).

RECONVENE INTO OPEN SESSION: Motion by Tammy Newberry, second by Chuck Phillipson to return to open session at 8:12 p.m. **ROLL CALL VOTE:** Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; and Roger Truttman-yes. Motion carried (5-0).

PRESIDENT'S REPORT:

Consideration/Discussion: Return to In-Person Village Board Meetings and Village Mask Policy

President Truttman asked for Board input on returning to in-person Village Board Meetings. Trustee Phillipson stated that if the Board votes to return to in-person meetings, he would not feel comfortable doing so in the Board Room. He acknowledged the hearing difficulties in the Community Room, but explained the Board Room does not offer the space that the Community Room does to effectively space out from one another.

Administrator Daily informed the Board that he spoke with Bekah Stauffacher at the New Glarus Chamber of Commerce and they do have a sound system to provide amplification that could possibly be used, but they only have two microphones. He also noted that he would look into getting the Village its own sound system that could be used for Board meetings, public hearings, etc. if the Board was interested in pursuing that option.

The Board agreed it would be best to postpone the decision about returning to in-person meetings until the first meeting in May.

Motion by Chuck Phillipson, second by Tammy Newberry to postpone the decision to return to in-person Village Board meetings until May. Motion carried. (5-0)

The Board was also reminded of the Village Hall Masking Policy. Currently, Village Hall is does not require masks, but Administrator Daily is able to change that if needed. Administrator Daily explained that he is taking guidance from Green County, and if the County started requiring masks again, the Village Hall will follow suit.

President Truttman also confirmed that Trustee Kruse will be present at the next Board meeting and is able to run the meeting as he has a prior commitment in his role as Green County District 27 Supervisor.

Lastly, President Truttman congratulated the three candidates who were elected to the Village Board in the April 5, 2022 Spring Election. Trustee Phillipson and Trustee Newberry will be returning to the Board for another two-year term, and Village resident Kaylee Walters will be joining the Village Board.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 8:21 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS

3/15/22

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/82924474302?pwd=U251OTVhRlluQzNXRFpMQXZ2d0FmQT09>

Dial In at (312)626-6799
Meeting ID: 829 2447 4302
Passcode: 972305

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. Roll call was taken. PRESENT: Michael Bell, Peggy Kruse, Chuck Phillipson, Tammy Newberry, Henry Janisch and Roger Truttman. ALSO PRESENT: Bekah Stauffacher (New Glarus Chamber of Commerce), Casey McCoy, Public Works Director Joe Cockroft, Lieutenant Sturdevant, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Tammy Newberry, second by Henry Janisch to approve the 3/15/22 agenda. Motion carried. (6-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Henry Janisch for approval of the consent agenda, second by Peggy Kruse. Motion carried. (6-0).

APPROVAL OF MINUTES OF 3/1/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH and e-check for payroll benefits, utility bills, life and health insurance and credit card totaling \$72,237.33; payroll vouchers 16246 to 16272 totaling \$35,279.88 and Checks 40692 to 40739 totaling \$660,213.24

APPROVAL: Operators License – Amanda Babler, Janie Davis

PARKS AND RECREATION:

Committee Chairperson Report: Chair Phillipson shared updates from the committee meeting last week including:

- Access to Glarner Park
 - Access will be closed off in order to let the grass settle in. There will be signs and barriers set up to inform the public.
- Dog Waste
 - Unpicked-up dog waste has become a serious situation across the Village, especially in the parks. Chair Phillipson asked his fellow board members to be proactive on improving this situation by saying something if they see someone that does not pick up their dog's waste. The committee also discussed other options to resolve this issue including additional signage and security cameras.

PUBLIC WORKS/PUBLIC SAFETY

Committee Chairperson Report: Chair Kruse shared updates from the committee meeting earlier in the week including:

- A report from the New Glarus Police Department
- The review and approval of various operator licenses and special event permits
- The Police Department Squad Replacement Schedule
 - The committee discussed the possibility of increasing mileage on current squad vehicles in order to reduce to number of new squads purchase, but deemed that option inappropriate both financially and for public safety. The committee decided to keep the existing schedule.
- Control Panel Purchase
 - The committee approved the purchase of 3 control panels from EQ2. While the company's quote was approximately \$1,900 more than the other quote, EQ2's offered much better lead time, with the panels delivered 8 weeks sooner. EQ2's quote was still within budget for the project.

Consideration/Discussion: Chamber Bike Rodeo Permit, May 14th: Staff reviews have been completed and the draft permit was presented to the Board.

Motion by Chuck for approval of the Bike Rodeo Permit for May 14th, second by Peggy. Motion carried. (6-0).

Consideration/Discussion: Polkafest and NG Beer, Bacon and Cheese June 10 & 11th: Staff reviews have been completed and the draft permit was presented to the Board. Lieutenant

Sturdevant noted that there should be two corrections to the draft permit regarding officer involvement. The first was a time change for officer presence on Saturday, June 11 at the Beer, Bacon, & Cheese Event. Instead of ending officer supervision at 7:00 p.m., the supervision should end at 6:00 p.m.

Lt. Sturdevant also indicated that Chief Boldebeck recommended not requiring the New Glarus Chamber of Commerce to have an officer assigned to the festival on Friday, June 10 from 6:00 p.m. to 10:00 p.m. Two officers would be on duty in the Village during that time and have the ability to walk through festival grounds, but there would not be an officer specifically assigned to the festival.

Trustees Phillipson and Newberry were concerned about removing an assigned officer on Friday due to alcohol being sold and consumed on a public street at the Festival during that time. Trustee Phillipson explained that he feels any festival that intends to sell alcohol for consumption on public grounds needs to pay to have an officer assigned specifically to that event as a matter of public safety. The Board agreed and chose to keep the permit as is in regards to officer supervision on Friday, June 10.

Motion by Henry Janisch for approval of the Polkafest and NG Beer, Bacon and Cheese permit with one change to the time frame of officer supervision on Saturday, June 11 from 11 a.m. - 7 p.m. to 11 a.m. - 6 p.m., second by Peggy Kruse. Motion carried. (6-0).

Consideration/Discussion: Blues, Brews & Food Trucks June 25th: Staff reviews have been completed and the draft permit was presented to the Board.

Motion by Tammy Newberry to approve the permit for Blues, Brews, & Food Trucks on June 25, second by Henry Janisch. Motion carried. (6-0).

Consideration/Discussion: Approval of purchase of three (3) Control Panels from EP2 for New Glarus Substation: This purchase is part of the substation project. The Utility has two options for the purchase of this equipment. EP2's pricing is \$71,153 for their manufacture and delivery. This comes within the estimate for this piece of the project. While the pricing is \$1,943 higher than the other quote, the lead time is an 8-week difference. The costs associated with the delay in delivery would more than exceed the price difference. The Public Works and Public Safety Committee recommends approval of the purchase of 3 control panels from EQ2 in the amount of \$71,153. The project is approximately 60% complete. A majority of the remaining work to be completed is above grade and should be completed relatively quickly. The project remains within budget.

Motion by Tammy Newberry to approve the purchase of three control panels from EQ2, second by Peggy Kruse. Motion carried. (6-0).

NEW BUSINESS

Consideration/Discussion: Resolution 22-09 Designating Public Depository and Authorizing Withdrawal of Village Monies: This resolution updates the authorized personnel to Kelsey Jenson and Deanna Young.

Motion by Chuck Phillipson to approve Resolution 22-09, second Tammy Newberry. Motion carried. (6-0)

PRESIDENT'S REPORT:

Consideration/Discussion: Return to In-Person Village Board Meetings and Village Mask Policy

President Truttman indicated that the masking policy at Village Hall has now been changed to “masks optional”. He also asked for input concerning returning to in-person meetings. Trustee Phillipson felt it would be best to discuss this at the next meeting.

Motion by Chuck Phillipson to postpone the discussion regarding returning to in-person meetings to the next Board meeting, second by Henry Janisch. Motion carried. (6-0)

Consideration/Discussion: Reschedule Regular Village Board Meeting to Wednesday, April 6th

Motion by Michael Bell, second by Tammy Newberry to reschedule the Tuesday, April 5 Village Board Meeting to Wednesday, April 6 at 7:00 p.m. Motion carried. (6-0)

ADJOURN: Being no further business, President Truttman adjourned the meeting at 7:27 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS

3/1/22

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/84236721797?pwd=VVdqWnMxTW92OUVSbVpTSENHTThudz09>

Dial in at (312)626-6799

Meeting ID: 842 3672 1797

Passcode: 252746

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:01 p.m. Roll call was taken. PRESENT: Michael Bell, Peggy Kruse, Chuck Phillipson, Tammy Newberry, Henry Janisch and Roger Truttman. ALSO PRESENT: Public Works Director Joe Cockroft, Chief Boldebuck, Lieutenant Sturdevant, Bradley, Susan Dial, Lynne Erb, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Tammy Newberry, second by Michael Bell to approve the 3/1/22 agenda. Motion carried. (6-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Tammy Newberry for approval of the consent agenda, second by Peggy Kruse. Motion carried. (6-0).

APPROVAL OF MINUTES OF 2/16/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll benefits, totaling \$27,493.84; payroll vouchers 16212 to 16245 totaling \$34,146.50; and Checks 40657 to 40691 totaling \$39,420.64.

APPROVAL: Temporary Liquor Permit Application – New Glarus Fire Department

OLD BUSINESS

Consideration/Discussion: Resolution 22-06 Approving the Agreement between the Village of New Glarus and the New Glarus Area School District Regarding Payment of Water Utility Impact Fee

The School District is proceeding with the development of their plans for the construction of a new 4K-2nd Grade primary school. As noted during the Public Water System presentation on 2/16/2022 to the Village Board, the Village Engineer has recommended the Village proceed with the construction of a water storage facility in conjunction with any significant new development.

The Village has already begun the process of completing a “Public Water Facilities Needs Assessment” which will inform the future design of an Impact Fee to ensure there is an equitable distribution of costs among existing and future users. The Village Board has also approved the commencement of the preliminary design of a future water storage facility. This agreement stipulates the School District agrees to pay the future impact fee as calculated and adopted in ordinance.

This agreement does not constitute an approval of the School Site Plan. The School District has not yet submitted a formal application for site plan approval to the Village. The School District's team is in the process of submitting drawings, plans and concepts to the Village's staff and engineers for feedback as they develop their site plan application. This agreement only encompasses the School District agreeing to pay the future water impact fee as designed by the Village and deemed equitable by the PSC. Action on this agreement does not affect Site Plan Review. Full Site Plan Review must still occur. The School District has indicated this agreement is important to their project so they can be reasonably sure of their costs related to the construction of the water tower and adjust the building and site plan as necessary.

When the School District submits their site plan, the application comes before the Village Plan Commission. Site Plan Review and Approval is governed by Section 305-94 of the Villages Code. Per Section 305-94, Site Plan Approval is issued by the Village Plan Commission. Site Plan Approval includes items such as site layout, parking areas, lighting, landscaping, elevations, building design, adequacy of utility plans, etc.

Through the process of site plan review, the Plan Commission determines if any additional approvals (typically related to installation of infrastructure) must be forwarded to the Village Board prior to the Plan Commission's issuance of a site plan approval. A Development Agreement will also be necessary for this project and would be approved by the Village Board.

Trustee Kruse explained that she will continue to vote “no” for this agreement until we have publicity of the project for the citizens of the Village. She went on to note that she has spoken with two New Glarus School Board Members, and explained to them that she will support the project once the public is more informed.

Trustee Phillipson agreed with Trustee Kruse as she is the Chair of the Public Works/Public Safety Committee.

Administrator Daily asked for clarification on what information Trustee Kruse and Trustee Phillipson would like to be discussed in a public meeting. Trustee Kruse explained that she

would like a meeting before the next Board meeting that is open to the public that will discuss the water tower, cost, financial need, and why we are moving in this direction.

Trustee Newberry interjected to say that there are three different topics that are getting interchanged incorrectly – the new school plan, plans on village development, and current water needs. Trustee Newberry was confused as to why the agreement could not move forward.

Trustee Kruse answered that she wants the public to be aware of impact fees if the new water tower would be built.

Administrator Daily offered to advertise a public information session to include the public works system and why a tower is necessary, and the purpose of the impact fee to cover the topics of concern from Trustee Kruse and Trustee Phillipson if the Board as a whole agreed that would be best for the Village.

President Truttman instructed administration to proceed with the informational public meeting before the Village Board meeting on March 15.

NEW BUSINESS

Consideration/Discussion: Award of 9th Avenue Reconstruction Project to Maddrell Excavating

The bidding for the 9th avenue project closed on February 11th at 11:00 AM. The Village received 6 bids. Maddrell Excavating submitted the low bid of \$1,205,618.80. The bid tab is included in your packet. Following the award, staff will begin working with Ehlers to secure financing for the project. Administration recommended award of the project to Maddrell Excavating.

Motion by Henry Janisch, second by Michael Bell to award the 9th Avenue Project to Maddrell Excavating. Motion carried. (6-0)

Consideration/Discussion: Resolution 22-07, 9th Avenue Reconstruction Project Preliminary Resolution Relating to Special Assessments and Charges

The 9th Avenue Reconstruction Project will include the issuance of special assessments to property owners for certain components of the improvements. This resolution allows the Village Engineer to finalize the engineering report and proceed to the special assessment public hearing. This resolution does not approve any special assessments; it is simply an administrative requirement to proceed to the public hearing in April. Administration recommended approval.

Motion by Henry Janisch, second by Peggy Kruse to approve Resolution 22-07. Motion carried. (6-0)

PRESIDENT'S REPORT:

Consideration/Discussion: Return to In-Person Meetings of Village Board

President Truttman asked for input from the Board on the possibility of returning to in-person meetings starting in April. The meetings would be held in the Community Room with possible masking. Trustee Phillipson agreed that eventually moving back to in-person meetings in the

Community Room was a good idea, but currently, Green County COVID-19 levels are still marked as “high”, so he felt it necessary to keep meetings on ZOOM until that lowers.

Administrator Daily asked the Board to consider waiting until the second meeting in April to return to in-person due to the April 5 election. He explained that the Board would most likely be meeting on Wednesday, April 6 (the day after the election), and that cleaning up and reorganizing after an election takes time, so it would be appreciated by administrative staff to wait until the second April election to return to in-person meetings if that was their decision.

Trustee Phillipson asked for clarification on moving the April 5 meeting due to an election and whether that was an ordinance or something the Board would vote on. President Truttman confirmed that it would be brought to the Board to vote.

Trustee Kruse asked if masks would be optional or required once in-person meetings return, explaining that she has a hard time hearing people in the Community Room. Trustee Bell agreed and asked the Board to consider staying on Zoom where everyone can hear clearly until the group feels comfortable returning in-person to the Board Room with masks optional rather than meeting in the Community Room.

President Truttman instructed administration to put this topic on future agendas and the Board will consider, at that time, what the COVID-19 levels are in Green County and if they feel comfortable moving back to in-person meetings.

Consideration/Discussion: Resolution 22-08 Recognition of Clerk-Treasurer Lynne Erb's Years of Service to the Village of New Glarus

President Truttman read Resolution 22-08 (a copy of this Resolution is available at the Clerk's office). Former Clerk-Treasurer Lynne Erb thanked the Board for the kind words, noting that she enjoyed her time at the Village and that she has full confidence in the new staff. Board members thanked Clerk-Treasurer Erb for her service and dedication to the Village of New Glarus.

Motion by Chuck Phillipson, second by Tammy Newberry to approve Resolution 22-08.
Motion carried. (6-0)

ADJOURN: Being no further business, President Truttman adjourned the meeting at 7:30 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS

2/16/22

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/89926378249?pwd=MHJpVnhSZURmbDVUdIFVVDAYQnZmZz09>

Dial In at (312)626-6799
Meeting ID: 899 2637 8249
Passcode: 786845

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. Roll call was taken. PRESENT: Michael Bell, Peggy Kruse, Chuck Phillipson, Tammy Newberry, and Roger Truttman. ABSENT: Henry Janisch. ALSO PRESENT: Brian Berquist (Town and Country Engineering), Nick Bubolz (Town and Country Engineering), Superintendent Jennifer Thayer (New Glarus School District), Chief Boldebuck, Lieutenant Sturdevant, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson.

AGENDA: Motion by Tammy Newberry, second by Peggy Kruse to approve the 2/16/22 agenda. Motion carried. (5-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Tammy Newberry for approval of the consent agenda, second by Michael Bell. Motion carried. (5-0).

APPROVAL OF MINUTES OF 2/1/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH and e-check for payroll benefits, utility bills, life and health insurance and February tax settlement totaling \$1,042,129.41; payroll vouchers 16187 to 16211 totaling \$32,735.68 and Checks 40605 to 40656 totaling \$152,708.43.

PUBLIC WORKS/PUBLIC SAFETY

Committee Chairperson Report: Chair Kruse noted the listed agenda items, adding that the Committee discussed multiple cost-saving measures including:

- Squad Car Replacement Schedule - Police Chief Boldebuck, Lieutenant Sturdevant, and Administrator Daily will be working on data collection.
- Village Spring Clean-Up – This will be discussed further once the Committee has more information.
- Ordinance on 9th Avenue Street Project Special Assessments

FINANCE AND PERSONNEL

Consideration/Discussion: Resolution 22-05 Approval Wage for Utility Office Manager:

The Village has historically viewed the Deputy Clerk/Treasurer position and the Utility Office Manager as equivalent in levels of responsibility and corresponding compensation. The Village recently appointed a new Deputy Clerk/Treasurer at a wage of \$24 per hour. The Finance and Personnel Committee recommended approval of Resolution 22-05 to adjust the Utility Office Manager's wage to \$24 per hour to maintain internal equity. This has no impact on the 2022 Village budget and is entirely funded by utility funds.

Motion by Tammy Newberry, second by Michael Bell for approval of Resolution 22-05 to adjust the Utility Office Manager's wage to \$24 per hour. Motion carried (5-0).

NEW BUSINESS

Presentation: New Glarus Public Water System: The Village's Water Utility Engineer, Brian Berquist, provided a presentation on the Village of New Glarus Public Water System. A copy of this presentation is on file with the Village Clerk. Key points of the presentation included:

- The historic background of the Village's water system, including the location of the three

wells, storage facility, and booster station. Berquist noted that while our wells are in good condition currently, they require regular maintenance that entails closing the well for up to two months. The Village currently has one storage tank located in Tower Heights. This tank, while in good condition, requires maintenance such as painting that deems the tank unavailable for weeks at a time. Based on a number of different evaluative factors, the Village's water storage capacity should be expanded to ensure adequate water storage and allow industrial and residential growth.

- When talking about growth in the Village, Berquist explained that the hilltops on either side of the Valley require boosting due to the elevation in order to maintain water pressure. The current boosting station on the west side of the Village is nearly at capacity, and would not be able to support an additional development. This means that without any additional boosting stations, growth in the Village is confined to the valley where land is limited and water storage is lacking. The Village did have two developments in the beginnings stages in 2006/2007, but they never came to fruition. If those developments on the east and west hillsides would be built in the future and are above a certain elevation point, it would be up to the developers to put in new boosting stations. However, the Village still needs to have enough water storage available to send to those stations.
- The process of looking at adding an additional water storage tank began in 2004. At that time, the Village was not ready to act on a new tower. Berquist presented data from a study done in 2003 and compared that with a current 2022 study that looked at multiple scenarios in which water shortage could be an issue. Per the current study, the Village is exceeding recommended levels in all seven of the situations presented.

After the presentation, the Board discussed multiple topics including the condition of our current water system, the difference in water storage tanks based on elevation and need, and current/future developments.

Trustee Kruse asked Berquist to explain the reasoning behind our water usage going down per the 2022 study while still facing a possible water storage issue. He noted three main reasons for lower water usage including low flow fixtures, pricing, and non-revenue water usage (ex: water main breaks) going down over time. While these help maintain water storage, Berquist explained that it is not enough to place the Village back at/under recommended water storage levels.

Regarding possible Val Telle and Prairie House expansions, Trustee Phillipson asked for clarification if those sites would be impacted by the lack of a boosting station due to elevation. Berquist explained that Val Telle is at full capacity currently with 50 home sites. Any additional homes would require a boosting station. In regards to the Prairie House, because of the location on the other side of Elmer Road, that project would not require a boosting station due to a lower elevation. However, additional water storage would be recommended prior to approval of those developments.

Based on Town and Country Engineering's findings, they are recommending a new water storage facility prior to any new significant developments and as such, Berquist presented a memorandum to the Village Board for a preliminary design proposal for approval.

Consideration/Discussion: Proposal by Town & Country Engineering for Preliminary Design of Water Storage Facility: Town and Country engineering has submitted their proposal for the preliminary design of a new water storage facility. The fee is \$44,000. Administrator Daily noted that this fee would be reimbursed to the Village after the funding is in place.

Motion by Chuck Phillipson, second by Michael Bell to approve the memorandum for the preliminary design of an additional water reservoir. Motion carried (5-0).

Consideration/Discussion: Resolution 22-06 Approving the Agreement between the Village of New Glarus and the New Glarus Area School District Regarding payment of Water Utility Impact Fee: The School District is proceeding with their plans for the construction of a new 4k-2nd Grade primary school. The Village Engineer has recommended the Village proceed with the construction of a water storage facility in conjunction with any significant new development. The Village has already begun the process of completing a “Public Water Facilities Needs Assessment” which will inform the future design of an Impact Fee to ensure there is an equitable distribution of costs among existing and future users. This agreement stipulates the School District agrees to pay the future impact fee as calculated and adopted in ordinance.

Trustee Kruse expressed concern in voting to approve the motion, noting two specific reasons including an incomplete site analysis and what she perceives as a lack of information for the public on this project. She explained that once we have more data from the School District and more publicity and public awareness on the project, her vote would be in support of the agreement.

Trustee Newberry explained that while she understood Trustee Kruse’s stance, she saw no reason to delay approving this agreement.

Trustee Newberry moved to approve Resolution 22-06, the Agreement between the Village of New Glarus and the New Glarus Area School District regarding payment of the Water Utility Impact Fee, but proceeded to withdraw that motion.

Motion by Tammy Newberry, second by Michael Bell to postpone consideration of Resolution 22-06 until the March 1st, 2022 Village Board meeting. Motion carried (5-0).

PRESIDENT’S REPORT: President Truttman had nothing to report.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 8:03 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

2/1/22

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/83723994071?pwd=TWFmcjUvbVdjYnBsU2p3MnExaThGUT09>

Dial In at (312)626-6799
Meeting ID: 837 2399 4071
Passcode: 758254

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. Roll call was taken. Present: Michael Bell, Peggy Kruse, Chuck Phillipson, Henry Janisch, and Roger Truttman. Tammy Newberry joined at 7:25 p.m. The Village Board currently has one vacancy due to the passing of Trustee Lori Wirts. ALSO PRESENT: Public Works Director Joe Cockroft, Sandy Blum, Mary Statz, Nick Bubolz, Brian Berquist, Cheif Boldebuck, Administrator Drake Daily, Clerk-Treasurer Kelsey Jenson and Lynne Erb.

ANNOUNCEMENT: President Truttman announced that during the course of this meeting the Village Board will convene into Closed Session called under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. [Negotiations with the New Glarus School District Regarding Construction of Necessary Infrastructure for School Construction Project].

AGENDA: Motion by Peggy Kruse, second by Henry Janisch to approve the 2/1/22 agenda. Motion carried. (5-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Henry Janisch for approval of the consent agenda, second by Peggy Kruse. Motion carried. (5-0).

APPROVAL OF MINUTES OF 1/18/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: ACH and e-check for payroll benefits totaling \$15,804.24; payroll vouchers 16161 to 16186 totaling \$34,106.26 and Checks 40570 to 40604 totaling \$97,778.86.

HISTORICAL PRESERVATION

AWARD OF CHALET OF THE GOLDEN FLEECE IMPROVEMENT PROJECT TO

VANDERVELDE CONSTRUCTION: The Village received two quotes for work on the Chalet of the Golden Fleece. Both are included in your packet. Bruni-Miller submitted a quote at cost of \$26,187 that did not include staining. Vander Velde Construction submitted the lower quote at a total project cost of \$23,285. The balcony is to be demolished and replaced, the side porch to have any rotted materials removed and replaced with additional reinforcement and replacement of decorative beam corners and corbels. All materials are to match existing materials. The Historical Preservation Commission recommends contracting with Vander Velde Construction for the project.

Motion by Peggy Kruse, second by Henry Janisch to award the contract to Vander Velde Construction in the amount of \$23,285. Motion carried (5-0).

APPROVAL: CONSTRUCTION LOAN WITH BANK OF NEW GLARUS FOR CHALET OF THE GOLDEN FLEECE IMPROVEMENT PROJECT: Village staff reached out to the local banks for loan terms to fund the Chalet project. The Village received proposal from the Bank of New Glarus and the State Bank of Cross Plains. The Bank of New Glarus proposed the most favorable terms with a 10-year construction loan of up to \$35,000 at a fixed rate of 1.877%. Administration recommends approval of the loan.

Motion by Henry Janisch, second by Peggy Kruse for approval of the construction loan with

Bank of New Glarus for the Chalet of the Golden Fleece improvement project. Motion carried (5-0).

CONVENE INTO CLOSED SESSION REGARDING NEGOTIATIONS WITH NEW GLARUS

SCHOOL DISTRICT: Motion by Peggy, second by Michael to convene into closed session at 7:06 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-no; Peggy Kruse-yes; Chuck Phillipson-no; and Roger Truttmann-yes. Motion carried (3-2).

Tammy Newberry joined the meeting at 7:25 p.m.

Chuck Phillipson left the meeting at 7:54 p.m.

RECONVENE INTO OPEN SESSION: Motion by Tammy Newberry, second by Peggy Kruse to return to open session at 8:10 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Roger Truttmann-yes; and Chuck Phillipson-no longer present. Motion carried (5-0)

PRESIDENT'S REPORT:

RESCHEDULE/CANCEL FEBRUARY SECOND MEETING:

There is a February Primary Election on February 15, 2022. The current policy is to move the meeting to the day after election. Administrator Daily informed the Board that a second meeting in February is necessary, therefore the Village Board meeting will be rescheduled to Wednesday, February 16, 2022.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 8:12 p.m.

–Kelsey A. Jenson
Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

1/18/22

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/84811820860?pwd=WTZKcHhQTmliZ1NldXZ6MGIRNllaZz09>

Join by Phone via (312)626-6799

Meeting ID: 848 1182 0860

Passcode: 718488

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:00 p.m. Roll call was taken. Present: Michael Bell, Peggy Kruse, Tammy Newberry, Chuck Phillipson, and Roger Truttmann. Henry Janisch joined at 7:10 p.m. The Village Board currently has one vacancy due to the passing of Trustee Lori Wirts. **ALSO PRESENT:** John Gobeli, Debbie, Bekah Stauffacher (New Glarus Chamber), Attorney Bill Morgan, Public Works Director Joe Cockroft; Lt. Sturdevant, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson and Lynne Erb.

ANNOUNCEMENT: President Truttmann announced that during the course of this meeting the Village Board will convene into Closed Session called under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or

conducting other specified public business, whenever competitive or bargaining reasons require a closed session. [Negotiations with the New Glarus School District Regarding Construction of Necessary Infrastructure for School Construction Project].

ANNOUNCEMENT: The Board may convene into Closed Session Called under State Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. [Discussion regarding audit finding]

Trustee Phillipson asked if agenda item #12 (closed session roll) would cover both closed session items. Attorney Morgan indicated each closed session could be handled individually.

AGENDA: Motion by Tammy Newberry, second by Peggy Kruse to approve the 1/4/22 agenda. Motion carried. (5-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Michael Bell for approval of the consent agenda, correcting the meeting minutes to 1/4/22, second by Tammy Newberry. Motion carried. (5-0).

APPROVAL OF MINUTES OF 1/4/22 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: ACH and e-check for payroll benefits, health and life insurance, and credit card Journal Entry for utility bills totaling \$67,170.35; payroll vouchers 16135 to 16160 totaling \$36,205.63 and Checks 40510 to 40538 (2021 Expenses) totaling \$21,097.55 and Checks 40539 to 40569 (2022 Expenses) totaling 301,817.01.

APPROVAL OF OPERATOR LICENSES TO EXPIRE 6/30/23: To Tracy Harrison; Felicia Patterson.

UPDATE: MONTHLY BUILDING INSPECTOR REPORT: The December report was attached to the agenda packet for review.

UPDATE: MONTHLY BUDGET TO ACTUAL REPORT: The December General Fund budget to actual report is included in your packet.

TREE BOARD

CONSIDERATION/DISCUSSION: AWARD OF 2022 TREE REMOVAL AND PRUNING CONTRACT TO BOLEY TREE AND LANDSCAPE CARE: The Village received one bid from Boley Tree and Landscape Care in the amount of \$17,350. Boley has adequately performed work for the Village in the past and was awarded the contract in 2021. Motion by Peggy Kruse, second by Michael Bell to approve the 2022 Tree Removal and Pruning to Boley Tree and Landscape Care in the amount of \$17,350. Motion carried. (5-0)

PARKS AND RECREATION

COMMITTEE CHAIRPERSON REPORT: Chair Phillipson referred Items B and C to Administrator Daily.

CONSIDERATION/DISCUSSION: RESOLUTION 22-04: 2022 LIFEGUARD WAGES: Pool Director Buol has indicated the plethora of summer jobs available to youth in New Glarus and

rising wages is making it difficult to recruit and retain life guards. She proposes the following change:

- Raise our base Lifeguard rate to \$9.00/hour.
- Raise the WSI rate to \$11.00/hour continuing with a \$.25 increase each year of return.

The Village Administrator and Village Treasurer have analyzed the budget and this change can be accommodated within the existing budget. The Parks and Recreation Committee recommend approval.

Motion by Peggy Kruse to approve Resolution 22-04, 2022 Lifeguard Wages, second by Chuck Phillipson. Trustee Bell asked if this was addressed prior to the budget preparation and Trustee Phillipson indicated it had. Motion carried. (5-0)

Henry Janisch joined the meeting.

CONSIDERATION/DISCUSSION: APPROVAL OF CONTRACT WITH STUDIO GWA FOR DESIGN OF CONCESSION STAND/RESTROOM FACILITY AT GLARNER PARK: The New Glarus Youth Baseball Association is interested in providing a donation to the Village to construct a concession stand/bathroom facility at Glarner Park. To begin this process, the association has agreed to donate the full cost (\$6,125) for the Village to contract with Studio GWA for the design of the facility and development of renderings to assist them in their fundraising efforts. Further donations from the association and approval off the project would occur following a potential award of the bid. The Parks and Recreation Committee recommends approval.

Trustee Bell asked if there had been consideration of restrooms being available for extended periods. The Board agreed that as part of this design process those items will need to be considered. Public Works Director Cockroft noted sanitary sewer will need to be extended from 4th Avenue as well.

Tammy Newberry moved to approve the contract with Studio GWA for design of the Glarner Park concession stand/restroom facility in the amount of \$6,125 with payment being covered by a donation from New Glarus Youth Baseball Association, second by Peggy Kruse. Motion carried. (6-0)

PUBLIC WORKS AND PUBLIC SAFETY

Committee Chairperson Report: Chair Kruse noted the listed agenda items, adding the operator license approval (Item 9C) comes to the Village Board without recommendation of the Committee, based on some issues outstanding at the time of the Committee meeting.

AUTHORIZATION TO BID 9TH AVENUE RECONSTRUCTION PROJECT: The design of 9th Avenue is complete and Strand Engineering is prepared to bid the project. The Public Works and Public Safety Committee recommend approval. Motion by Peggy Kruse to approve the bid for 9th Avenue Reconstruction, second by Chuck Phillipson. Motion carried. (6-0).

APPROVAL OF OPERATOR LICENSE TO EXPIRE 6/30/24: JOHN GOBELI:
DISCUSSION/CONSIDERATION: ORIGINAL ALCOHOL LICENSE TO GLARNER ENTERPRISES INC. (JOHN GOBELI, AGENT): Administrator Daily indicated Public Works and Public Safety chose to forward consideration of these licenses to the full Village Board without a recommendation following their discussion as a result of a pending charge. Lt. Sturdevant notified Administrator Daily that all issues have been resolved and he is

recommending approval.

Michael Bell moved to approve the Operator License to John Gobeli and Original Alcohol License to Glarner Enterprises Inc. (John Gobeli, Agent), second by Peggy Kruse. Motion carried. (6-0)

NEW BOARD BUSINESS:

DISCUSSION/CONSIDERATION: RESOLUTION 22-02 RESERVE FUND POLICY/DEBT POLICY: Deputy Clerk Erb reviewed this annual Resolution establishing the necessary funding of the established emergency reserve fund and working capital reserve based on the most recent budget of the Village. You will note that the current funding of this reserve account shows it will be underfunded by approximately \$11,000. Staff will transfer that amount from surplus funds to this reserve account to meet the required balance. In addition, this Resolution confirms the Village Board's policy on debt obligation at 75% of capacity.

Motion by Tammy Newberry, second by Henry Janisch to approve Resolution 22-02-Reserve Fund Policy/Debt Policy. Motion carried. (6-0)

DISCUSSION/CONSIDERATION: RESOLUTION 22-03/APPOINTMENT OF DEPUTY CLERK-TREASURER: Clerk Jenson informed the Deputy Clerk-Treasurer position is an appointment by the Clerk-Treasurer subject to confirmation by the Village Board. Per the Village handbook, staff reviewed the applications still active from the recent Clerk-Treasurer recruitment for qualified applicants. Clerk-Treasurer Kelsey Jenson proceeded to reach out to Deanna Young. Deanna has several years of experience in the Green County Treasurer's Office. The Village Clerk-Treasurer recommends the appointment of Deanna Young to the position of Deputy Clerk-Treasurer per Resolution 22-03.

Motion by Peggy Kruse, second by Tammy Newberry to approve Resolution 22-03 appointing Deanna Young as Deputy Clerk-Treasurer. Motion carried. (6-0)

PRESIDENT'S REPORT:

APPOINTMENT OF ROGER TRUTTMANN TO PARKS AND RECREATION COMMITTEE: With the passing of Lori Wirts there is a vacancy on the Parks Committee. President Truttman has agreed to fill that position. Motion by Tammy Newberry, second by Michael Bell to appoint Roger Truttman to the Parks & Recreation Board. Motion carried. (6-0)

CONVENE INTO CLOSED SESSION REGARDING AUDIT FINDINGS: Motion by Tammy Newberry, second by Henry Janisch to convene into closed session at 7:30 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; and Roger Truttman-yes. Motion carried (6-0).

RECONVENE INTO OPEN SESSION: Motion by Chuck Phillipson, second by Tammy Newberry to return to open session at 8:14 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; and Roger Truttman-yes. Motion carried (6-0)

POSSIBLE ACTION ITEM:

Motion by Tammy Newberry to authorize the auditor to issue new W-2's for 2021, second by Michael Bell. Motion carried. (6-0).

Motion by Tammy Newberry to authorize staff to further investigate 2019 imputed income and reissue of 2019 W-2 forms along with letter detailing process, second by Michael Bell. Motion

carried. (6-0).

CONVENE INTO CLOSED SESSION REGARDING NEGOTIATIONS WITH NEW GLARUS SCHOOL DISTRICT: Motion by Roger Truttmann, second by Henry Janisch to convene into closed session at 8:19 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-no; and Roger Truttmann-yes. Motion carried (5-1).

RECONVENE INTO OPEN SESSION: Motion by Chuck Phillipson, second by Michael Bell to return to open session at 9:25 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Roger Truttmann-yes; and Chuck Phillipson. Motion carried (6-0)

POSSIBLE ACTION ITEM: No action taken.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 9:26 p.m.

–Lynne R. Erb

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS

1/4/22

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/83325025594?pwd=WUVKOFJkdFZpbUR4N3B4N0w2ZVhaUT09>

Dial In at (312)626-6799

Meeting ID: 833 2502 5594

Passcode: 220111

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:00 p.m. Roll call was taken. Present: Michael Bell, Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck Phillipson, and Roger Truttmann. ABSENT: Lori Wirts. ALSO PRESENT: Brian Berquist and Nick Bubolz of Town & Country Engineering; Rina Krohn, J. Fleming, Public Works Director Joe Cockroft; Officer Hunter Krohn, Lt. Sturdevant, Chief Boldebeck, Administrator Drake Daily, and Clerk-Treasurer Kelsey Jenson and Lynne Erb.

ANNOUNCEMENT: President Truttmann announced that during the course of this meeting the Village Board will convene into Closed Session called under State Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. [Negotiations with the New Glarus School District Regarding Construction of Necessary Infrastructure for School Construction Project].

AGENDA: Motion by Henry Janish, second by Michael Bell to approve the 1/4/22 agenda. Motion carried. (6-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Tammy Newberry for approval of the consent agenda, second by

Henry Janisch. Motion carried. (6-0).

APPROVAL OF MINUTES OF 12/15/21 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: ACH for payroll expenses, retirement, life and health insurance, journal entry for utilities and wire for power bill totaling \$235,818.90; Checks 40443 to 40494 [2021 Expenses] totaling \$66,434.05, Checks 40495 to 40509 [2022 Expenses] totaling \$193,324.12; and 12/17/21 payroll totaling \$29,422.48 and 12/31/21 payroll totaling \$38,809.61.

UPDATE: MONTHLY BUILDING INSPECTOR REPORT: The November report was attached to the agenda packet for review.

NEW BOARD BUSINESS:

INTRODUCTION OF CLERK-TREASURER KELSEY JENSON: Administrator Daily introduced Kelsey Jenson who began her duties as Clerk-Treasurer on 1/3/2022.

UPDATE: RESIGNATION OF DEPUTY CLERK-TREASURER: Clerk Erb reported that Deputy Clerk-Treasurer Wendy Tschudy submitted a letter of retirement with her last day being 12/29/2021. She further noted that staff is hoping to have a recommendation before the Board at their 1/18/22 meeting.

DISCUSSION/CONSIDERATION: RESOLUTION R22-01/APPOINTMENT OF TEMPORARY DEPUTY CLERK-TREASURER: In light of the retirement of the current Deputy, staff is recommending the temporary appointment of Lynne Erb as Deputy Clerk-Treasurer. Kelsey Jenson began her duties as Clerk-Treasurer on January 3, 2022 and this appointment will allow the Village to continue with both positions filled until such time as a new Deputy Clerk-Treasurer is hired.

Motion by Tammy Newberry, second by Henry Janisch to approve Resolution R22-01 appointing Lynne Erb as Deputy Clerk-Treasurer. Motion carried (6-0)

INTRODUCTION OF OFFICER HUNTER KROHN: Chief Boldebuck introduced Officer Hunter Krohn noting he is a December, 2019 graduate of the police academy, previously worked for the Village of Belleville and is a current volunteer with the Mt. Horeb Fire and EMS. Lt. Sturdevant presented Officer Krohn with his badge.

CONSIDERATION/DISCUSSION: APPROVAL OF GENERAL CODE PROPOSAL FOR RECODIFICATION OF THE VILLAGE CODE OF ORDINANCES: Administrator Daily referred to the proposal provided by General Code. The Village approved a recodification of the Villages ordinances in the 2022 budget. The fee for this service is \$15,500. This includes a comprehensive review of the code to ensure enforceability, compatibility with State Law, and remove/correct any contradictions, redundancy or other issues. The code has not been comprehensively reviewed in over 15 years. Staff recommends approval.

Motion by Chuck Phillipson, second by Tammy Newberry to approve the proposal for recodification for Village Code of Ordinances. Motion carried. (6-0).

CONVENE INTO CLOSED SESSION: Motion by Tammy Newberry, second by Henry Janisch to convene into closed session at 7:19 p.m. Trustee Phillipson indicated his concern over going into closed session to discuss two major local project that will affect the taxpayers of the Village

and School District. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-no; Roger Truttmann-yes; and Lori Wirts-absent. Motion carried (5-1). Trustee Phillipson left the meeting.

RECONVENE INTO OPEN SESSION: Motion by Tammy Newberry, second by Peggy Kruse to return to open session at 8:44 p.m. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Roger Truttmann-yes; and Chuck Phillipson and Lori Wirts-absent. Motion carried (5-0)

POSSIBLE ACTION ITEM: No action was taken.

CONSIDERATION/DISCUSSION: APPROVAL OF CONTRACT WITH TOWN & COUNTRY ENGINEERING FOR PUBLIC WATER FACILITIES NEEDS ASSESSMENT: Administrator Daily reported the completion of a facilities needs assessment is statutorily required for the development of any future impact fees. Impact fees will be an important piece of funding future water-related infrastructure projects. The assessment will determine what those infrastructure needs will be and their priority/recommended timeline. Once that study is completed the Village will need to work with the auditor's or another financial firm to design an impact fee structure. The Village's Water Engineer (Town & Country) has submitted a proposal for their services to complete the assessment. Staff recommends approval.

Motion by Henry Janisch to approve the contract with Town & Country for public water facility needs assessment. Motion carried. (5-0).

PRESIDENT'S REPORT: No report.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 8:49 p.m.

-Lynne R. Erb